

**Vision:** The City of Greater Sudbury is a growing, world-class community bringing talent, technology and a great northern lifestyle together.

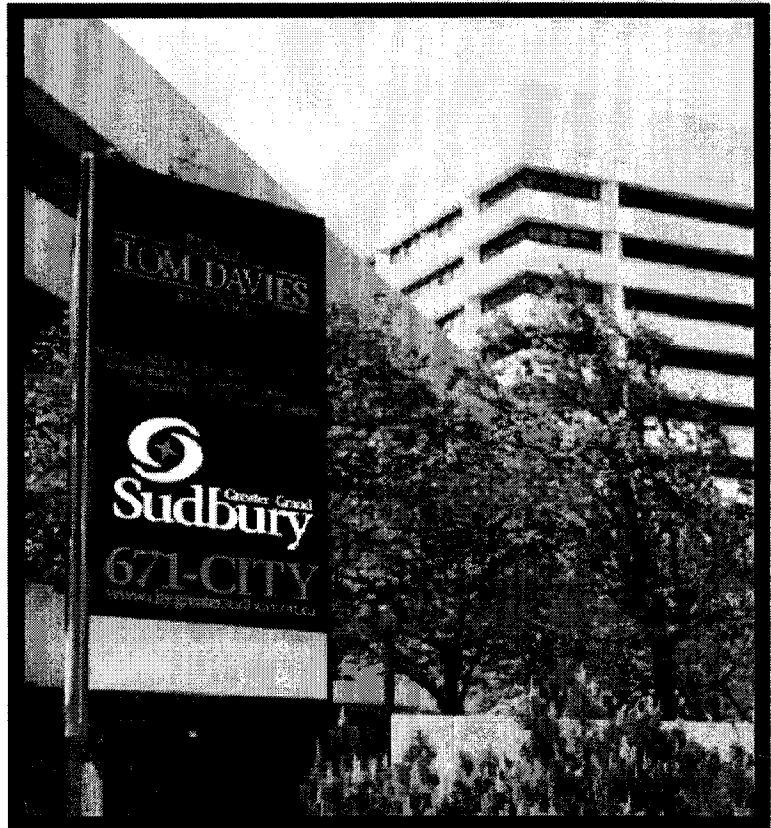
# Agenda

For the  
**Nomination  
Committee** of  
Council to be held

Monday, January 12, 2004

**at 4:00 p.m**

**Committee Room C-12  
Tom Davies Square**



**Deputy Mayor Doug Craig  
Chair**





# Nominating Committee

## AGENDA

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FIRST MEETING OF THE NOMINATING COMMITTEE  
TO BE HELD ON **MONDAY, JANUARY 12, 2004 AT 4:00 P.M.**  
IN C-12, TOM DAVIES SQUARE

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DEPUTY MAYOR CRAIG, IN THE CHAIR

***(PLEASE ENSURE CELL PHONES AND PAGERS ARE TURNED OFF)***

The Council Chamber of Tom Davies Square is wheelchair accessible. Please speak to the City Clerk prior to the meeting if you require a hearing amplification device. Persons requiring assistance are requested to contact the City Clerk's Office at least 24 hours in advance of the meeting if special arrangements are required. Please call (705) 671-2489, extension 2475. Telecommunications Device for the Deaf (TTY) (705) 688-3919. Copies of Agendas can be viewed on the City's web site at [www.greatersudbury.ca](http://www.greatersudbury.ca).

1. Declarations of Pecuniary Interest

## **MANAGERS' REPORTS**

2. Report dated 2004-01-09, with attachments, from the General Manager of Corporate Services regarding Appointment of the Board of Directors of the Flour Mill Business Improvement Area - Term 2003-2006. **1 - 6**  
**(RESOLUTION PREPARED)**
  
3. Report dated 2004-01-09, with attachments, from the General Manager of Corporate Services regarding Citizen Appointments to Boards & Committees - Term 2003-2006: **7 - 31**
  - ▶ Greater Sudbury Police Services Board
  - ▶ Greater Sudbury Public Library Board & Greater Sudbury Heritage Museum Advisory Board
  - ▶ Nickel District Conservation Authority
  - ▶ Committee of Adjustment
  - ▶ Livestock Evaluators
  - ▶ Fence Viewers**(RESOLUTIONS PREPARED) (APPLICATIONS UNDER SEPARATE COVER)**

**ADJOURNMENT (RESOLUTION PREPARED)**

**2004-01-09**

**THOM M. MOWRY  
CITY CLERK**

**CORRIE-JO CAPORALE  
COUNCIL SECRETARY**

# Managers' Reports

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# Request for Recommendation Nomination Committee



Type of Decision									
Meeting Date	Monday, January 12, 2004				Report Date	Friday, January 9, 2004			
Decision Requested	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No	Priority	<input checked="" type="checkbox"/>	High	<input type="checkbox"/>	Low
	Direction Only				Type of Meeting	<input checked="" type="checkbox"/>	Open	<input type="checkbox"/>	Closed


## Report Title

**Appointment of the Board of Directors of the Flour Mill Business Improvement Area - Term 2003-2006**

Policy Implication + Budget Impact	
<input checked="" type="checkbox"/>	This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.
<b>Policy Implication:</b>	
Chapter 37 of the former City of Sudbury Municipal Code sets out the qualifications, number, and manner of appointment for the Members of the Board of Directors of the Flour Mill Business Improvement Area. In accordance with Chapter 37 a selection meeting for Members of the Board was held on Monday, December 1st, 2003. The Minutes of this meeting were received by Council at its December 11th, 2003 meeting.	
<b>Budget Impact:</b>	
There is no budget impact associated with this decision.	
<input checked="" type="checkbox"/>	Background Attached

Recommendation	
1. That the Nomination Committee of Council hereby recommends the appointment of the following persons to the Board of Management for the Flour Mill Business Improvement Area for the term ending November 30th, 2006 or until such time as their successors are appointed.	
1.	_____
2.	_____
3.	_____
4.	_____
5.	_____
<input checked="" type="checkbox"/>	Recommendation Continued

**Recommended by the General Manager**



**Doug Wuksinic**  
General Manager of Corporate Services

**Recommended by the C.A.O.**

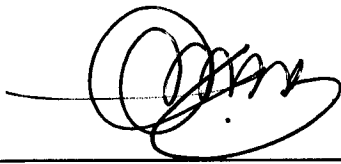


**Mark Mieto**  
Chief Administrative Officer

Date: 2004-01-09

Report Prepared By

Thom M. Mowry  
City Clerk



Division Review



Ron Swiddle  
Director of Legal/Clerks Services and City Solicitor

**RECOMMENDATION continued:**

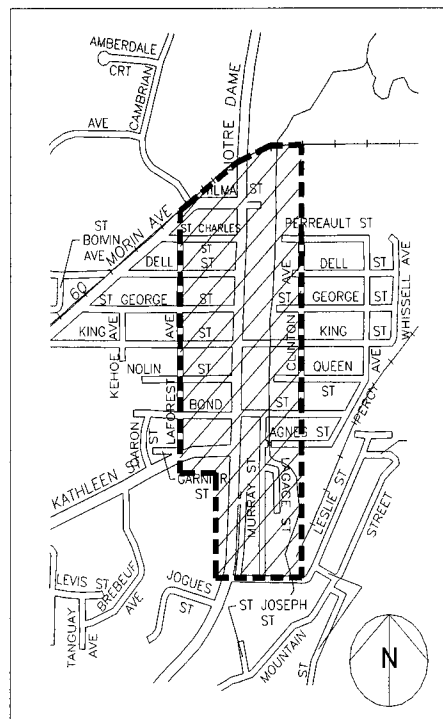
6. \_\_\_\_\_

**Background:**

**Chapter 37 - Former City of Sudbury Municipal Code:**

Chapter 37 of the City of Sudbury Municipal Code authorized the establishment of a Board of Management for the Flour Mill Business Improvement Area of the former City of Sudbury. This Board is entrusted with the promotion of the Improvement Area as a business or shopping area and, as well, the right to improve, beautify and maintain municipally-owned lands, buildings and structures in the Area which will assist such promotion beyond such improvement, beautification and maintenance as would normally be provided by the City.

