

# **Presentations and Delegations**

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# Request for Recommendation Priorities Committee



## Type of Decision

Meeting Date	October 27, 2004				Report Date	October 14, 2004			
Recommendation		Yes	<input checked="" type="checkbox"/>	No	Priority	<input checked="" type="checkbox"/>	High		Low
	Direction Only				Type of Meeting	<input checked="" type="checkbox"/>	Open		Closed

## Report Title

Mayor and Council's Children First Roundtable - Work Plan and Introduction

### Policy Implications + Budget Impact

This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified

Background attached

### Recommendation

For Information Only.

Recommendation attached

### Recommended by the General Manager

Catherine Matheson  
General Manager, Health and Social Services

### Recommended by the C.A.O.

Mark Mieto  
C. A. O.

Date: October 14, 2004

**Report Authored By**

Carmen Ouellette  
Director of Children Services

**Division Review**

Citizens were appointed to be members of the Mayor and Council's Children First Roundtable in May 2004 for a term ending November 30, 2006. Members were selected for their expertise and cross section involvement, representative of the community. Chaired by Councillor Janet Gasparini, the Mayor and Council's Children First Roundtable consists of:

Anne Appoloni  
Martha Cunningham Closs  
Vivian Field  
Brian Flesher  
Lyse Lamothe  
Louis Mahon  
Denis Martin  
Martha Musicco  
Harsh Nath  
Lorraine Page  
Charlene Plexman  
Louise Portelance

The Roundtable is also supported by CGS staff.

Brian Flesher is present tonight on behalf of the Roundtable to provide a short presentation on the 2005 work plan and activities of the Mayor and Council's Children First Roundtable.

# Request for Recommendation Priorities Committee




Type of Decision									
Meeting Date	October 27, 2004				Report Date	September 20, 2004			
Recommendation	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No	Priority	<input checked="" type="checkbox"/>	High	<input type="checkbox"/>	Low
	Direction Only				Type of Meeting	<input checked="" type="checkbox"/>	Open	<input type="checkbox"/>	Closed

Report Title
Greater Sudbury Early Learning and Child Care Plan


Policy Implications + Budget Impact	
<input checked="" type="checkbox"/>	This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified
<p>The proposed Early Learning and Child Care (ELCC) Plan recommends service management strategies which meet the new policy direction of the Ministry of Children and Youth Services, and also are in line with the City's business plans and vision to "put children first".</p> <p>The proposed ELCC Plan requires a \$74,750 City contribution in 2004 in order to access \$561,313 in funding to meet child care system needs. The recommended option proposes using a one-time contribution from existing National Child Benefit Funding administration dollars for the City contribution.</p>	
<input checked="" type="checkbox"/>	Background attached

Recommendation	
<p>WHEREAS the Ministry of Children and Youth Services (MCYS) has directed Municipalities to prepare three year child care service plans in order to access the recently announced funding for "Early Learning and Child Care"; and</p> <p>WHEREAS the attached draft of the "Greater Sudbury Early Learning and Child Care Plan" (ELCC Plan) has been prepared with community consultation according to Ministry requirements; and</p>	
<input checked="" type="checkbox"/>	Recommendation attached

**Recommended by the General Manager**

  
 Catherine Matheson  
 General Manager, Health and Social Services

**Recommended by the C.A.O.**


  
 Mark Mieto  
 C. A. O.

Date: September 20, 2004

Report Authored By

Kate Barber  
Policy/ Community Developer, Children Services  
Division

Division Review

  
Carmen Ouellette  
Director, Children Service Division

WHEREAS the service management strategies proposed in the plan will result in an expanded licensed child care system, fairer wages for child care workers and an increase in the quality of child care provided, and will inject a total of over \$2.7 million over three years into the Child Care System;

THEREFORE BE IT RESOLVED that the "Greater Sudbury Early Learning and Child Care Plan" in the Manager's Report dated September 20, 2004 be accepted and submitted to the Ministry of Children and Youth Services for consideration; and

FURTHER THAT Council approve the funding strategy outlined in Option #1 below for 2004 and give due consideration to the required funding increase in the 2005 budget deliberations.

