

Priorities
Committee
Agenda

to be held on
Wednesday, OCTOBER 9TH, 2002
at
7:00 p.m.

**Deputy Mayor
Ron Dupuis
Chair**



**Community
Viability
Committee**

**Councillor
Lionel Lalonde
Vice-Chair**



**Public &
Intergovernmental
Affairs Committee**



**Finance & Program
Accountability
Committee**

Priorities Committee AGENDA

FIFTH MEETING OF THE PRIORITIES COMMITTEE
TO BE HELD ON WEDNESDAY, 2002-10-09
AT 7:00 P.M. IN THE COUNCIL CHAMBER,
TOM DAVIES SQUARE, 200 BRADY STREET, SUDBURY

(PLEASE ENSURE CELL PHONES AND PAGERS ARE TURNED OFF)

The Council Chamber of Tom Davies Square is Wheel Chair accessible. Please speak to the City Clerk prior to the meeting if you require a hearing amplification device. Persons requiring assistance are requested to contact the City Clerk's Office at least 24 hours in advance of the meeting if special arrangements are required. Please call (705) 671-2489, extension 2475. Telecommunications Device for the Deaf (TTY) (705) 688-3919. Copies of Agendas can be viewed on the City's web site at www.city.greatersudbury.on.ca.

DEPUTY MAYOR RON DUPUIS, IN THE CHAIR

- i. Declarations of Pecuniary Interest
- ii. Letter dated 2002-10-03 from the Acting Chief Administrative Officer regarding Review of Corporate Priorities Committee Process.
(FOR INFORMATION) i-viii
- iii. **MOTION** to move into Sub-Committees - Public & Intergovernmental Affairs Committee.

ANY ITEMS NOT DEALT WITH BY THE ADJOURNMENT HOUR OF 10:00 P.M. WILL BE CARRIED OVER TO THE WEDNESDAY, OCTOBER 23rd, 2002 MEETING OF THE PRIORITIES COMMITTEE.

October 3rd, 2002

Deputy Mayor Ron Dupuis and
Members of City of Greater Sudbury Council

Madam and Gentlemen:

Re: Review of Corporate Priorities Committee Process

Council established the Corporate Priorities Committee in June of 2002 as the result of the Governance Review recommendations by Mr. George Cuff. At the time of adoption a commitment was made to come back to Council in the Fall to undertake a review of the process.

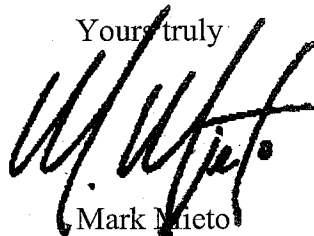
The first item of the Corporate Priorities Committee should be set aside for a discussion with Council as to what improvements we can make to the Committee's processes.

The Corporate Priorities Committee was established mainly to allow for more public participation and Council debate on policy issues before making a final decision at a regular Council meeting. Consequently, the agenda of the Committee should reflect policy issues as determined by Council.

After reviewing the agendas of the Committees for the last few months one can determine many of the agenda issues are originated from staff and the original intent was for Council to provide input.

Enclosed you will find the policy reports currently being developed by staff for the Corporate Priorities Committee. As policy reports are complex in nature and require time to properly develop the Corporate Priorities Committee can give direction as to any other policy reports it may wish to have developed.

Your truly

A handwritten signature in black ink, appearing to read 'Mark Nieto'.

Mark Nieto
Acting Chief Administrative Officer

MM/mc

Attach.

c.c. General Managers

Policies Being Developed and Target Dates
As described in the 2002 Citizen and Leisure Services Business Plans

