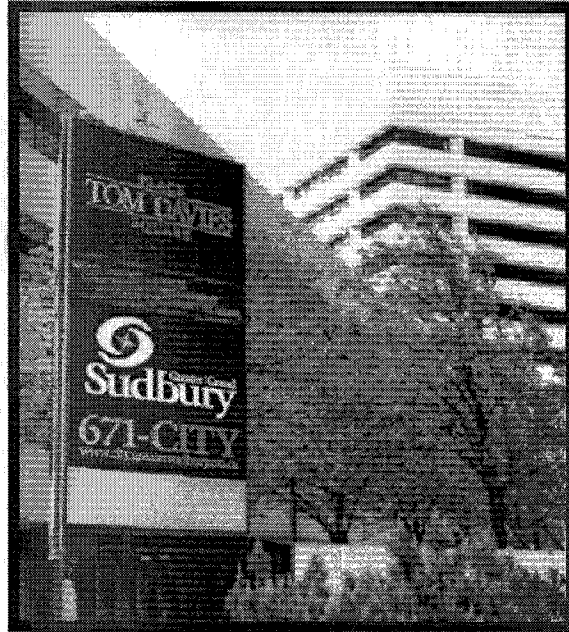


Vision: The City of Greater Sudbury is a growing, world-class community bringing talent, technology and a great northern lifestyle together

Vision La Ville du Grand Sudbury est une communauté croissante de calibre international qui rassemble les talents, les technologies et le style de vie exceptionnel du Nord.

Agenda Ordre du jour



For the
City Council
Meeting
to be held

on Thursday, March 13th, 2003

at **7:00 p.m**

Council Chamber
Tom Davies Square

Pour la réunion du
Conseil municipal
qui aura lieu

jeudi 13 mars 2003

à **19 h**

dans la Salle du Conseil
Place Tom Davies

 Greater | Grand
Sudbury
www.city.greatersudbury.on.ca

Regular Council

Agenda

For The City Council Meeting
To Be Held On
THURSDAY, 2003-03-13
COUNCIL CHAMBER
Tom Davies Square

7:00 p.m.

Agenda
ordre du jour



AGENDA

FOR THE CITY COUNCIL MEETING
TO BE HELD ON THURSDAY, 2003-03-13
AT 7:00 P.M., IN THE COUNCIL CHAMBER

(PLEASE ENSURE CELL PHONES AND PAGERS ARE TURNED OFF)

6:15 P.M. **COMMITTEE OF THE WHOLE - "IN CAMERA"**
COMMITTEE ROOM C-11, TOM DAVIES SQUARE
To deal with: Personnel Matters

7:00 P.M. **REGULAR COUNCIL MEETING**
COUNCIL CHAMBER, TOM DAVIES SQUARE

1. Moment of Silent Reflection
2. Roll Call
3. Declarations of Pecuniary Interest

PUBLIC HEARINGS

{NONE}

DELEGATIONS

4. Letter dated January 23, 2003 from Cecile Saari and Rachel E. Proulx, Sudbury Business and Professional Women's Club (BPW Sudbury) regarding Business and Professional Women's Week from Mary 16-22, 2003. 1
 - Caroline McIntosh, President, Sudbury Business and Professional Women's Club
 - Rachel E. Proulx, BPW Week Co-Chair

MATTERS ARISING FROM THE "IN CAMERA" SESSION

At this point in the meeting, the Deputy Mayor will rise and report any matters discussed during the "In Camera" session. Council will then consider any resolutions or by-laws.

MATTERS ARISING FROM THE PRIORITIES COMMITTEE: 2003-03-12 {CANCELLED}

MATTERS ARISING FROM THE PLANNING COMMITTEE: 2003-03-11

At this point in the meeting, the Chair, Planning Committee, will bring forward any matter requiring Council approval.

PART 1 - CONSENT AGENDA

(RESOLUTION PREPARED adopting resolutions for Items C-1 to C-12 contained in the Consent Agenda)

(For the purpose of convenience and for expediting meetings, matters of business of repetitive or routine nature are included in the Consent Agenda, and all such matters of business contained in the Consent Agenda are voted on collectively.