The Flour Mill Business Improvement Area of the City of Sudbury was designated a *Business Improvement Area* pursuant to the provisions of the Municipal Act of Ontario by Chapter 37 of the City of Sudbury Municipal Code, and approved by Ontario Municipal Board Order, dated May 9, 1984. Its boundaries are illustrated on the following key map:



Date: 2004-01-09

**Composition of the Board of Management:**

The Board of Management for the Flour Mill Business Improvement Area is made up of seven persons consisting of one (1) Member of Council plus six (6) persons qualified to be elected as Members of Council assessed for business assessment in the Improvement Area or nominees of a corporation assessed for business assessment.

As there is no longer any business assessment roll, a letter was directed to each property owner within the Flour Mill Business Improvement Area based on the last revised assessment roll for the City. Each assessed owner was requested to provide the Clerk with the name, mailing address and telephone number of each of their tenants who are responsible for the payment of all or part of the taxes under their lease agreement.

The notification and election procedures for the selection of non-Council Members of the Board of Management are set out in Chapter 37 of the Municipal Code of the former City of Sudbury. These procedures are overseen by the City Clerk.

A Selection Meeting for the Board of Management was held on Monday, December 1st, 2003. A copy of the Report of the Selection Meeting is attached for the information of Members of Council.

A total of eight (8) nominees were received. They are as follows:

	<b>NOMINEE</b>	<b>BUSINESS</b>
1	<b>Ricardo DE LA RIVA</b>	<b>Family Physician 216 King Street</b>
2	<b>Ron GOSWELL</b>	<b>Burger King 660 Notre Dame Avenue</b>
3	<b>Peter KOSTAKOS</b>	<b>Maria's Restaurant, 499 Notre Dame Avenue</b>
4	<b>Marc P. LEFEBVRE</b>	<b>Caisse Populaire Nolin de Sudbury 531 Notre Dame Avenue</b>
5	<b>Paul MARCON</b>	<b>Auto Trader 324 Notre Dame Avenue</b>
6	<b>Rita McMAHON</b>	<b>Bradley Pharmacy Ltd. 525 Notre Dame Avenue</b>
7	<b>Terry McMAHON</b>	<b>Royal Appliance Sales and Services 430 Notre Dame Avenue</b>
8	<b>George ROSSET</b>	<b>Various Retail and Residential Units 324 - 326 Notre Dame Avenue</b>

Following the Section Meeting a facsimile, dated Thursday, December 18, 2003, was received from Dr. Ricardo de la Riva recommending that all eight nominees be appointed to the Board notwithstanding Chapter 37 of the former Municipal Code. The former Council of the City of Sudbury on several occasions did exercise its discretion by appointing more members to a board than was set out in the governing by-laws without the necessity of amending the by-laws.

Therefore, the Committee may either hold an election to appoint the required six (6) non-Council members to the Board of Management, or it may recommend to Council that all eight (8) nominees be appointed to the Board.

A recommendation to appoint all eight (8) nominees will be prepared and available should the Committee choose to make such a recommendation.

Should the Committee decide to hold an election, it will be conducted in accordance with Article 36 of the Procedural Rules. Rather than a roll call vote of Members, Councillor Bradley has indicated he will be asking for a vote by paper ballot. In the event the Committee wishes to proceed by way of paper ballot, appropriate ballots will be available. Each Member will be entitled to vote for six (6) nominees.

All of which is respectfully submitted for the Committee's consideration.

***Attachments***

**SELECTION MEETING**  
for the Board of Management of the  
Flour Mill Business Improvement Area

Committee Room C-11  
Tom Davies Square

Monday, December 1<sup>st</sup>, 2003  
Commencement: 11:30 a.m.

Thom Mowry, City Clerk in the Chair

Present: Jason Nelson, Election Officer; Katherine Bowschar-Lische,  
Planning Committee Secretary

Others: Rita McMahon, *Bradley Pharmacy Ltd.*; George Rosset, *630450 Ontario Limited*; Marc P. Lefebvre, *Caisse populaire Nolin de Sudbury Incorporée*; Mme Adrienne de la Riva; Dr. Ricardo de la Riva; Peter Kostakos, *Maria's Restaurant*

Purpose of Section Meeting: The Clerk explained that the purpose of the Selection Meeting was to submit to City Council a list of persons qualified to be appointed to the Board of Management of the Flour Mill Business Improvement Area. The Board is made up of seven (7) persons consisting of 1 City Councillor plus 6 persons qualified to be elected as members of Council assessed for business assessment in the Improvement Area or nominees of corporations so assessed provided that such nominees are person qualified to be elected as members of the Council.

Nominees: The Clerk reported that the following qualified persons had been nominated:

- |    |                        |    |               |
|----|------------------------|----|---------------|
| 1. | Dr. Ricardo de la Riva | 5. | Paul McMahon  |
| 2. | Ron Goswell            | 6. | Rita McMahon  |
| 3. | Peter Kostakos         | 7. | Terry McMahon |
| 4. | Marc P. Lefebvre       | 8. | George Rosset |

The Clerk advised that the appointment of the Board must be ratified by the Council of the City of Greater Sudbury, which would occur in January, 2004. Upon the request of Dr. de la Riva, the Clerk confirmed that all persons present at this meeting would be notified of the upcoming public meeting date.

Adjournment: There being no further nominations, the meeting adjourned at 11:45 a.m.

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SECRETARY

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CITY CLERK

*Dr. Ricardo de la Riva*

FAMILY PHYSICIAN - MÉDECIN DE FAMILLE  
215 KING STREET  
SUDBURY, ONTARIO  
P3C 2W1

TELEPHONE: (705) 675-2712

Thursday, December 18, 2003

Ms. Lynne Reynolds  
Councillor Ward 6  
City of Greater Sudbury

RE: Flour Mill BIA Election - Board Membership

Ms. Reynolds:

As you are aware, the Flour Mill Business Improvement Area was established by Council by-law under the Ontario Municipal Act. The yearly budget of the Flour Mill comes directly from the businesses within the improvement area. The Board is elected every three years by these businesses and appointed by Council; the members of the Board are all volunteers from the Flour Mill Business Community.

This year, we find ourselves in the fortunate position of having eight volunteers from the business community who want to sit on the Board and contribute the future of the Flour Mill BIA. Our BIA by-laws call for a number of six board members to be elected from the Flour Mill Businesses.

Considering the different backgrounds of the nominees, the need for diversified input, and the quality of the people applying for the Board, I would recommend that all of the eight candidates be appointed to the Board by City Council.

Please let me know if you require more information, please contact me at 675-2712 or 674-2391.