Policy	Target Dates
Leisure, Community and Volunteer Services	
To develop a new Municipal Alcohol Policy for all facilities in the City of Greater Sudbury and bring a final policy to Council for their consideration.	2003
To complete the review of Ice User Fees and bring a final policy to Council for their consideration.	Passed January 31, 2002
To work with user groups to review and recommend a Community Hall Facility Rental User Fee policy and to bring a final policy to Council for their consideration.	Early 2003
To work with user groups to review and recommend a Playfield User Fee policy and to bring a final policy to Council for their consideration.	2003
To develop a clear and harmonized policy on Leisure Program fees that enhance citizen access to affordable programs and services.	2004
To work with the Volunteer Advisory Panel to develop a screening policy for volunteers who work directly and indirectly with the municipality for Council's consideration.	2003
To work with the Civic Arts and Culture Advisory Panel to review and update the Civic Arts Policy so as to reflect the new City of Greater Sudbury and to bring a revised policy to Council for their consideration.	2003
Citizen Services	
To continue working with the Library Board to develop an Intellectual, Freedom and Collection Development Policy.	2003
To continue working with the Library Board to develop an Internet Policy.	2003
To continue working with the Library Board to develop a Respect for Rights To Use the Library and Access Information Policy.	Passed September 19, 2002
To continue working with the Library Board to develop a Meeting Room, Display Case and Equipment Use Policy.	Passed September 20, 2001
To continue working with the Library Board to develop a Membership and Circulation of Library Materials Policy.	Passed December 13, 2001
To work with the Heritage Museum Advisory Panel to develop a Governance Standard that brings the Heritage Museums into compliance with the Museum Operating Guidelines.	May 2, 2002

To work with the Heritage Museum Advisory Panel to develop Research and Collections Management Standards.	May 2, 2002
To work with the Heritage Museum Advisory Panel to develop a Conservation Standard.	2002
To work with the Heritage Museum Advisory Panel to develop a Finance Standard.	2003
To work with the Heritage Museum Advisory Panel to develop an Exhibition Standard.	2003
To work with the Heritage Museum Advisory Panel to develop an Interpretation and Education Standard.	2003
To work with the Heritage Museum Advisory Panel to develop a Physical Plant Standard.	2004
To work with the Heritage Museum Advisory Panel to develop a Community Standard.	2004
To work with the Heritage Museum Advisory Panel to develop a Human Resource Standard.	2004
To work with the Cemetery Advisory Panel to review and recommend consolidated Cemetery By-Laws to Council.	Fall 2002
Transportation Services	
To work in consultation with school boards to develop a School Crossing Guard policy to be brought to Council for their consideration.	Passed June 17, 2002
To work with the Parking Advisory Panel to conduct a systematic review of Central Business District Parking and to develop new parking policies for Council's consideration.	2003
To develop a Handi-Transit Policy for Council's consideration with recommendations on the time lines, priorities and process to be followed to achieve service harmonization	Passed August 14, 2001
Handi-Transit Policy amendment with respect to visually impaired clientele where circumstances dictate a legitimate need for provision of same for Council's consideration.	Passed July 2, 2002

**Corporate Services Department
Policies Being Developed and Target Dates**

Policy	Target Dates
Finance Division:	
Budget (timing, inflationary increases, financial principles, financial controls - re-allocations, drawing from and contributing to reserves, etc.)	early 2003
Long Term Financial Plan Policy	November 2002
Legal Services Division:	
Animal Control	latter part of 2003
Licensing (through Task Force)	
Cemeteries	
Culverts	
Open air Burning	
Fire Arms	
House Numbering	
Noise	
Fire Routes	
Gifting of City Land	
Lease of City Land	
Parks Regulations	
Police Delegation	
Record Retention	
Road Fouling	
Signs	
Store Hours	
Boxing Day Closing	
Logo Use	
Use of Concourse, Municipal Facilities	
Foot Path Policy	
Supplies and Services Section:	
Purchasing By-Law	June 2003

September 30th, 2002

**Emergency Services Department
Policies Being Developed and Target Dates**

Policy	Target Dates
Emergency Medical Services Division:	
Emergency Coverage Statement for the City of Greater Sudbury	June 2003

✓

EDPS Business Plans
Policies Being Developed and Target Dates

Policy	Target Dates
Economic Development	
To propose all project funding applications to FedNor from the City of Greater Sudbury, including all departments and related entities that require annual budget approval from the City of Greater Sudbury, be approved by the GSDC to ensure consistency with the economic development strategies and priorities of the City of Greater Sudbury	Fall, 2002
Planning Services - Housing Services	
To propose a policy, through the adoption of a Shareholder's Declaration, which will govern the relationship between the City and the Greater Sudbury Housing Corporation. The Declaration would provide a local flavour to the framework currently in place through the Social Housing Reform Act and Regulations.	Fall 2002
To propose policies with respect to the City's social housing registry and the processing of applications in accordance to the requirements of the Social Housing Reform Act & Regulations. Both the Act & Regs provide for some local flexibility in addressing applicant needs. The policy would provide a framework for staff.	Winter 2002