A particular matter of business may be singled out from the Consent Agenda for debate or for a separate vote upon the request of any Councillor. In the case of a separate vote, the excluded matter of business is severed from the Consent Agenda, and only the remaining matters of business contained in the Consent Agenda are voted on collectively.

Each and every matter of business contained in the Consent Agenda is recorded separately in the minutes of the meeting.)

MINUTES

C-1	Report No. 45, City Council Minutes of 2003-02-27. (RESOLUTION PREPARED - MINUTES ADOPTED)	M.1-15
C-2	Report No. 13, Planning Committee Minutes of 2003-03-11. (RESOLUTION PREPARED - MINUTES ADOPTED) {MINUTES TABLED}	
C-3	Report No. 8, 2003 Finance Committee Minutes of 2003-03-03. (RESOLUTION PREPARED)	M.16-30
C-4	Report No. 14, Special City Council Minutes of 2003-03-03. (RESOLUTION PREPARED)	M.31-32
C-5	Report No. 13, Greater Sudbury Public Library Board, Minutes of 2002-11-21. (RESOLUTION PREPARED - MINUTES RECEIVED)	M.33-35
C-6	Report No. 14, Greater Sudbury Public Library Board, Minutes of 2002-12-19. (RESOLUTION PREPARED - MINUTES RECEIVED)	M.36-37
C-7	Report No. 15, Greater Sudbury Public Library Board, Minutes of 2003-01-24. (RESOLUTION PREPARED - MINUTES RECEIVED)	M.38-39
C-8	Report of Nickel District Conservation Authority, Minutes of 2003-02-19. (RESOLUTION PREPARED - MINUTES RECEIVED)	M.40-43
C-9	Report No. 16, Sudbury Metro Centre, Minutes of 2002-11-26. (RESOLUTION PREPARED - MINUTES RECEIVED)	M.44-47
C-10	Report of Tender Opening Committee, Minutes of 2003-03-04. (RESOLUTION PREPARED - MINUTES RECEIVED)	M.48-49

PART I - CONSENT AGENDA (Continued)

TENDERS

{NONE}

ROUTINE MANAGEMENT REPORTS

C-11 Report dated 2003-03-07 from the General Manager of Corporate Services regarding Conference Registrations: The Canadian District Energy Association's 8th Annual Conference & Exhibition, F.O.N.O.M. and A.M.O.
(RESOLUTION PREPARED)

2-3

TELEPHONE POLLS

{NONE}

BY-LAWS

2003-22 3RD A BY-LAW OF THE CITY OF GREATER SUDBURY TO
DECLARE SURPLUS, STOP-UP, AND CLOSE ST.
RAPHAEL LANE

Planning Committee meeting of March 11th, 2003

2003-43A 3 A BY-LAW OF THE CITY OF GREATER SUDBURY TO
CONFIRM THE PROCEEDINGS OF COUNCIL OF MARCH
13, 2003

2003-44T 3 A BY-LAW OF THE CITY OF GREATER SUDBURY TO
AMEND BY-LAW 2002-1 TO REGULATE TRAFFIC AND
PARKING ON ROADS IN THE CITY OF GREATER
SUDBURY

(This By-law increases the fine for violating the disabled parking sections of the By-law to \$300. This fine is mandatory on municipalities pursuant to the provisions of the Municipal Act, 2001.)

PART I - CONSENT AGENDA (Continued)

BY-LAWS (Continued)