#### EXECUTIVE SUMMARY

In July 2004, the Ministry of Children and Youth Services announced the Early Learning and Child Care Initiative which will provide additional child care funding to Municipalities to increase access to subsidized child care, especially for preschool aged children and to work to develop the links between child care programs and schools. In order to access the new funding, municipalities were given service target increases and were directed to prepare a service plan for the core child care program areas which outlines their plans to meet the service targets and respond to local needs.

The Children Services Division has consulted with parents, child care providers and other children's service providers to determine community capacity to expand the child care system, as well as identifying local needs and priorities related to child care. The resulting plan identifies service management strategies which exceed the MCYS service targets and respond to many of the local priorities identified. The plan recommends that the City access the full provincial allocation in order to maximize the City's ability to serve families. In 2004, the \$74,750 Municipal share can be covered with existing resources. In 2005 the City's share would amount to \$179,250 and would be requested through the regular budget deliberation process.

#### BACKGROUND

Federal funds through the Multilateral Framework on Early Learning and Child Care have been recently released for the intent of funding child care services through the Provincial government. In early 2004 one time funding was released for the purpose of health and safety funding.

#### PROVINCIAL FUNDING INCREASE

Funding is intended to expand and increase child care spaces throughout Ontario. The following outlines the Provincial \$58.2 million funding available in the 2004/05 fiscal year (to March 2005). This funding is



expected to increase to \$137.3 million provincially by 2007/08.

- \$20.0 million to Consolidated Municipal Systems Manager (CMSMs)/District Social Services Administration Board (DSSABs) to stabilize and expand the regulated child care system for children under age 6 by enhancing funding for fee subsidies, wage subsidies, and/or special needs resourcing.
- \$18.8 million towards improving access for preschool aged children (2½ to 5 years) in child care programs located within the broader school community.
- \$19.4 million (one-time) to CMSMs/DSSABs to support operating minor capital improvements (including health and safety and the purchase of equipment) among licensed, non-profit child care operators serving children under age 6; specifically, \$9.4 million towards supporting programs serving preschool aged children (2½ to 5 years) within the broader school community.

Existing cost-sharing arrangements apply to the new funding as follows:

- Fee Subsidy, Special Needs Resourcing, Wage Subsidy - 80% Provincial, 20% City
- Administration 50% Provincial, 50% City
- Operating minor capital 100% Provincial, 0% City

This is welcome news for Sudbury, as the community has been lobbying for increased funding allocations for services for many years.

#### **CITY FUNDING ALLOCATION**

Sudbury's annual allocations of new Provincial dollars are as follows for 2004 to 2006:

\$717,000	Fee Subsidy/Special Needs/ Wage Subsidy (\$299,000 for August- December 2004)
\$45,750	Administration (\$37,750 for August- December 2004)
\$116,300	Minor Capital Pre-school (only over 2004-5)
\$123,300	Minor Capital General (only over 2004-5)

Total new Provincial funding allocated for Sudbury is \$486,563 for 2004 and \$898,388 for 2005.

#### **BUDGET IMPLICATIONS/ SERVICE TARGETS**

The Early Learning and Child Care Multi-Lateral funding requires that Sudbury increase service levels by 53 subsidized spaces in the 2004/05 fiscal year. Through the work of community child care centres in partnership with City, 13 new child care programs have started as of September 2004 and 2 centres have expanded their programs. With the opening of these centres, Sudbury has exceeded its service target by creating more than 300 new licensed spaces, 88 of those in the targeted preschool age group.

This new investment in child care programs will require the usual funding contribution from the City. However, discussions with the Ministry suggest that these new expenditures may be fully or partially eligible under the Community Reinvestment Fund (CRF) program.

2004 GROSS EXPENDITURE INCREASE

	Ministry Contribution	City Contribution	Total Gross Expenditure
Fee Subsidy/Special Needs/Wage Subsidy (80/20)	\$299,000	\$74,750	\$373,750
Administration (50/50)	\$18,875	\$18,875*	\$37,750
Operating Minor Capital-Preschool and General	\$149,813	0	\$149,813
<b>TOTAL</b>	<b>\$467,688</b>	<b>\$93,625</b>	<b>\$561,313</b>

\* The City is currently funding administration costs at more than the required 50%, therefore no additional City contribution is required for administration.