Sincerely,



Dr. Ricardo de la Riva

cc. Janet Gasparini  
Thom Mowry

# Request for Recommendation Nomination Committee



Type of Decision										
Meeting Date	Monday, January 12, 2004				Report Date	Friday, January 9, 2004				
Decision Requested	<input checked="" type="checkbox"/>	Yes		No	Priority	<input checked="" type="checkbox"/>	High		Low	
	Direction Only				Type of Meeting	<input checked="" type="checkbox"/>	Open		Closed	


## Report Title

### Citizen Appointments to Boards & Committees Term 2003-2006

Policy Implication + Budget Impact	
<input checked="" type="checkbox"/>	This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.
<b>POLICY:</b>	
The procedure for the appointment of the Members of Council to various Local Boards and Corporations will be made in accordance with Council's Procedural By-law 2002-202, as amended.	
<b>BUDGET IMPACT:</b>	
There is no budget impact associated with this Request for Decision.	
<input checked="" type="checkbox"/>	Background Attached

Recommendation	
A Resolution recommending the confirmation of the appointments to Council will presented immediately following the selection of Citizens.	
<input checked="" type="checkbox"/>	Recommendation Continued

**Recommended by the General Manager**



**Doug Wiksanic**  
General Manager of Corporate Services

**Recommended by the C.A.O.**

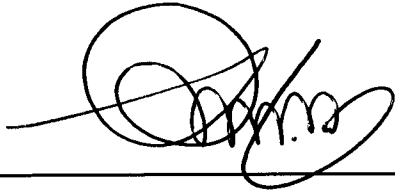


**Mark Mieto**  
Chief Administrative Officer

Date: 2004-01-09

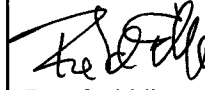
**Report Prepared By**

Thom M. Mowry  
City Clerk



**Division Review**

Ron Swiddle  
Director of Legal/Clerks Services and City Solicitor



**Executive Summary:**

The purpose of this Report is to outline the appointment process for the appointment of Citizens to statutory Boards and Committees, as well as Livestock Evaluators and Fence Viewers. This is the first round of appointments. All subsequent appointments will follow the same process.

All appointments will be for the term of Council (2003 - 2006).

All appointments will be confirmed by Council on the adoption of the Minutes of the Nomination Committee. Several of the appointments will also require a by-law.

**Background:**

Each appointment will be for a period of three (3) years ending on November 30th, 2006, or until such time as their successors are appointed.

In order to be eligible for appointment, an applicant must be a resident of the City of Greater Sudbury who is an owner or tenant of land in the City of Greater Sudbury, or the spouse or same-sex partner of someone who is; a Canadian Citizen; and, at least 18 years old.

The English language version of the advertisement which appeared in the *Sudbury Star* and *The Northern Life* is attached to this report for the information of the Committee. As well, a photocopy of the French language version of the advertisement which appeared in *Le Voyageur* is also attached. The advertisements and applications were available at each Citizen Service Centre, the Clerk's Office and the City's internet web site.

Photocopies of all Applications received to the date of this Report are attached.

The Deadline for all applications was Friday, January 2, 2004.

Date: 2004-01-09

The following Citizen appointments will be made:

	<b>BOARD, COMMITTEE, APPOINTMENT</b>	<b>NUMBER TO BE APPOINTED</b>	<b>NUMBER OF VOTES REQUIRED TO FILL VACANCY</b>	<b>NUMBER OF VOTES EACH MEMBER IS ENTITLED</b>
1.	Greater Sudbury Police Services Board	1	7	1
2.	Greater Sudbury Public Library Board & Greater Sudbury Heritage Museum Advisory Board	6	7	6
3.	Nickel District Conservation Authority	3	7	3
4.	Committee of Adjustment	5	7	5
5.	Livestock Evaluators	3	7	3
6.	Fence Viewers	6	7	6

**Selection Procedure:**

One motion containing the names of all of the above applicants for each Board has been prepared.

It is recommended that all of the applicants' names be placed in nomination by the Committee using one motion containing the names of all the applicants. Because of the number of applicants for these positions, the Chair, has the option of waiving the reading of the motion.

The Citizen appointments are to be filled in accordance with Article 36 of the Procedural By-law. A copy of Article 36 is attached to this report. As there are more qualified applicants than positions available, a roll call vote of Members of Council shall be taken.

**Where all Members of Council are in attendance, seven (7) votes are required to fill each vacancy. The above Chart sets out the number of Citizens to be appointed, the number of votes required to fill each vacancy (provided all Members of Council are in attendance) and the number of votes each Member of Council is entitled to.**

**Councillor Bradley has indicated that he will be requesting that voting be done by way of a paper ballot. Accordingly, paper ballots will be printed and available for use of the Committee.**

Date: 2004-01-09

If on the first vote no nominee receives the votes of more than one-half of the number of all Members of Council present (that is: 7 or more votes), then the nominee receiving the fewest number of votes is excluded from the voting and the vote shall be taken again by the Clerk, and if necessary more than one vote, excluding in each successive vote the candidate who received the fewest number of votes in the preceding vote, until one candidate receives more than one-half the votes of the Members of Council present and voting.

Where the votes cast in any one ballot are **equal for all the nominees:**

- ➡ if there are three or more nominated or remaining, the Clerk, shall by lot, select one such candidate to be excluded from the subsequent voting;
- ➡ if only two candidates remain, the tie shall be broken and the vacancy shall be filled by the candidate selected by lot conducted by the Clerk.

Where no applicant receives the majority required for appointment on a roll call vote, and where **two or more applicants are tied with the least number of votes** a special roll call vote shall be taken to decide which of the tied applicants with the least number of votes shall be dropped from the list of names to be voted on in the next roll call vote.

The term **lot** means the method of determining the candidate to be excluded or the candidate to fill the vacancy, as the case may be, by placing the names of the candidates on equal size pieces of paper placed in a box and one name being drawn by the Clerk.

It is quite likely, because of the number of candidates seeking the vacancy, that on the first vote one or more candidates may not receive any votes. Those candidates receiving zero votes will all be excluded from the next round of voting.

For the convenience of Members of the Committee a series of charts have been prepared and are appended to this Report which show examples of various tie votes.

When the number of nominee(s), required to fill the vacancy or vacancies on each Board, receives 7 or more votes (assuming that all 13 Members of Council are in attendance) then an appropriate resolution shall be introduced for consideration by the Committee.



Date: 2004-01-09

<b>Greater Sudbury Police Services Board</b>		
<b>1 Citizen to be appointed - 3 year term ending November 30, 2006</b>		
<b>Each Member is entitled to one (1) vote</b>		
<b>Applicant's Name</b>	<b>Address</b>	<b>Ward</b>
Robert Joseph BOILEAU	4581 Regional Road 15, Chelmsford	2
David George Arthur CHEVIER	793 Ontario Street, Sudbury	1
Gundrun CLOSS	93 Rockview, Levack	2
Carol Ann COUPAL	63 Oak Street, Dowling	2
Mike DUPONT	3628 Dupont Drive, Chelmsford	2
Daniel GINGRAS	1706 Madison Avenue, Sudbury	4
William E. HEDDERSON	104 Rockview Road, Levack	2
Faye Louise HRELJAC	223 Anderson Drive, Lively	1
James (Jim) ILNITSKI	339 Popular Street, Sudbury	2
Marvin JULIAN	848 Hwy 17 East, Wahnapiatae	5
Jeffrey LANGER	706 Beatrice Crescent, Sudbury	6
Heather M. LARMONDIN	901 LaSalle Boulevard, Sudbury	6
Elizabeth LESNIK	23 Hillcrest Avenue, Capreol	4
Thomas MARTIN	354 Austin Street, Sudbury	5
John T. MATHEW	47 Walford Road, Sudbury	5
Sally McINALL	45 Logan Avenue, Sudbury	1
Joe NICEFORO	4879 Michelle Drive, Hanmer	3
Jerry A. O'BRIEN	404 Westmount Avenue, Sudbury	6
Gerald F. PAQUETTE	35 Kormak Street, Sudbury	6
Gary PARENT	34 Oakdale Street, Garson	4
Robert N. PARKER	59 Cedar Street, Levack	2
David H. PETRYNA	62 Eden Point Drive, Sudbury	5
Mike Brian PETRYNA	2015 Hebert Street, Sudbury	6