- 2003-45T 3 A BY-LAW OF THE CITY OF GREATER SUDBURY TO AMEND BY-LAW 2002-1 TO REGULATE TRAFFIC AND PARKING ON ROADS IN THE CITY OF GREATER SUDBURY
- Report dated 2003-03-05 from the General Manager of Public Works. 4-6
- (Traffic regulation of Abigail Court and Kiandra Court)
- 2003-46T 3 A BY-LAW OF THE CITY OF GREATER SUDBURY TO AMEND BY-LAW 2003-30T TO REGULATE PARKING ON FIRE ROUTES IN THE CITY OF GREATER SUDBURY
- (This By-law amends Schedule "A" of the By-law to include two further locations that have been part of Fire Routes passed under By-laws of the former City of Sudbury - Parkland Village and The Bob and Kay Carlin Co-Operative Housing Corporation.)
- 2003-47 3 A BY-LAW OF THE CITY OF GREATER SUDBURY TO REGULATE THE MAINTENANCE AND MANAGEMENT OF CEMETERIES IN THE CITY OF GREATER SUDBURY
- Report dated 2003-02-28 from the General Manager of Citizen and Leisure Services. 7-11
- 2003-48 3 A BY-LAW OF THE CITY OF GREATER SUDBURY TO APPROVE THE EXPANSION OF THE CIVIC MEMORIAL CEMETERY BY EXPANDING THE PUBLIC MAUSOLEUM
- (This By-law approves an application to expand the Civic Memorial cemetery within its existing geographic limits by expanding the existing public mausoleum to add 260 crypts and 480 interior niche units. The background to this was provided in Citizen and Leisure Services' report to Council on this matter dated October 2, 2002.)
- 2003-49A 3 A BY-LAW OF THE CITY OF GREATER SUDBURY TO ADOPT THE CITY OF LAKES/VILLE DE LACS LOGO FOR THE CITY OF GREATER SUDBURY
- (This By-law adopts the City of Lakes/Ville de Lacs Logo for the City of Greater Sudbury and authorizes the Solicitor to make application to register it in the Trademarks Journal.)

PART I - CONSENT AGENDA (Continued)

BY-LAWS (Continued)

- 2003-50Z 3 A BY-LAW OF THE CITY OF GREATER SUDBURY TO AMEND BY-LAW 83-300, THE COMPREHENSIVE ZONING BY-LAW FOR THE FORMER TOWN OF ONAPING FALLS AND THE FORMER CITY OF VALLEY EAST
- Planning Committee meeting of March 11, 2003
- (This by-law rezones the subject property to "I-11" to permit an expansion onto an existing school, providing a setback of 3 metres from the westerly lot line. Sudbury Catholic District School Board, 539 Francis St., Hanmer)
- 2002-51Z 3 A BY-LAW OF THE CITY OF GREATER SUDBURY TO AMEND BY-LAW 83-300, THE COMPREHENSIVE ZONING BY-LAW FOR THE FORMER TOWN OF ONAPING FALLS AND THE FORMER CITY OF VALLEY EAST
- Planning Committee meeting of March 11, 2003
- (This by-law rezones the subject lands "A-16", Special Agricultural Reserve and "A", Agricultural Reserve, as the case may be, to adjust an "HC2", Holding General Commercial zone boundary as the result of Consent Application B0113/2002 and revised commercial development plans concerning adjacent lands. - Raymond Trépanier and Daniel Trépanier, Municipal Road 80, Val Thérèse)
- 2003-52 2 A BY-LAW OF THE CITY OF GREATER SUDBURY TO DECLARE SURPLUS, STOP-UP, CLOSE AND SELL PART OF PARCEL 23501"A" SUDBURY WEST SECTION, LOCKERBY MINE ACCESS ROAD TO ERIC BRETON
- Planning Committee meeting of March 11, 2003
- 2003-53 3 A BY-LAW OF THE CITY OF GREATER SUDBURY TO AUTHORIZE THE SALE OF 3971 SKEAD ROAD IN THE FORMER TOWN OF NICKEL CENTRE TO THE SKEAD RECREATION COMMITTEE INC.
- Planning Committee meeting of March 11, 2003

PART I - CONSENT AGENDA (Continued)

BY-LAWS (Continued)