Total new City contribution required \$74,750.00

PROJECTED 2005 GROSS EXPENDITURE INCREASE

	Ministry Contribution	City Contribution	Total Gross Expenditure
Fee Subsidy/Special Needs/Wage Subsidy (80/20)	\$717,000	\$179,250	\$896,250
Administration (50/50)	\$45,750	\$45,750*	\$91,500
Operating Minor Capital-Preschool and General (100%)	\$89,888	0	\$89,888
<b>TOTAL</b>	<b>\$852,638</b>	<b>\$225,000</b>	<b>\$1,077,638</b>

\* The City is currently funding administration costs at more than the required 50%, therefore no additional City contribution is required for administration.

Total new City contribution required \$179,250

ACCOUNTABILITY/INTENT OF FUNDING

Children's Services is accountable to the Province through an annual service contract and three year service plan, due September 30, 2004. The draft three-year ELCC service plan is attached and will be finalized upon Council approval. Future financial implications for the new funding will be brought forward through the required City budget process.

The new funding is required to address the Province's commitment towards improving access to affordable, quality early learning and child care programs and services. Guidelines stipulate that funding will stabilize and expand the licensed (also referred to as regulated) system of services through fee subsidies, wage subsidies, and/or special needs resourcing. There is an emphasis on preschool programs that are aligned with publicly funded schools within communities either through location or linkages such

**Date:** September 20, 2004

as co-ordination of program development and communication.

Health and safety funding is to support operating minor capital improvements related to Provincial licensing requirements. The Province acknowledges the administrative costs necessary to deliver services and has included funding for this purpose.

## SUMMARY OF IDENTIFIED SERVICE PRIORITIES

Service Priorities for the City of Greater Sudbury's Child Care Service Plan are based on community consultation and the community profile. Where appropriate, service management strategies have been outlined in the Service Plan to respond to these priorities. Where the service priority/ community need does not fall within the boundaries of the mandated programs, Children Services will work with community partners to respond to the need using existing resources and funding sources such as the National Child Benefit reinvestment fund.

The Service Plan will outline strategies to:

- Support community child care centres as hubs for families.
- Increase child care wages to improve child care staff recruitment and retention to meet the needs of an expanded child care system.
- Maintain and expand service levels for Infant Care.
- Improve School Readiness in identified high-risk communities.
- Improve the level of service by Special Needs Resource Consultants to high need children and build community capacity to support all children with special needs.
- Coordinate planning and encourage partnership building between school boards and child care centres to assist children's transition from child care to school.
- Promote "succession planning" by enhancing management skills in the child care sector.
- Increase community awareness of child care subsidy and the value of licensed child care.
- Promote nursery schools as an option for building school readiness in children.
- Increase fairness between child care operators in wage subsidy allocations.

The following are service management strategies proposed in the draft Early Learning and Child Care Plan which will involve changes to the current child care services budget. Other Service Management strategies which do not have an impact on the budget are included in the draft ELCC plan:

1. The City of Greater Sudbury will consider allocating \$149,813 in 2004 and \$89,888 in 2005 for one-time minor capital dollars to those centres which are expanding to serve more children in the infant, toddler and pre-school age group.  
  
(100% Provincial dollars, no cost to the City)
2. The City of Greater Sudbury will consider allocating an additional \$227,750 in 2004 and \$476,250 each year in 2005 and 2006 to the child care subsidy budget in order to serve the increased number of children and families in the expanded child care system, to pilot the school readiness initiative, to increase public awareness and to provide management training to child care centres.  
  
(80/20 dollars- cost to City in 2004: \$45,550; in 2005 and 2006: \$95,250 each year)
3. The City of Greater Sudbury will consider allocating an additional \$146,000 in 2004 and \$350,000 each year in 2005 and 2006 to bring all licensed child care programs up to a minimum percentage of their wage subsidy allocation, as per the Provincial formula.  
  
(80/20 dollars- cost to City in 2004: \$29,200, in 2005 and 2006: \$70,000 each year)
4. The City of Greater Sudbury will consider allocating an additional \$70,000 each year in 2005 and 2006 to Child Care Resources and will redefine service targets to better reflect the services provided by Child Care Resources.  
  