Date: 2004-01-09

**Applicants for the Greater Sudbury Police Services Board continued:**

<b>Greater Sudbury Police Services Board</b>		
<b>1 Citizen to be appointed - 3 year term ending November 30, 2006</b>		
<b>Each Member is entitled to one (1) vote</b>		
<b>Applicant's Name</b>	<b>Address</b>	<b>Ward</b>
Faith SALMASO	197 D'Youville Street, Sudbury	6
Maurice Oscar SARRAZIN	3104 River Road, Val Caron	3
Stan Melvin SNIDER	1261 Barrydowne Road, Sudbury	6
Brenda SPENCER	150 Pilotte Drive, Garson	4
Winston James SPENCER	1040 Radar Road, Hanmer	4
Gerry William TARNOPOLSKY	557 Attlee Avenue, Sudbury	6
Marino Carlo TAUS	25 Sweetberry Drive, Sudbury	5
Ernie TAYLOR	92 Sturgeon Street, Dowling	2
Harry WILL	1991 Sagebrush Place, Sudbury	4
Stan R. WILSON	70 First Avenue, Sudbury	6
Robert (Bob) WYGANT	126 Kingsmount Boulevard, Sudbury	5

Date: 2004-01-09

**Greater Sudbury Public Library Board & Greater Sudbury  
Heritage Museum Advisory Board**

**6 Citizens to be appointed - 3 year term ending November 30, 2006  
Each Member is entitled to six (6) votes**

<b>Applicant's Name</b>	<b>Address</b>	<b>Ward</b>
David CHEVRIER	793 Ontario Street, Sudbury	1
Fern Reginald CORMIER	75 St. Brendan, Sudbury	5
Vicki Lynn GILHULA	194 Oak Street, Sudbury	1
Verna C. GUTSCH	227 Maki Avenue, Sudbury	5
Marte John HOLOUKA	403 Flowers' Road, Whitefish	1
Jane Theresa RODRIGUES	3 William Avenue, Coniston	5
Suzanne ROY	42 Monique Crescent, Garson	4

Date: 2004-01-09

<p align="center"><b>Nickel District Conservation Authority</b>  <b>3 Citizens to be appointed - 3 year term ending November 30, 2006</b>  <b>Each Member is entitled to three (3) votes</b></p>		
Applicant's Name	Address	Ward
Roberta Claire BALD	1896 Armstrong Street, Sudbury	5
Aaron M. BEAUDRY	4081 Mirage Blouvard, Hanmer	3
Roger Donat BRISSON	10 Lindleyi Street, Falconbridge	2
David George Arthur CHEVIER	793 Ontario Street, Sudbury	1
Fern Reginald CORMIER	75 St. Brendan Street, Sudbury	5
Gerard DALCOURT	1326 PAQUETTE Street, Sudbury	4
Doug Edward FOSTEN	104 Third Avenue, Lively	1
William E. HEDDERSON	104 Rockview Road, Levack	2
James (Jim) ILNITSKI	339 Poplar Street, Sudbury	2
Perry Gradon KIRKBRIDE	329 Marttila Drive, Sudbury	5
Wyman M. MacKINNON	198 Caruso Street, Coniston	5
Tracy POLLARD	1962 South Bay Road, Sudbury	5
Stephen F. REITZEL	2559 Cavendish Court, Sudbury	5
Otto M. RENNENKAMPPF	1078 Roland Street, Sudbury	6
Bob ROGERS	420 Loach's Road, Sudbury	5
Maurice Oscar SARRAZIN	3104 River Road, Val Caron	3
Richard Gerald VILLENEUVE	192 Eugene Street, Sudbury	6
Harry WILL	1991 Sagebrush Place, Sudbury	4

Date: 2004-01-09

<b>Committee of Adjustment</b> <b>5 Citizens to be appointed - 3 year term ending November 30, 2006</b> <b>Each Member is entitled to five (5) votes</b>		
Applicant's Name	Address	Ward
Aaron M. BEAUDRY	4081 Mirage Boulevard, Hanmer	3
Bernard BELAND	4386 Marquis Court, Hanmer	3
Robert Joseph BOILEAU	4581 Regional Road 15, Chelmsford	2
Roger Donat BRISSON	10 Lindsley Street, Falconbridge	2
David CHEVRIER	793 Ontario Street, Sudbury	1
Giuseppe (Joe) CIMINO	6 Saturn Crescent, Sudbury	1
Fern R. CORMIER	75 St. Brendan Street, Sudbury	5
Carol Ann COUPAL	63 Oak Street, Dowling	2
Stephen Lawrence DEEGAN	128 Colby Street, Sudbury	5
Daniel L. DESPATIE	2971 Martin Road, Blezard Valley	3
Mike L. DUPONT	3628 Dupont Drive, Chelmsford	2
Roy EDEY	410 St. Nicholas Street, Sudbury	5
Normand J. GAUTHIER	112 Paquette Street, Azilda	2
Claude G. GRAVELLE	163 Côté Avenue, Chelmsford	2
William E. HEDDERSON	104 Rockview Road, Levack	2
James (Jim) ILNITSKI	339 Poplar Street, Sudbury	2
Perry Gradon KIRKBRIDE	329 Martila River, Sudbury	5

Date: 2004-01-09

**Applicants for the Committee of Adjustment continued:**

<b>Committee of Adjustment</b> <b>5 Citizens to be appointed - 3 year term ending November 30, 2006</b> <b>Each Member is entitled to five (5) votes</b>		
Applicant's Name	Address	Ward
Heather L. KOKKO	525 Old Wanup Road, Sudbury	5
Jeffrey Cecil KOLIBASH	1675 Southview Drive, Sudbury	1
Leo R. LA SORSA	6227 Tilton Lake Road, Sudbury	5
Elizabeth LESNIK	23 Millcrest Avenue, Capreol	4
Ronald Lennox LIINAMAA	3032 Algonquin Road, Sudbury	5
Thomas Allan MARTIN	354 Austin Street, Sudbury	5
Frankie MAZZUCA, (Jr.)	2000 Fire Road, Capreol	4
Steve MAY	364 Whittaker Street, Sudbury	1
Jack Hearn McDONALD	244 Drinkwater, Sudbury	5
Mike Brian PETRYNA	2015 Hebert Street, Sudbury	6
Ron Anthony RINALDI	1302 Lauzon Avenue, Sudbury	6
Maurice Oscar SARRAZIN	3104 River Road, Val Caron	3
Rodney Richard SAUNDERS	288 Riverside Drive, Sudbury	5
Oryst SAWCHUK	194 Oak Street, Sudbury	1
Stan Melvin SNIDER	1261 Barrydowne Road, Sudbury	6
Winston James SPENCER	1040 Radar Road, Hanmer	4
Gerry William TARNOPOLSKY	557 Attlee Avenue, Sudbury	6
Richard Gerald VILLENEUVE	192 Eugene Street, Sudbury	6
Harry WILL	1991 Sagebrush Place, Sudbury	4