- | | | |
|---------|---|---|
| 2003-54 | 3 | A BY-LAW OF THE CITY OF GREATER SUDBURY TO AUTHORIZE THE ACQUISITION OF PART OF PARCEL 36663 SUDBURY EAST SECTION ON BELFRY AVENUE IN THE FORMER CITY OF SUDBURY FROM OLIVE DEWAR |
| | | Planning Committee meeting of March 11, 2003 |
| 2003-55 | 3 | A BY-LAW OF THE CITY OF GREATER SUDBURY TO AUTHORIZE THE SALE OF PART OF ST. GABRIEL STREET TO VIKKI MITCHEL AND JUDITH CRONIN |
| | | Planning Committee meeting of March 11, 2003 |
| 2003-56 | 3 | A BY-LAW OF THE CITY OF GREATER SUDBURY TO AUTHORIZE THE SALE OF PART OF DIXON ROAD ABUTTING PART OF LOT 15, PLAN M-126 TO MARIA MARRONE AND GERRY CECCARELLI |
| | | Planning Committee meeting of March 11, 2003 |
| 2003-57 | 3 | A BY-LAW OF THE CITY OF GREATER SUDBURY TO AUTHORIZE THE SALE OF PART OF DIXON ROAD ABUTTING PART OF LOT 15, PLAN M-126 TO RAY LEGAULT CONSTRUCTION INC. |
| | | Planning Committee meeting of March 11, 2003 |
| 2003-58 | 3 | A BY-LAW OF THE CITY OF GREATER SUDBURY TO AUTHORIZE THE SALE OF PART OF CHESTNUT AVENUE, BLOCK B, PLAN M-1014 TO LAURENT CHARBONNEAU AND SYLVIANNE CHARBONNEAU |
| | | Planning Committee meeting of March 11, 2003 |
| 2003-59 | 3 | A BY-LAW OF THE CITY OF GREATER SUDBURY TO DECLARE SURPLUS AND SELL 344 ELGIN STREET, SUDBURY TO GLAD TIDINGS TABERNACLE IN TRUST FOR A CHARITY TO BE INCORPORATED |
| | | Planning Committee meeting of March 11, 2003 |

PART I - CONSENT AGENDA (Continued)

BY-LAWS (Continued)

- 2003-60F 3 A BY-LAW OF THE CITY OF GREATER SUDBURY TO AMEND BY-LAW 2002-280F RESPECTING THE PAYMENT OF REMUNERATION TO MEMBERS OF COUNCIL AND RESPECTING THE PAYMENT OF EXPENSES FOR MEMBERS OF COUNCIL, OFFICERS AND SERVANTS OF THE CITY OF GREATER SUDBURY AND LOCAL BOARDS
- Report dated 2003-03-07 from the General Manager of Corporate Services. **12-13**

CORRESPONDENCE FOR INFORMATION ONLY

- C-12 Report dated 2003-03-05, with attachments, from the General Manager of Corporate Services regarding 2002 Donations.
(FOR INFORMATION) **14-15**
- C-13 Report dated 2003-03-03 from the General Manager of Corporate Services regarding Insurance Renewal Status Report.
(FOR INFORMATION) **16-17**

PART II - REGULAR AGENDA

REFERRED AND DEFERRED MATTERS

{NONE}

MANAGERS' REPORTS

- R-1 Report dated 2003-03-07, with attachments, from the General Manager of Corporate Services regarding Decision on one method of voting for the 2003 Municipal Election: Vote by Mail, Internet Voting, Vote Tabulators or Paper Ballot.
(RESOLUTION PREPARED) **18-62**

Council requested costing on the following election options:

Option 1 - Paper Ballot

Option 2 - Use of Marksense Ballot with the rental of Optical Scan Vote Tabulators

Option 3 - Internet Voting

Option 4 - Vote by Mail

Option 5 - Combination Paper Ballot and Internet Voting for Advance Vote

Option 2 - (The Rental of Optical Scan Vote Tabulators, with one full week of advance voting) is the Preferred Option recommended by Election Staff. Options 3, 4 and 5 are not recommended.

PART II - REGULAR AGENDA (Continued)

MOTIONS

Presented by Councillor McIntaggart:

R-2 THAT the Chief Administrative Officer be directed to bring forth a procedure for the establishment and implementation of a Continuous Improvement Program (C.I.P.) for the City of Greater Sudbury.