(80/20 dollars- cost to City in 2005 and 2006: \$14,000 each year)
5. The City of Greater Sudbury will access \$18,875 in 2004 and \$45,750 each year in 2005 and 2006 (Provincial dollars) to stabilize the current administration of child care services.  
  
(City is currently contributing more than 50% of administration costs so this increase will not require a City contribution)

Proposed total new funding for the child care system:	\$561,313	2004
	\$1,077,638	2005 and 2006 (each year)
Proposed total City contribution required:	\$74,750	2004
	\$179,250	2005 and 2006 (each year)

## **OPTIONS FOR COUNCIL**

The following are four options for Council which acknowledge the funding increases required to implement the proposed plan. The Early Learning and Child Care plan, as it has been drafted, can be implemented with either option #1 (recommended option), or #2. If Council chooses option #3 or #4, the draft plan will be revised to reflect the change in direction.

- OPTION #1:** The Municipal contribution of \$74,750 for 2004 will be made available as a one-time contribution from existing National Child Benefit Administration funds. Contributions for 2005 will be requested through the budget deliberation process. (Recommended option)
- OPTION #2:** The Municipal contribution of \$74,750 for 2004 will be made with new money at Council's discretion. Contributions for 2005 will be requested through the budget deliberation process.
- OPTION #3:** No new money will be approved for 2004. Contributions for 2005 will be requested through the budget deliberation process.
- OPTION #4:** No new money will be approved for 2004 or 2005/ 2006.

After Council approval, the Early Learning and Child Care Plan will be submitted to the Ministry of Children and Youth Services for approval and will be implemented by Children Services staff.

The full document "Greater Sudbury Early Learning and Child Care Plan" is attached under separate cover.

# Request for Recommendation Priorities Committee

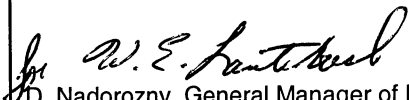


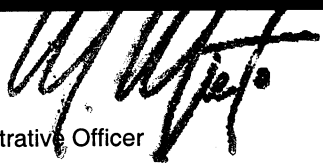
Type of Decision										
Meeting Date	October 27 <sup>th</sup> , 2004				Report Date	October 19 <sup>th</sup> , 2004				
Recommendation		Yes	<input checked="" type="checkbox"/>	No	Priority		High		Low	
	Direction Only				Type of Meeting		Open		Closed	

Report Title
Presentation on Development Liaison Advisory Committee (DLAC)

Policy Implications + Budget Impact	
<input type="checkbox"/>	This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified
n/a	
<input checked="" type="checkbox"/>	Background attached

Recommendation	
FOR INFORMATION ONLY	
<input type="checkbox"/>	Recommendation attached

Recommended by the General Manager
 D. Nadorozny, General Manager of Economic Development and Planning Services

Recommended by the C.A.O.
 M. Mieto Chief Administrative Officer

Date: October 19<sup>th</sup>, 2004

**Report Authored By**

W. E. Lautenbach  
Director of Planning Services

**Division Review**



W. E. Lautenbach  
Director of Planning Services

**Background**

On May 11<sup>th</sup>, 2004, a special meeting of Planning Committee was held to listen to issues or concerns of the City's development community. Followup Report and Minutes of this meeting are contained in Planning Committee Agenda of June 15<sup>th</sup>, 2004, and August 10<sup>th</sup>, 2004. At the May meeting, a presentation was given on the City's Development Liaison Advisory Committee (DLAC) for information of Planning Committee and the general public present. Following the presentation, Planning Committee requested that all of Council and the viewing public be given the opportunity to view this presentation at a future Priorities Committee meeting. The presentation attached will be provided on October 27<sup>th</sup>, 2004, and will address this request.

It should be noted that DLAC is an Advisory Panel to Council and staff. It meets to address development issues of mutual concern. This committee has had referred to it a number of issues raised at the meeting of May 11<sup>th</sup>, 2004, and is presently working on them.

Attach.