Date: 2004-01-09

<b>Livestock Evaluators</b>		
<b>3 Citizens to be appointed - 3 year term ending November 30, 2006</b>		
<b>Each Member is entitled to three (3) votes</b>		
<b>Applicant's Name</b>	<b>Address</b>	<b>Ward</b>
Mike DEMERS	548 Phillip Street, Lively	1
Maurice Oscar SARRAZIN	3104 River Road, Val Caron	3
Noël SHANK	2323 Dominion Drive, Hanmer	3
Winston James SPENCER	1040 Radar Road, Hanmer	4
Harry WILL	1991 Sagebrush Place, Sudbury	4

Date: 2004-01-09

<b>Fence Viewers</b>		
<b>6 Citizens to be appointed - 3 year term ending November 30, 2006</b>		
<b>Each Member is entitled to six (6) votes</b>		
<b>Applicant's Name</b>	<b>Address</b>	<b>Ward</b>
Bernard Rene BELAND	4386 Marquis Court, Hanmer	3
Daniel L. DESPATIE	2971 Martin Road, Blezard Valley	3
Doug Edward FOSTEN	104 Third Avenue, Lively	1
Leona Jane REDDEN	231 John Street, Sudbury	5
George Malcolm ROBINSON	4842 Michelle Drive, Hanmer	3
Rodney Richard SAUNDERS	288 Riverside Drive, Sudbury	5
David L. SHELSTED	1601 Paris Street, Sudbury	5
Stan Melvin SNIDER	1261 Barrydowne Road, Sudbury	6
Ernie TAYLOR	92 Sturgeon Street, Dowling	2
Harry WILL	1991 Sagebrush Place, Sudbury	4

**RULES OF PROCEDURE BY-LAW 2001-03**

**ARTICLE 36**

**APPOINTMENTS - BOARDS - COMMISSIONS - COMMITTEES -  
ADVISORY PANELS - CORPORATIONS**

**36.1 Made - by Council - procedure - set out**

Appointments to the various boards, commissions, committees, advisory panels and corporations of the Corporation shall be made by Council. In making such appointments, the procedure set out in this article shall apply unless otherwise provided in the shareholders declaration.

**36.2 Advertising - position - requirements - to local citizens**

At least 30 days prior to the Council meeting at which the appointment is scheduled for any board, commission or advisory committee, as the case may be, the Clerk shall place an advertisement in a local newspaper to run on at least two occasions and place an advertisement on radio or television or both, as the Clerk deems advisable, on at least one occasion outlining the position to be filled on such board, commission or advisory committee and inviting applications from interested citizens.

**36.3 Applications - in writing - time limitation**

All applications for appointment must be in writing and received by the Clerk at least four clear days prior to the meeting of Council concerned.

**36.4 Qualifications - of applicants - determined - by Clerk**

Unless otherwise authorized by by-law, all applicants must meet the same qualifications as electors in the municipality and the Clerk shall determine the qualifications of each applicant.

**36.5 Applications - qualifying - included - Council agenda**

Copies of all applications received for each position from qualifying applicants shall be included with the agenda material for the Council meeting concerned.

Date: 2004-01-09

**36.6 Applicants - qualified - exact number - motion**

Where there are only the exact number of qualified applicants as required for any position or positions, a motion to appoint the applicants to the position or positions concerned shall be presented and voted upon.

**36.7 Applicants - qualified - more than required - selection**

If there are more qualified applicants than positions available, then Council shall select from the qualified applicants the ones to fill the position or positions concerned.

**36.8 Roll call vote - Council - taken - regarding applicants**

A roll call vote of the Council shall be taken with respect to the qualified applicants for each position available.

**36.9 Appointment - determined - by vote - exception**

If upon the first roll call vote no applicant receives the votes of the majority of members are present, the name of the applicant receiving the least number of votes shall be dropped and the members shall proceed to vote anew and so continue until either an applicant receives the votes of the majority of members present, at which time such applicant shall be declared appointed; or, it becomes apparent by reason of an equality of votes that no applicant can be appointed by the voting process.

**36.10 Voting - unsuccessful - position selected - by lot**

Where by reason of an equality of votes, it becomes apparent that no applicant can be appointed by the voting process, then the vacancy shall be filled by the applicant selected by lot by the Clerk.

**36.11 Special vote - applicants tied - least number of votes**

In the case where no applicant receives the majority required for appointment on a roll call vote, and where two or more applicants are tied with the least number of votes, a special roll call vote shall be taken to decide which of the tied applicants with the least number of votes shall be dropped from the list of names to be voted on in the next roll call vote.

Date: 2004-01-09

**36.12 Staff member - appointment - conditions**

Except where prohibited by law, Council may appoint a member of staff to a board, commission or outside agency when no member of Council wishes to be appointed.

**36.13 Further votes**

If no person receives more than half the votes, the Clerk shall take another vote, excluding the person who received the fewest votes in the previous vote; if two or more persons received the fewest votes, the Clerk shall choose the person to be excluded by lot.

**36.14 Committee Appointments - ballots**

At the first regular meeting of a new Council, or as soon thereafter as is reasonable, Council shall appoint members to Committees by way of simultaneous, written, signed ballots which will be read aloud by the Clerk and recorded in the minutes.

**36.15 Ballots - destruction**

These ballots, as well as ballots used for simultaneous roll-call votes generally, may be destroyed by the Clerk and need not be retained following the confirmation of the minutes.

Date: 2004-01-09

EXAMPLES OF TIE VOTES  
(All Members of Council Present - Four Nominees)

Candidate	Votes Received
A	6
B	4
C	3
D	0

**Result: Candidate D is dropped from the next vote.**

Candidate	Votes Received
A	5
B	4
C	3
D	1

**Result: Candidate D is dropped from the next vote.**

Date: 2004-01-09

EXAMPLES OF VOTES  
(All Members of Council Present)  
(Three Nominees Remaining)

Candidate	Votes Received
A	6
B	4
C	3

**Result: Candidate C is dropped from the next vote.**

Candidate	Votes Received
A	5
B	3
C	3
D	1

**Result:**

1. Candidate D is dropped.
2. A special roll call vote is taken to decide which of the tied Candidates B or C shall be dropped from the list of names to be voted on in the next roll call vote.
3. Then a roll call vote shall be taken of the remaining two Candidates: A and one of B or C.

Date: 2004-01-09

**THE CONSEQUENCES OF SAMPLE TIE VOTES  
(All Members of Council Present -Five Nominees)**

Candidate	Votes Received
A	3
B	4
C	2
D	2
E	2

**Result:**

- 1. A special roll call vote is taken to decide which of the tied Candidates (C, D, or E) shall be dropped from the list of nominees to be voted on in the next roll call vote.**
- 2. Then a roll call vote shall be taken of the remaining four Candidates: A, B and two of C, D or E.**

Date: 2004-01-09

### THE CONSEQUENCES OF SAMPLE ZERO VOTES (All Members of Council Present -Six Nominees)

Candidate	Votes Received
A	4
B	4
C	2
D	3
E	0
F	0

**Result:**

- 1. Candidates E and F are dropped from the next vote.**
- 2. Then a roll call vote shall be taken of the remaining four Candidates: A, B, C and D.**

# Citizen Appointments

Become a board or committee member for the City of Greater Sudbury



Interested individuals are encouraged to apply for appointment to the following City of Greater Sudbury Boards and Committees.