**H&SS Business Plans
Policies Being Developed and Target Dates**

Policy	Target Dates
Social Services/Employment Support Services	
To propose a general policy on homeless developed by staff in co-operation with the Task Force on Emergency Shelters and Homelessness for Council's consideration.	Fall 2002
To develop an extreme cold weather alert policy that will outline increased services to the homeless during extreme weather conditions as deemed by Environment Canada.	Fall 2002
Community Placement Target Fund To identify a policy to manage outcomes associated with targeted funds from Ontario Works	Fall 2002
Seniors Services	
Business Plan - Seniors Campus Community Partners To propose a course of action associated with surplus space at Pioneer Manor and how it can best be used in the evolution of a Seniors Campus	Fall 2002
Preferred Accommodation To prepare a policy on the assignment of private rooms within the new redeveloped wings at Pioneer Manor	Fall 2002

**Public Works
Policies Being Developed and Target Dates**

Policy	Target Dates
To develop a policy and implementation strategy for Traffic Calming in Residential areas	December 2002

PUBLIC & INTERGOVERNMENTAL AFFAIRS COMMITTEE: COUNCILLOR COURTEMANCHE

The following items were carried over from the 2002-09-25 meeting of the Priorities Committee:

MANAGERS' REPORTS

1. Report dated 2002-09-19 from the General Manager of Economic Development & Planning Services regarding FedNor Application Process.

1-2

RECOMMENDATION:

WHEREAS FedNor provides municipalities with access to funding for economic development projects;

AND WHEREAS the City of Greater Sudbury has designated the Greater Sudbury Development Corporation (GSDC) as its economic development agency, implementing economic development strategies and priorities approved by City Council;

THEREFORE BE IT RESOLVED that all project funding applications to FedNor from the City of Greater Sudbury, including all departments and related entities that require annual budget approval from the City of Greater Sudbury, be approved by the GSDC to ensure consistency with the economic development strategies and priorities of the City of Greater Sudbury.

The following are new items for the current Agenda:

MANAGERS' REPORTS

2. Report dated 2002-09-03 from the Acting General Manager of Health & Social Services regarding Community Placement Target Fund.

3-8

RECOMMENDATION:

WHEREAS the City of Greater Sudbury will provide enhanced access to employment assistance activities and community support services to Ontario Works participants and persons at risk with funding received as a result of exceeding Community and Employment Placement targets;

AND WHEREAS the City acknowledges that funding it receives as a result of the employment-related activities of Ontario Works participants should be reinvested in programs and services that will benefit those who are most in need and that this reinvestment will ensure that increased revenue to operate the Employment Assistance component of the Ontario Works Program is generated through the Levels of Service performance-based funding model;

Item 2 (Continued) ...

Be it therefore resolved that THE EXPENDITURE OF THE Community Placement Target Fund be approved as follows:

1. A total amount of \$450,000 be allocated to the Skills Training budget for Ontario Works participants in 2002, 2003 and 2004;
2. An amount of \$207,000 be allocated to YMCA Employment and Career Services for the period covering July 1, 2002 to December 31, 2004 for the continuation of the Community Helpers Program;
3. An amount of \$46,700 be allocated to the Mid North Network of Adult Learning for the period covering September 1, 2002 to December 31, 2004 to provide the services of a literacy assessor;
4. An amount of \$106,000 be allocated for the period covering October 1, 2002 to December 31, 2004 to hire a temporary employee to assist with the development and preparation of resumes for Ontario Works participants;
5. A total amount of \$100,000 be allocated to Sudbury Community Service Centre, the Pastoral Institute of Northern Ontario and Sudbury Family Service for the period covering January 1, 2003 to December 31, 2004 to provide budget counselling and family and individual counselling;
6. An amount of \$14,000 be allocated for the period covering January 1, 2002 to December 31, 2003 for the purpose of providing training to the employees of the Social Services Division and the Employment Support Services Section to ensure that the needs of hard-to-serve Ontario Works participants are met through screening and appropriate referral to community resources;
7. A total amount of \$734,000 be allocated to organizations such as Corner Clinic, Elizabeth Fry Transition House, Inner Sight Educational Homes, Overcomers, John Howard Society, Elgin Street Mission and the Social Planning Council for the purpose of implementing programs for the City's homeless population with the support of the Task Force on Emergency Shelters and Homelessness for the period covering January 1, 2003 to December 31, 2005 and an amount of \$126,000 be allocated for the internal administration of these projects for the period covering January 1, 2003 to December 31, 2003;
8. The remaining amount of \$203,300 be used to establish a reserve for the purpose of financing future programs and services that will benefit those who are most in need and increase the revenue required to operate the Employment Assistance component of the Ontario Works Program through the Levels of Service Funding Model.