ADDENDUM

CIVIC PETITIONS

QUESTION PERIOD

NOTICES OF MOTIONS

"IN CAMERA" (Incomplete Items)

10:00 P.M. ADJOURNMENT (RESOLUTION PREPARED)

{TWO-THIRDS MAJORITY REQUIRED TO PROCEED PAST 10:00 P.M.}

2003-03-07

**THOM M. MOWRY,
CITY CLERK**

**GLORIA WARD
COUNCIL SECRETARY**

ORDRE DU JOUR

POUR LA RÉUNION DU CONSEIL MUNICIPAL QUI AURA LIEU LE JEUDI 13 MARS 2003 À 19 h DANS LA SALLE DU CONSEIL

(VEUILLEZ FERMER LES TÉLÉPHONES CELLULAIRES ET LES TÉLÉAVERTISSEURS)

18 h 15 **COMITÉ PLÉNIER - RÉUNION «À HUIS CLOS»**
SALLE DU COMITÉ C-11, PLACE TOM DAVIES
Objet de la réunion : Questions de personnel

19 h **RÉUNION DU CONSEIL MUNICIPAL**
SALLE DU CONSEIL, PLACE TOM DAVIES

1. Moment de silence
2. Appel nominal
3. Déclarations d'intérêt pécuniaire

AUDIENCES PUBLIQUES

{AUCUNE}

DÉLÉGATIONS

4. Lettre de Cecile Saari et de Rachel E. Proulx du *Sudbury Business and Professional Women's Club (BPW Sudbury)*, datée du 23 janvier 2003, au sujet de la Semaine des femmes professionnelles et qui se tiendra du 16 au 22 mai 2003.
 - Caroline McIntosh, présidente, *Sudbury Business and Professional Women's Club*
 - Rachel E. Proulx, coprésidente, *Semaine des femmes professionnelles et d'affaires*

QUESTIONS DÉCOULANT DE LA SÉANCE À HUIS CLOS

À cette étape de la réunion, l'Adjoint au maire se lèvera pour rapporter toute question traitée pendant la séance à huis clos. Le Conseil examinera ensuite les résolutions ou les règlements.

QUESTIONS DÉCOULANT DE LA RÉUNION DU COMITÉ DE PRIORITÉS : 12 MARS 2003

{ANNULÉE}

QUESTIONS DÉCOULANT DE LA RÉUNION DU COMITÉ DE PLANIFICATION : 11 MARS 2003

À cette étape de la réunion, le Président, Comité des priorités, rapportera toute question à soumettre à l'approbation du Conseil.

PARTIE I - ORDRE DU JOUR DES RÉSOLUTIONS

(RÉSOLUTION PRÉPARÉE pour les articles C-1 à C-11 de l'ordre du jour des résolutions)

(Par souci de commodité et pour accélérer le déroulement des réunions, les questions d'affaires répétitives ou routinières sont incluses à l'ordre du jour des résolutions, et on vote collectivement pour toutes les questions de ce genre.
À la demande d'un conseiller, on pourra traiter isolément d'une question d'affaires de l'ordre du jour des résolutions par voie de débat ou par vote séparé. Dans le cas d'un vote séparé, la question d'affaires isolée est retirée de l'ordre du jour des résolutions, on ne vote collectivement qu'au sujet des questions à l'ordre du jour des résolutions.

Toutes les questions d'affaires à l'ordre du jour des résolutions sont inscrites séparément au procès-verbal de la réunion.)

PROCÈS-VERBAL

- | | | |
|-----|--|----------------|
| C-1 | Rapport n° 45, Procès-verbal de la réunion du Conseil municipal du 27 février 2003.
(RÉSOLUTION PRÉPARÉE - PROCÈS-VERBAL ADOPTÉ) | M.1-15 |
| C-2 | Report n° 13, Procès-verbal de la réunion du Comité de planification du 11 mars 2003.
(RÉSOLUTION PRÉPARÉE - PROCÈS-VERBAL ADOPTÉ){PROCÈS-V. DÉPOSÉ} | |
| C-3 | Rapport n° 8, Procès-verbal de la réunion du Comité des finances daté du 3 mars 2003.
(RÉSOLUTION PRÉPARÉE) | M.16-30 |
| C-4 | Rapport n° 14, Procès-verbal de la réunion spéciale du Conseil municipal daté du 3 mars 2003.
(RÉSOLUTION PRÉPARÉE) | M.31-32 |
| C-5 | Rapport n° 13, Procès-verbal de la réunion du Conseil des bibliothèques du Grand Sudbury, daté du 21 novembre 2002.
(RÉSOLUTION PRÉPARÉE - PROCÈS-VERBAL REÇU) | M.33-35 |
| C-6 | Rapport n° 14, Procès-verbal de la réunion du Conseil des bibliothèques du Grand Sudbury, daté du 19 décembre 2002.
(RÉSOLUTION PRÉPARÉE - PROCÈS-VERBAL REÇU) | M.36-37 |
| C-7 | Rapport n° 15, Procès-verbal de la réunion du Conseil des bibliothèques du Grand Sudbury, daté du 24 janvier 2003.
(RÉSOLUTION PRÉPARÉE - PROCÈS-VERBAL REÇU) | M.38-39 |
| C-8 | Rapport sur le procès-verbal de la réunion de l'Office de protection de la nature du district du nickel, daté du 19 février 2003.
(RÉSOLUTION PRÉPARÉE - PROCÈS-VERBAL REÇU) | M.40-43 |