## What is a Citizen Board?

These Boards are seen as important to drawing on the specific knowledge and expertise of citizens.

There is considerable variety in the purpose or charge of these Boards. Some are required by law and are directed to guide certain City activities. Others have been created by the Council to serve the City of Greater Sudbury's unique needs. As a result, the composition of these Boards, membership qualifications and terms of appointment will vary accordingly.

## What is a Committee?

Typically, Committees comprise Members of Council and are assigned important responsibilities relating to such matters as setting priorities, finance, planning, citizen appointments etc.

From time to time, other committees are established by resolution of Council and rely on the input of citizens and representatives of various organizations for the purpose of providing advice, information and expertise to City Council on specific matters.

## Who is eligible?

At a minimum, eligibility is granted to any resident of Greater Sudbury who is an owner or tenant of land in the City of Greater Sudbury, or the spouse or same-sex partner of someone who is a Canadian Citizen and at least 18 years old.

## How are appointments made?

When the application deadline is reached, the City Clerk's Office will provide a copy of all the applications received to each Member of Council. Council will then vote on the appointments. A letter will be sent to all those who applied to inform them of Council's decision.

## How long is the term?

Generally, the term of appointment is for three years and coincides with term of Council.

## How can I apply?

Application forms are available at [www.city.greatersudbury.on.ca](http://www.city.greatersudbury.on.ca) and all Citizen Service Centres located at:

- 9 Morin Street, Capreol
- 4100 Elmview Drive, Hanmer
- 214 Orell Street, Garson
- 3502 Errington Street, Chelmsford
- 79 Main Street, Dowling
- 15 Kin Drive, Lively
- Tom Davies Square, City Clerk's Office, 2<sup>nd</sup> Floor, 200 Brady Street, Sudbury

Written applications may be addressed to:

City Clerk's Office  
P. O. Box 5000, Station "A"  
Sudbury, ON P3A 5P3.

Applications can be delivered to:

City Clerk's Office, 2nd Floor,  
Tom Davies Square,  
200 Brady Street, Sudbury  
Monday to Friday from 8:30 a.m. to 4:30 p.m.

Facsimile applications may be faxed to 671-8118.

All applications should clearly indicate the name of the Board and/or Committee on which you wish to serve and your reason(s) for doing so. Please ensure that you include your home address, postal code and phone number.

## Deadlines

The deadline for all applications is January 2, 2004.

## Questions?

Contact the City Clerk's Office at **671-CITY (2489)**, extension **2471** or visit [www.city.greatersudbury.on.ca](http://www.city.greatersudbury.on.ca)

## BOARDS

### Greater Sudbury Police Services Board

#### Purpose:

The Board oversees the provision of police services, including law enforcement and crime prevention in the City of Greater Sudbury.

The Board is the civilian trustee of the public interest as it pertains to police services in the community. The Board's mandate is legislated by the "Police Services Act" and can be summarized as general management and setting of policing policy.

#### Members:

Membership consists of 2 Members of Council (Mayor or his/her Designate and 1 other Member of Council), 1 Citizen appointed by Council and 2 Citizens appointed by the Province.

#### Time Commitment:

The Board meets approximately ten (10) times a year. Agendas are circulated prior to each meeting and provide necessary background for discussions and decisions.

#### Remuneration

Members receive \$5,500.00 per annum.

### Livestock Evaluators

#### Purpose:

The "Livestock, Poultry & Honey Bee Protection Act" provides that the council of every local municipality shall appoint one or more persons as valuers of livestock and poultry.

#### Members:

The Board consists of 3 Citizens to be appointed by Council.

#### Time Commitment:

Time commitments are dependent upon the number of disputes received by the City.

#### Remuneration:

Members receive \$60.00 per attendance.

### Greater Sudbury Public Library and Greater Sudbury Heritage Museum Advisory Boards

#### Purpose:

Sitting as the Greater Sudbury Public Library Board, the members act in an advisory capacity on matters relating to the development of policy and strategic planning relating to the Public Libraries in the City of Greater Sudbury.

Sitting as the Greater Sudbury Heritage Museum Advisory Board, the members provide advice and assist in the development of policy to ensure that the 4 sites of the Greater Sudbury Heritage Museum are in compliance with the "Standards for Community Museums in Ontario."

Provincial legislation requires two distinct Boards, therefore citizen appointees will be cross appointed to both Boards, as policy development is a shared responsibility.

#### Membership:

Membership includes a minimum of 5 members, maximum of 8 (with an option for a 9th member to represent the City's museums). Two (2) Councillors and 6 Citizens are to be appointed by Council.

The Board members selected should reflect the diversity of the community, including bilingual, cultural and geographic diversity.

#### Time Commitment:

The Board will meet approximately 10 times a year. Occasionally, members may be required to hold their meetings in various locations throughout the City of Greater Sudbury.

Agendas are circulated prior to each meeting and provide necessary background for discussions and decisions.

#### Remuneration:

This is an unpaid volunteer position.

### Fenceviewers

#### Purpose:

The "Line Fences Act" provides a local procedure, administered by the local municipality, for resolving fencing disputes between neighbouring land-owners. Disputes are resolved by local fenceviewers, appointed by Council, who make an award apportioning responsibility for the fence between two owners.

#### Members:

The Board consists of 6 Citizens who are appointed by Council.

#### Time Commitment:

Time commitment is dependent upon the number of disputes received by the City.

#### Remuneration

Members receive \$60.00 per attendance.

### Nickel District Conservation Authority

#### Purpose:

Established under the "Conservation Authorities Act", the mission of the Nickel District Conservation Authority is to sustain and work towards reclaiming the unique quality of the watershed and environment through ecosystem based watershed planning.

#### Members:

The Authority is governed by a 7-member Board of Directors composed of 4 Members of Council of the City of Greater Sudbury and 3 Citizens appointed by Council.

#### Time Commitment:

The Board meets once a month; approximately 10 times a year. Occasionally, Members of the Board may be required to hold their meetings at locations other than Tom Davies Square. Agendas are circulated prior to each meeting and provide the necessary background for discussions and decisions.

#### Remuneration:

Board members receive an honorarium of \$15.00 per meeting and are paid a mileage allowance of 0.25¢ per kilometre.

## COMMITTEES

### Committee of Adjustment

#### Purpose:

The Committee of Adjustment is empowered to grant relief from all zoning and sign by-laws, in respect of all land situated within the City of Greater Sudbury.

#### Members:

Membership consists of 5 Citizens.

#### Time Commitment:

The Committee of Adjustment generally meets 26 times a year. Occasionally, members may be required to make a site visit to a property or site, prior to the Committee meeting.

Agendas are circulated prior to each meeting and provide necessary background for discussions and decisions.

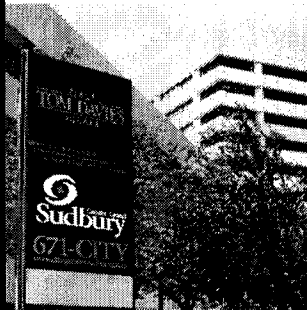
#### Remuneration:

Chair of Committee of Adjustment receives \$75.00 per meeting (increasing to \$78.00 per meeting on April 1, 2004)

Members of Committee of Adjustment receive \$62 per meeting (increasing to \$63.00 per meeting on April 1, 2004)

# Nominations de citoyens

## Devenez membre d'un conseil ou d'un comité de la Ville du Grand Sudbury



Les personnes intéressées sont invitées à soumettre leur candidature aux comités et conseils suivants de la Ville du Grand Sudbury.