3. Report dated 2002-10-02 from the Acting General Manager of Health & Social Services regarding Policy Recommendation for Homelessness in the City of Greater Sudbury.

9-28

RECOMMENDATION:

WHEREAS the City of Greater Sudbury recognizes that all Citizens are vulnerable to becoming homeless;

AND WHEREAS the City of Greater Sudbury through consultation with community partners, will continue to monitor and adapt to the changing needs of those citizens who are at risk of becoming or are experiencing homelessness;

AND WHEREAS the City of Greater Sudbury is committed to working in partnership with all levels of Government, the private sector and our community to ensure that all citizens have supports available to live in a "healthy, safe and stimulating community";

AND WHEREAS the City of Greater Sudbury has allocated funds to the Social Services Division through the existing budget and with enhanced one time financial support provided from the Community Placement Target Fund to maintain homelessness services through 2003, 2004 and 2005;

THEREFORE BE IT RESOLVED THAT Council adopt Option #3.

Upon completion of the above items, the Public & Intergovernmental Affairs Committee will adjourn.

MOTION to move into the Finance & Program Accountability Committee.

FINANCIAL & PROGRAM ACCOUNTABILITY: DEPUTY MAYOR GAINER, CHAIR

The following item was carried over from the 2002-09-11 meeting of the Priorities Committee:

MINUTES

4. Report No. 2, Finance & Efficiencies Sub-Committee Minutes of August 12th, 2002. **29-47**

This matter was approved by Committee at the 2002-09-11 Priorities Committee Meeting and requires only final approval by the Priorities Committee.

RECOMMENDATION:

THAT Report No. 2, Finance & Efficiencies Sub-Committee Minutes of August 12th, 2002 be received.

CORRESPONDENCE FOR INFORMATION ONLY

5. Report dated 2002-09-18 from the General Manager, Corporate Services and Acting General Manager, Emergency Services regarding July 2002 Variance Report. **48-60**
(FOR INFORMATION)
6. Report dated 2002-09-17 from the General Manager, Corporate Services and Acting General Manager, Emergency Services regarding 2001 User Charges. **61-62**
(FOR INFORMATION)
7. Report dated 2002-09-20, with attachment, from the General Manager, Corporate Services and Acting General Manager, Emergency Services regarding Information Technology Division Resourcing Plan. **63-77**

RECOMMENDATION:

THAT this Report be accepted by Council, subject to the hiring of four (4) Temporary Staff for seven (7) months; that a Consultant be retained to validate the findings of the Report; and that the results of the Operational Review be brought forward as part of the 2003 Base Budget; and that the costs associated with the hiring of the Temporary Employees and the Operation Review be funded from the Transition Budget.

The following are new items for the current Agenda:

DELEGATIONS

8. Phase 3 - Long Term Financial Plan - Progress Report

- John Hughes (Hemson Consulting Ltd.)

(FOR INFORMATION) {OVERHEAD PRESENTATION}

Upon completion of the above items, the Financial & Program Accountability Committee will adjourn.

Motion to move into the Community Viability Committee.

COMMUNITY VIABILITY: COUNCILLOR PETRYNA, CHAIR

There are no items to be dealt with by the Community Viability Committee on this Agenda.

PRIORITIES COMMITTEE: DEPUTY MAYOR RON DUPUIS, CHAIR

(At this point in the Meeting, the Chair of the Priorities Committee will call upon each of the Chairs to rise and report on all matters dealt with by each Committee. The priorities Committee will then consider and vote on any recommendations considered by the Committees. If there are no questions or debate on the recommendations, then one motion will be presented to adopt all the recommendations.)

9. REPORTS OF COMMITTEE CHAIRS AND CONSIDERATION OF RECOMMENDATIONS BY PRIORITIES COMMITTEE:

- (1) Councillor Courtemanche, Chair, Public & Intergovernmental Affairs Committee.
- (2) Deputy Mayor Gainer, Chair, Financial & Program Accountability Committee.

10. ADJOURNMENT: 10:00 P.M.

2002-09-06

DEPUTY MAYOR RON DUPUIS,
CHAIR

GLORIA WARD
COUNCIL SECRETARY