PARTIE I - ORDRE DU JOUR DES RÉSOLUTIONS (suite)

PROCÈS-VERBAL (suite)

- C-9 Rapport n° 16, Procès-verbal de la réunion du *Sudbury Metro Centre*, daté du 26 novembre 2002.
(RÉSOLUTION PRÉPARÉE - PROCÈS-VERBAL REÇU) **M.44-47**
- C-10 Rapport sur le procès-verbal de la réunion du Comité de dépouillement des soumissions du 4 mars 2003.
(RÉSOLUTION PRÉPARÉE - PROCÈS-VERBAL REÇU) **M.48-49**

SOUSSIONS

{AUCUNE}

RAPPORTS DE GESTION COURANTS

- C-12 Rapport du directeur général des Services corporatifs daté du 7 mars 2003, au sujet d'inscriptions en vue d'une conférence: La 8^e conférence et exposition annuelle de l'Association canadienne des Réseaux Thermiques, F.O.N.O.M. et A.M.O.
(RÉSOLUTION PRÉPARÉE)

SONDAGE TÉLÉPHONIQUE

{AUCUN}

PARTIE I - ORDRE DU JOUR DES RÉSOLUTIONS (suite)

RÈGLEMENTS

- 2003-22 3^E UN RÈGLEMENT DE LA VILLE DU GRAND SUDBURY
POUR DÉCLARER EXCÉDENTAIRE, ARRÊTER LA
CIRCULATION ET FERMER LA RUELLE ST-RAPHAEL

Réunion du Comité de planification du 11 mars 2003
- 2003-43A 3 UN RÈGLEMENT DE LA VILLE DU GRAND SUDBURY
POUR CONFIRMER LES PROCÉDURES DU CONSEIL À
L'OCCASION DE SON ASSEMBLÉE DU 13 MARS 2003

PARTIE I - ORDRE DU JOUR DES RÉSOLUTIONS (suite)

RÈGLEMENTS (suite)

2003-44T 3 UN RÈGLEMENT DE LA VILLE DU GRAND SUDBURY
POUR MODIFIER LE RÈGLEMENT 2002-1 AFIN DE
RÉGLEMENTER LA CIRCULATION ET LE
STATIONNEMENT DANS LES RUES DE LA VILLE DU
GRAND SUDBURY

(Ce règlement permet d'augmenter à 300 \$, le montant de l'amende dans le cas d'une infraction à l'article du règlement qui porte sur les stationnements réservés aux personnes handicapées. Cette amende est obligatoire pour les municipalités, conformément aux dispositions de la Loi sur les municipalités, 2001.)

2003-45T 3 UN RÈGLEMENT DE LA VILLE DU GRAND SUDBURY
POUR MODIFIER LE RÈGLEMENT 2002-1 AFIN DE
RÉGLEMENTER LA CIRCULATION ET LE
STATIONNEMENT DANS LES RUES DE LA VILLE DU
GRAND SUDBURY

Rapport du directeur général des Travaux publics daté du 5 mars 2003.

(Réglementation de la circulation sur les rues Abigail et Kiandra)

2003-46T 3 UN RÈGLEMENT DE LA VILLE DU GRAND SUDBURY
POUR MODIFIER LE RÈGLEMENT 2003-30T AFIN DE
RÉGLEMENTER LE STATIONNEMENT SUR LES
ROUTES DE SORTIE AU FEU, DANS LA VILLE DU
GRAND SUDBURY

(Ce règlement modifie l'annexe «A» du règlement afin d'y inclure deux endroits qui faisaient partie des routes de sortie au feu adoptées en vertu des règlements de l'ancienne Ville de Sudbury - Village Parkland et la Société coopérative de logement Bob et Kay Carlin.)