### Qu'est-ce qu'un conseil de citoyens?

Ces conseils ont un rôle important à jouer en faisant appel aux connaissances et à l'expertise spécifique des citoyens.

Les buts et responsabilités de ces conseils varient considérablement. Certains de ces conseils doivent exister en vertu d'une loi et doivent diriger certaines activités municipales. D'autres ont été créés par le Conseil municipal pour répondre aux besoins uniques de la Ville du Grand Sudbury. Par conséquent, la composition de ces conseils, les exigences pour y siéger et la durée des mandats varient également.

### Qu'est-ce qu'un comité?

Habituellement, les comités comprennent des membres du Conseil municipal et ils sont chargés d'importantes responsabilités liées, par exemple, à l'établissement des priorités, aux finances, à la planification, à la nomination des citoyens.

Parfois, d'autres comités consultatifs sont mis sur pied par résolution du Conseil municipal et se fondent sur les renseignements des citoyens et des représentants de divers organismes dans le but de fournir à la municipalité conseils, renseignements et expertise sur des questions municipales précises.

### Qui est admissible?

Tous les citoyens du Grand Sudbury qui y sont propriétaires ou locataires d'un bien-fonds ou le conjoint ou le partenaire de même sexe d'un citoyen canadien qui a au moins 18 ans.

### Comment se font les nominations?

Après la date limite fixée pour la réception des candidatures, le bureau du greffier municipal fournit une copie de toutes les demandes à chaque membre du Conseil.

Les membres du Conseil décident des nominations au moyen d'un vote. Après la réunion, on envoie une lettre à tous les candidats, les informant de la décision du Conseil.

### Quelle est la durée du mandat?

Chaque membre est nommé pour un mandat de trois (3) ans se terminant en même temps que celui du Conseil.

### Comment puis-je poser ma candidature?

Les formulaires de demande sont disponibles à tous les Centres de services aux citoyens.

Voilà l'adresse des Centres de services aux citoyens :

- 9, rue Morin, Capreol
- 4100, promenade Elmview, Hanmer
- 214, rue Orell, Garson
- 3502, rue Errington, Chelmsford
- 79, rue Main, Dowling
- 15, promenade Kin, Lively
- Place Tom Davies, bureau du secrétaire municipal, 2<sup>e</sup> étage, 200, rue Brady, Sudbury

Les formulaires sont aussi disponibles sur le site [www.city.greatersudbury.on.ca](http://www.city.greatersudbury.on.ca).

On peut adresser les demandes écrites au : Bureau du greffier municipal Place Tom Davies, C. P. 5000, succursale A Sudbury (Ontario) P3A 5P3

Les demandes peuvent être livrées, du lundi au vendredi, de 8 h 30 à 16 h 30, au : Bureau du greffier municipal, 2<sup>e</sup> étage Place Tom Davies 200, rue Brady, Sudbury

Les demandes peuvent également être envoyées par télécopieur au **671-8118**.

Vous devez indiquer clairement sur toutes vos demandes le nom du comité auquel vous voulez siéger et vos motifs. Assurez-vous d'inclure votre adresse domiciliaire, votre code postal et votre numéro de téléphone dans votre demande.

### Date limite

La date limite pour la réception des demandes est le 2 janvier 2004.

### Questions?

Communiquez avec le bureau du greffier municipal au **671-CITY (2489)**, poste **2471**, ou consultez le site Web [www.city.greatersudbury.on.ca](http://www.city.greatersudbury.on.ca)

## CONSEILS ET COMITÉS

### Évaluateurs de bétail

**But :** La Loi sur la protection du bétail, de la volaille et des abeilles prévoit que le Conseil municipal de chacune des municipalités locales nomme au moins un évaluateur de bétail et de volaille.

**Membres :** Le conseil se compose de trois citoyens nommés par le Conseil municipal. Impératif du calendrier :

Les impératifs du calendrier varient en fonction du nombre de litiges reçus par la Ville.

**Rémunération :** Les membres reçoivent 60 \$ par présence.

### Office de protection de la nature du district du Nickel

**But :** Mis sur pied conformément à la Loi sur les offices de protection de la nature, l'Office de protection de la nature du district du Nickel a pour mission de préserver les bassins hydrographiques et l'environnement et de contribuer à restaurer la qualité unique de ces bassins au moyen d'une planification des bassins hydrographiques fondée sur l'écosystème.

**Membres :** L'Office est dirigé par un conseil d'administration de sept membres, dont quatre conseillers municipaux de la Ville du Grand Sudbury et trois autres nommés par ce même Conseil.

**Impératif du calendrier :** L'Office se réunit chaque mois, environ dix fois par année. À l'occasion, on demandera aux membres du Conseil de tenir leurs réunions ailleurs qu'à la Place Tom Davies. On distribue les ordres du jour avant chaque réunion. Ceux-ci fournissent l'information générale de base dont les membres ont besoin pour la discussion et la prise de décisions.

### Rémunération :

Les membres du Conseil reçoivent une rémunération de 15 \$ par réunion et 0,25 \$ par kilomètre.

### Conseil de la Bibliothèque publique du Grand Sudbury et Comité consultatif sur les musées du patrimoine du Grand Sudbury

**But :** Siégeant au Conseil de la Bibliothèque publique du Grand Sudbury, les membres assument aussi un rôle consultatif à propos de questions ayant trait à l'élaboration de politiques et à la planification stratégique touchant les bibliothèques publiques de la Ville du Grand Sudbury.

Siégeant au Comité consultatif sur les musées du patrimoine du Grand Sudbury, les membres offrent des conseils et appuient l'élaboration de politiques pour s'assurer que les quatre emplacements du Musée du patrimoine du Grand Sudbury respectent les normes applicables aux musées communautaires de l'Ontario.

La loi provinciale exige la mise sur pied de deux conseils distincts. Par conséquent, les citoyens nommés le seront aux deux conseils, puisque l'élaboration des politiques est une responsabilité partagée.

**Membres :** Le nombre de membres peut varier de cinq à huit (il est également possible qu'un neuvième membre représente les musées de la ville). La composition de ce conseil et de ce comité devrait traduire la diversité de la communauté, y compris son caractère bilingue, ses aspects culturels et sa diversité géographique. Deux conseillers et six citoyens doivent être nommés par le Conseil municipal.

**Impératif du calendrier :** Le Conseil se réunit environ dix fois par année. À l'occasion, on demandera aux membres du Conseil de tenir leurs réunions à divers endroits dans la Ville du Grand Sudbury. On distribue les ordres du jour avant chaque réunion. Ceux-ci fournissent l'information générale de base dont les membres ont besoin pour la discussion et la prise de décisions.

**Rémunération :** Il s'agit d'un poste bénévole, non rémunéré.

### Conseil des services policiers du Grand Sudbury

**But :** Le Conseil supervise la prestation des services policiers, notamment l'exécution de la loi et la prévention du crime dans la Ville du Grand Sudbury. C'est un fiduciaire civil de l'intérêt public au chapitre des services policiers dans la communauté. Son mandat est établi en vertu de la Loi sur les services policiers. En résumé, il veille à l'orientation générale et à la mise en place des politiques policières.

**Membres :** Ce conseil comprend deux membres du Conseil municipal (le maire ou son délégué et un autre membre du Conseil municipal), un citoyen nommé par le Conseil municipal et deux citoyens nommés par le gouvernement provincial.