# DEVELOPMENT LIAISON ADVISORY COMMITTEE

## (D.L.A.C.)



DEVELOPMENT LIAISON  
Advisory Committee

## Who is D.L.A.C. ?

An Advisory Committee to the City Comprised of  
Community Partners with Representatives From:

- Sudbury & District Home Builders' Association
- Sudbury Construction Association
- Sudbury Realtors
- Development Professionals - Architects, Engineers
- Municipal Development Professionals
- Individual Developers/Contractors
- Development Consultants
- Ontario New Home Warranty Program

### City Development Vision

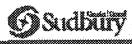
**Mission** To bring together key development/construction industry interests (developers, construction associations, development consultants, and approval authorities) for the purposes of maintaining and improving the development/construction environment within the City of Greater Sudbury.

**Purpose**

- To provide a forum for dialogue to facilitate better understanding between all stakeholders in the development community.
- To provide a forum to explore development issues of mutual interest and concern.
- To provide a forum to explore process improvements with respect to development or permit applications.
- To provide opportunity for mutual education on issues affecting the regional development community.

**Tasks**

- To identify development processes which are impediments to the establishment of quality developments within the City.
- To foster development processes consistent with legislated requirements which are understandable, affordable and practical and which promote that reality and perception within the community.
- To examine local development processes and their requirements to determine where improvements to these processes can be made.
- To report as needed key findings or issues to the City Planning Committee or Council for direction or action.



## D.L.A.C. Mission Statement

"To bring together key development /  
construction industry interests (developers,  
construction associations, development  
consultants, and approval authorities) for the  
purpose of maintaining and improving the  
development/construction environment within  
the City of Greater Sudbury"

## D.L.A.C. Purpose



- To provide increased interaction/liason between the City of Greater Sudbury and the development community
- To provide a forum for dialogue to facilitate better understanding between all stakeholders in the development community
- To provide a forum to explore development issues of mutual interest and concern

## D.L.A.C. Purpose (2)



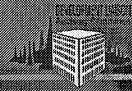
- To provide a forum to explore process improvements with respect to development or permit applications
- To provide opportunity for mutual education on issues affecting the local development community
- To facilitate economic development initiatives which may develop or expand in the City of Greater Sudbury

## D.L.A.C. Tasks



- To identify development processes which are impediments to the establishment of quality developments within the City.
- To foster development processes consistent with legislated requirements which are understandable, affordable and practical and which promote that reality and perception within the Community.

## D.L.A.C. Tasks (2)



- To examine local development processes and their requirements to determine where improvements to these processes can be made.
- To report as needed key findings or issues to the City Planning Committee or City Council for direction and action.

## Present Committee

- Denise Lafond - Sudbury & District Home Builders
- Ron Martin - Sudbury Construction Association
- Nancy Titton - Primo Titton Construction
- Armand Terrien - Dennis Consultants Ltd
- Celia Teale - Dalron
- Al Harrigan - Harrigan Builders
- Michael Luciw - Architect
- Tony Cecutti - Engineer, Earth Tech (Canada) Inc
- Greg Clausen - Director of Engineering Services

## Present Committee (2)

- Dario Zulich, Tesc Contracting
- Terry Del Bosco, Del Bosco Surveying Limited
- Dennis Faubert, Ontario New Home Warranty Program
- J. P. Max - J.P. Max Construction
- Art Potvin - Manager Development Services
- Guido Mazza - Chief Building Official
- Arnie Gallo - CMHC
- Bill Lautenbach - Director of Planning Services (DLAC Chair)
- Richard Diotte - Barnes Builders

## Present Committee (3)

- Ken Kaitiainen, Taylor Made Homes
- Karen Trudel, Union Gas
- Doug Nadorozny - General Manager EDPS
- Real Estate Brokers - Presently Vacant
- Ron Norton - Engineer, Public Works
- Al Bonnis - Nickel District Conservation Authority
- Steve Wicklander - Engineer, Phoenix Engineering
- Alex Sorensen - Dennis Consultants Ltd
- Hal Love - Appraisals North Realty Inc
- Don Belisle - General Manager Public Works

## D.L.A.C. Membership

- D.L.A.C. Membership is open
- The committee meets 6 - 8 times per year with additional meetings occurring in subcommittee task groups
- D.L.A.C. is a working Committee