2003-47 3 UN RÈGLEMENT DE LA VILLE DU GRAND SUDBURY
POUR RÉGLEMENTER LA MAINTENANCE ET LA
GESTION DE CIMETIÈRES DANS LA VILLE DU GRAND
SUDBURY

Rapport de la directrice générale des Services aux citoyens et des Loisirs daté du 28 février 2003.

PARTIE I - ORDRE DU JOUR DES RÉSOLUTIONS (suite)

RÈGLEMENTS (suite)

- 2003-48 3 UN RÈGLEMENT DE LA VILLE DU GRAND SUDBURY
POUR APPROUVER L'AGRANDISSEMENT DU
CIMETIÈRE COMMÉMORATIF MUNICIPAL QUI SERA
RÉALISÉ PAR L'AGRANDISSEMENT DE LA MAUSOLÉE
PUBLIQUE.
- (Ce règlement permet d'approuver une demande visant
l'agrandissement du cimetière commémoratif municipal à l'intérieur
de ses limites géographiques actuelles, par l'agrandissement de la
mausolée publique existante, à laquelle on ajoutera 260 cryptes et
480 niches intérieures. Une telle demande trouve ses origines dans un
rapport sur la question, daté du 2 octobre 2002, qui provenait des
Services aux citoyens et des Loisirs et qui était adressé au Conseil.)
- 2003-49A 3 UN RÈGLEMENT DE LA VILLE DU GRAND SUDBURY
POUR ADOPTER UN LOGO CITY OF LAKES/VILLE DE
LACS POUR LA VILLE DU GRAND SUDBURY
- (Ce règlement permet d'adopter le logo City of Lakes/Ville
de Lacs pour la Ville du Grand Sudbury et autorise l'avocat
à faire une demande aux fins d'inscription au Journal des
marques de commerce.)
- 2003-50Z 3 UN RÈGLEMENT DE LA VILLE DU GRAND SUDBURY
POUR MODIFIER LE RÈGLEMENT 83-300, LE
RÈGLEMENT GÉNÉRAL DE ZONAGE POUR
L'ANCIENNE VILLE DE ONAPING FALLS ET
L'ANCIENNE VILLE DE VALLEY EAST
- Réunion du Comité de planification du 11 mars 2003
- (Ce règlement redéfinit le zonage de la propriété en
question pour lui attribuer la cote «I-11» afin de permettre
l'agrandissement d'une école existante, procurant un
retrait de 3 mètres à partir de la limite ouest du lot.
Conseil scolaire de district catholique de Sudbury, 539, rue
Francis, Hanmer)

PARTIE I - ORDRE DU JOUR DES RÉSOLUTIONS (suite)

RÈGLEMENTS (suite)

- 2002-51Z 3 UN RÈGLEMENT DE LA VILLE DU GRAND SUDBURY
POUR MODIFIER LE RÈGLEMENT 83-300, LE
RÈGLEMENT GÉNÉRAL DE ZONAGE POUR
L'ANCIENNE VILLE DE ONAPING FALLS ET
L'ANCIENNE VILLE DE VALLEY EAST
- Réunion du Comité de planification du 11 mars 2003
- (Ce règlement redéfinit le zonage de la propriété en question pour lui attribuer la cote «A-16», réserve agricole spéciale et «A», réserve agricole, selon le cas, pour rajuster une limite de secteur commercial général minier «HC2», en raison de la demande de consentement B0113/2002 et de plans de développement commercial révisés concernant des terrains adjacents - Raymond Trépanier et Daniel Trépanier, route municipale 80, Val Thérèse)
- 2003-52 2 UN RÈGLEMENT DE LA VILLE DU GRAND SUDBURY POUR
DÉCLARER EXCÉDENTAIRE, ARRÊTER LA CIRCULATION, FERMER
ET VENDRE UNE PARTIE DE LA PARCELLE 23501 «A» SECTEUR
OUEST DE SUDBURY, ROUTE D'ACCÈS À LA MINE LOCKERBY, À
ERIC BRETON
- Réunion du Comité de planification du 11 mars 2003
- 2003-53 3 UN RÈGLEMENT DE LA VILLE DU GRAND SUDBURY
POUR AUTORISER LA VENTE DE LA PROPRIÉTÉ
SITUÉE AU 3971, CHEMIN SKEAD, DANS L'ANCIENNE
VILLE DE NICKEL CENTRE, AU *SKEAD RECREATION
COMMITTEE INC.*
- Réunion du Comité de planification du 11 mars 2003
- 2003-54 3 UN RÈGLEMENT DE LA VILLE DU GRAND SUDBURY
POUR AUTORISER L'ACQUISITION D'UNE PARTIE DE
LA PARCELLE 36663 SITUÉE DANS LE SECTEUR DE
SUDBURY EST, SUR L'AVENUE BELFRY, DANS
L'ANCIENNE VILLE DE SUDBURY, AUPRÈS DE OLIVE
DEWAR
- Réunion du Comité de planification du 11 mars 2003