**Impératif du calendrier :** Le Conseil se réunit environ dix (10) fois par année. On distribue les ordres du jour avant chaque réunion. Ceux-ci fournissent l'information générale de base dont les membres ont besoin pour la discussion et la prise de décisions.

**Rémunération :** Les membres reçoivent 5 500 \$ par année.

### Inspecteurs des clôtures

**But :** La Loi sur les clôtures de bornage prévoit une procédure locale, administrée par la municipalité, pour résoudre des litiges liés aux clôtures entre propriétaires fonciers voisins. Les litiges sont réglés par les inspecteurs des clôtures, nommés par le Conseil municipal, qui prononcent une sentence répartissant la responsabilité de la clôture entre les deux propriétaires.

**Membres :** Le Conseil se compose de six citoyens nommés par le Conseil municipal.

Impératif du calendrier :

Les impératifs du calendrier varient en fonction du nombre de litiges reçus par la Ville.

**Rémunération :** Les membres reçoivent 60 \$ par présence.

## COMITÉS

### Comité de dérogation

**But :** Le Comité de dérogation a le pouvoir d'exonérer des exigences de tous les règlements de zonage et de tous les règlements sur les panneaux, à l'égard de tous les terrains dans les limites de la Ville du Grand Sudbury.

**Membres :** Le Comité se compose de cinq citoyens.

**Impératif du calendrier :** Le Comité de dérogation se réunit environ 26 fois par année. À l'occasion, les membres doivent se rendre à un emplacement ou visiter une propriété avant la réunion.

On distribue les ordres du jour avant chaque réunion. Ceux-ci fournissent l'information générale de base dont les membres ont besoin pour la discussion et la prise de décisions.

**Rémunération :** Le président du Comité de dérogation reçoit 75 \$ par réunion (78 \$ à partir du 1<sup>er</sup> avril 2004).

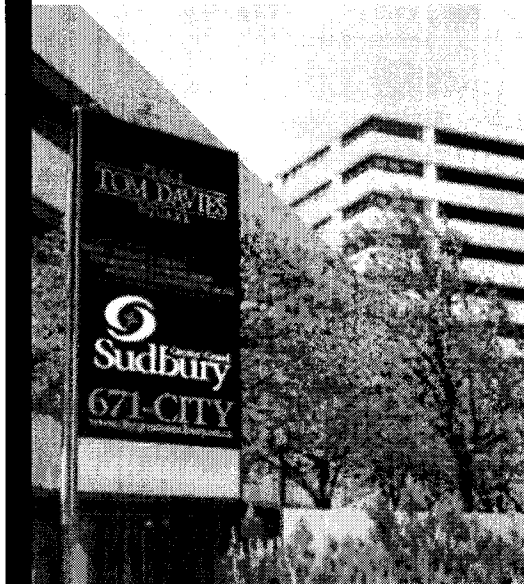
Les membres du Comité de dérogation reçoivent 62 \$ par réunion (63 \$ par réunion à partir du 1<sup>er</sup> avril 2004).



# Application for Appointment

by City Council of  
City of Greater Sudbury to

# Citizen Boards and Committees



## Application for Appointment

**Thank you for your interest in applying for a position on a City of Greater Sudbury Citizen Board or Committee.**

In keeping with City Council's goal of increasing citizen participation, individuals will be appointed to the following Boards and Committees. Please indicate for which Board or Committee you wish to apply. Separate forms must be completed for each selection.

Committee Appointments	Statutory and Board Appointments
<input type="checkbox"/> Committee of Adjustment	<input type="checkbox"/> Greater Sudbury Police Services Board <input type="checkbox"/> Greater Sudbury Public Library Board and Greater Sudbury Heritage Museum Advisory Board <input type="checkbox"/> Livestock Evaluators <input type="checkbox"/> Fence Viewers <input type="checkbox"/> Nickel District Conservation Authority

All information given on this form is strictly confidential. Please answer the question clearly, giving as much detail as possible. Applicants are encouraged to attach an additional sheet if more space is required. Completed application forms must be returned to the City Clerk's Office.

Applicant's Surname <i>(Please print)</i>	Given	Middle
Residence Street Address	City	Postal Code
Home Phone	Work Phone	Extension
Email Address		

### EMPLOYMENT (Present or last employer [or school, if applicable])

1) Employer's Name <i>(Please print)</i>	Position Held	Duration of Employment
Job Responsibilities:		

2) Employer's Name <i>(Please print)</i>	Position Held	Duration of Employment
Job Responsibilities:		

**EDUCATION**

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**PLEASE DESCRIBE YOUR INTEREST AND EXPERIENCE**

Please state your reasons for seeking a position on this Board or Committee

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Please describe specific experiences with other Boards and Committees or community volunteer service etc. within the past five years.

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To ensure its success, the Board of Directors will include qualified individuals from a broad range of professional backgrounds. Given your understanding of the Board requirements, please describe any relevant experience or skills that you have that would be an asset to this Board e.g. Financial, Legal, Marketing, Labour Relations, Working with politicians at various levels of government etc.

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Applicants invited to attend an interview will be required to provide the names of three references.

Are you attaching additional information?       YES    NO

I hereby certify that the facts provided in this application are true and are completed to the best of my knowledge.

Signature of Applicant

Date

*In signing this application, you are advised that both the information you provide and any information placed into an employment record will be protected and used in compliance with the Municipal Freedom of Information and Protection of Privacy Act.*

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**What is a Citizen Board?**

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Boards and Commissions are seen as important to drawing on the specific knowledge and expertise of citizens as well as allowing those who did not desire to run for election an opportunity to contribute.

There is considerable variety in the purpose or charge of these Boards. Some are required by law and are directed to guide certain City activities. Others have been created by the Council to serve the City of Greater Sudbury's unique needs. As well, the composition of these Boards, qualifications and terms of commitment will vary accordingly.

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**What is a Committee?**

---

Typically, Committees comprise Members of Council and are assigned important responsibilities relating to such matters as setting priorities, finance, planning, Citizen appointments etc.

From time to time, other committees are established by resolution of Council and rely on the input of Citizens and representatives of various organizations for the purpose of providing advice, information and expertise on specific matters.

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**Will I receive any remuneration?**

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Remuneration will vary. However, sitting on most Boards and Committees is an unpaid volunteer position.

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**Who is eligible?**

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At a minimum, eligibility is granted to any resident of Greater Sudbury who is an owner or tenant of land in the City of Greater Sudbury, or the spouse or same-sex partner of someone who is a Canadian Citizen and at least 18 years old.

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**How can I apply?**

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Application for Appointment forms are available at the City Clerk's Office, 2<sup>nd</sup> Floor, Tom Davies Square and all Citizen Service Centres.

Written applications may be addressed to:  
City Clerk's Office  
P. O. Box 5000, Station "A"  
Sudbury, ON P3A 5P3.

Applications can be delivered to:  
City Clerk's Office, 2nd Floor,  
Tom Davies Square,  
200 Brady Street, Sudbury  
*Monday to Friday from 8:30 a.m. to 4:30 p.m.*

Facsimile applications may be faxed to  
671- 8118.

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**How are appointments made?**

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When the application deadline is reached, the City Clerk's Office will provide a copy of all the applications received to each Member of Council. Council will then vote on the appointments. A letter will be sent to all those who applied to inform them of Council's decision.

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**Deadlines**

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The deadline for all applications is  
January 2, 2004

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**Questions?**

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For more information, please call the City Clerk's Office at 671- CITY (2489), extension 2471.



[www.city.greatersudbury.on.ca](http://www.city.greatersudbury.on.ca)