## What we have accomplished

- Facilitated process improvements
- Developed building permit benchmarks
- Initiated a site plan process review
- Developed and implemented site plan recommendations approved by Council
- Developed applicants / homeowners guides
- Eliminated or rectified with Council's approval development impediments ie. Road Levies, road widening policy, test manholes, fees

## Process Improvements

Building Services with D.L.A.C. Input Implemented

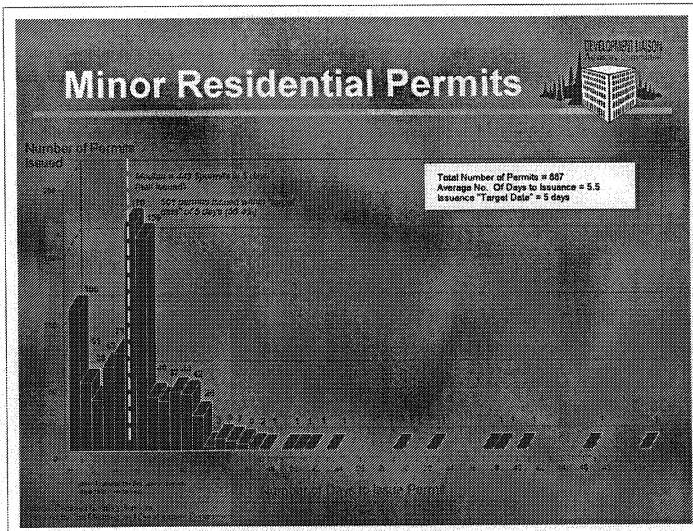
- More rapid issuance of permits
  - Pre-approval of plans
  - Use of conditional approvals
  - Pre-permit plans examination
- Improved Interaction with public
  - Application drop-off options
  - Front counter plans examination
  - Application tracking

## Building permit benchmarks

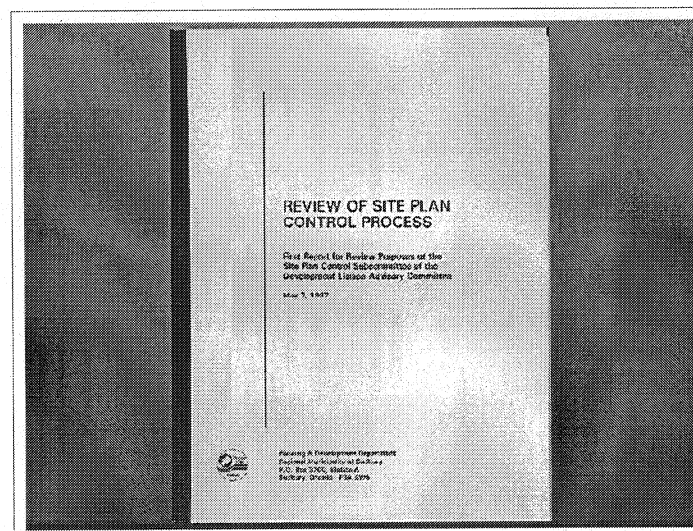
- D.L.A.C. initiated the development of building permit performance benchmarks for the purpose of tracking permit applications issuance.
- Building permit category targets were established (i.e. issue new home permits within 10 days of application)
- Greater accountability for staff monitoring permits initiated.

## Building benchmarks results

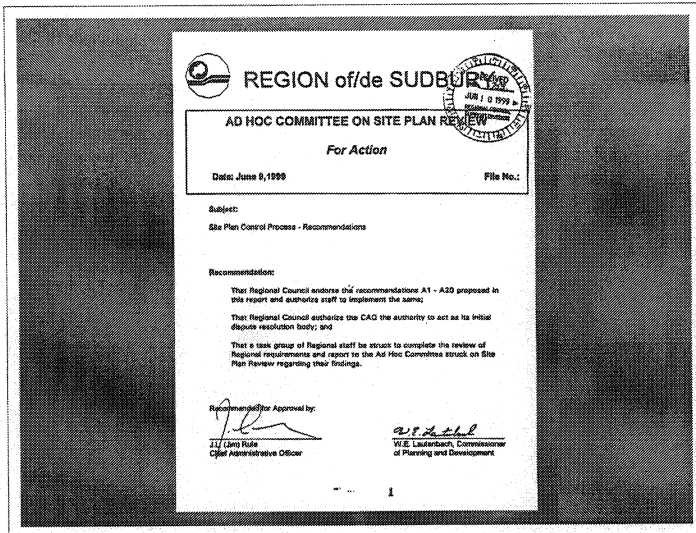
Permit Type	1994		2003	
	Number of Permits	Average Number of Days to Issue	Number of Permits	Average Number of Days to Issue
Residential New Construction	499	30.4	238	9.3
Residential Minor Construction Renovations, Additions, garages, sheds, porches, decks	745	18.5	1018	5.9
Commercial/Industrial/Industrial New Construction	26	58.9	7	11.3
Commercial/Industrial/Institutional Minor Construction	192	33.6	197	14.4



- ## Site plan process review
- Examined 6 classes of site plans and evaluated response time from commenting agencies
  - Surveyed 15 other Ontario municipalities to compare our system, requirements and fees
  - Sought input and comments from users of the process
  - Made seven recommendations for action



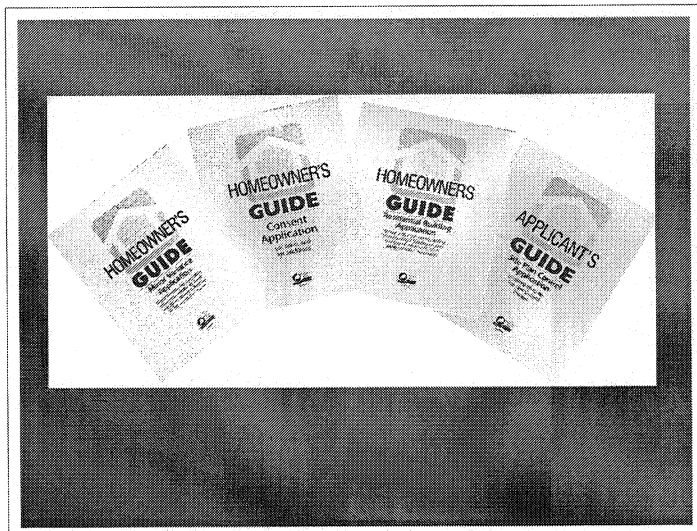
- ## Ad Hoc Committee on Site Plan
- Based on D.L.A.C. report, Council established an Ad Hoc Committee on Site Plan to further review the process
  - Twenty (20) recommendations in three categories were adopted and are being implemented
    - Regular review meetings for all core team commenting agencies
    - Development of a simplified applicants guide
    - In process of computerizing entire process



## Applicants' process guides

- Developed information brochures or guides to assist applicants and homeowners in understanding the following processes:
  - Site Plans
  - Consents
  - Minor Variances
  - Building Permit Applications.

Websites: [www.city.greatersudbury.on.ca](http://www.city.greatersudbury.on.ca)  
[www.planningsudbury.com](http://www.planningsudbury.com)



## Impediment Elimination

- Key development impediments which DLAC has reviewed and made recommendations on include:
  - Road Levies
  - Road Widening Policies
  - Maintenance Access Structures (Test Manhole)
  - Development Fees

## Impediment Elimination



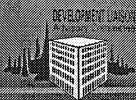
- City Council eliminated road levies and returned unused deposits based on DLAC recommendation
- City Council revised its road widening policy to now undertake required surveys where road widenings are asked for
- City Council modified its maintenance access policy and found a more cost effective alternative where these structures are needed

## Application Fees Reviewed



- DLAC reviewed planning application fees and made recommendations to Council
- Council modified subdivision fees and subdivision extension fees and implemented a reduced fee for concurrent Official Plan Amendment and Rezoning applications

## Work Program Currently



- Parkland Dedication Policy (underway)
- Lot Grading Policy (underway)
- Fire Flow Requirements (underway)
- Subdivision Process Review

## Future Objectives of D.L.A.C.



- Continue with the tasks outlined
- Continue to recommend and implement best practices for the City
- Evaluate input from special input sessions and development community and incorporate input into action tasks and agendas
- Expand Community awareness of DLAC