PARTIE I - ORDRE DU JOUR DES RÉSOLUTIONS (suite)

RÈGLEMENTS (suite)

- | | | |
|---------|---|--|
| 2003-55 | 3 | UN RÈGLEMENT DE LA VILLE DU GRAND SUDBURY POUR AUTORISER LA VENTE D'UNE PARTIE DE LA RUE ST- GABRIEL À VIKKI MITCHEL ET JUDITH CRONIN |
| | | Réunion du Comité de planification du 11 mars 2003 |
| 2003-56 | 3 | UN RÈGLEMENT DE LA VILLE DU GRAND SUDBURY POUR AUTORISER LA VENTE D'UNE PARTIE DU CHEMIN DIXON, CONTIGUË AVEC UNE PARTIE DU LOT 15, PLAN M-126, À MARIA MARRONE ET GERRY CECCARELLI |
| | | Réunion du Comité de planification du 11 mars 2003 |
| 2003-57 | 3 | UN RÈGLEMENT DE LA VILLE DU GRAND SUDBURY POUR AUTORISER LA VENTE D'UNE PARTIE DU CHEMIN DIXON, CONTIGUË AVEC UNE PARTIE DU LOT 15, PLAN M-126, À RAY LEGAULT CONSTRUCTION INC. |
| | | Réunion du Comité de planification du 11 mars 2003 |
| 2003-58 | 3 | UN RÈGLEMENT DE LA VILLE DU GRAND SUDBURY POUR AUTORISER LA VENTE D'UNE PARTIE DE L'AVENUE CHESTNUT, ÎLOT B, PLAN M-1014, À LAURENT CHARBONNEAU ET À SYLVIANNE CHARBONNEAU |
| | | Réunion du Comité de planification du 11 mars 2003 |
| 2003-59 | 3 | UN RÈGLEMENT DE LA VILLE DU GRAND SUDBURY POUR DÉCLARER EXCÉDENTAIRE ET VENDRE LA PROPRIÉTÉ SITUÉE AU 344, RUE ELGIN, SUDBURY, À <i>GLAD TIDINGS TABERNACLE</i> , EN FIDUCIE AFIN QU'UN ORGANISME CARITATIF SOIT CONSTITUÉ EN PERSONNE MORALE. |
| | | Réunion du Comité de planification du 11 mars 2003 |

PARTIE II - ORDRE DU JOUR RÉGULIER

CORRESPONDANCE À TITRE D'INFORMATION SEULEMENT

- C-12 Rapport du directeur général des Services corporatifs daté du 5 mars 2003 et accompagné de pièces jointes, au sujet de dons effectués en 2002.
(À TITRE D'INFORMATION)
- C-13 Rapport du directeur général des Services corporatifs daté du 3 mars 2003 au sujet de l'état d'avancement du renouvellement d'assurance.
(À TITRE D'INFORMATION)

QUESTIONS RENVOYÉES ET QUESTIONS REPORTÉES

{AUCUNE}

RAPPORTS DES GESTIONNAIRES

- R-1 Rapport du directeur général des Services corporatifs daté du 7 mars 2003 et accompagné de pièces jointes, au sujet de la décision sur le mode de votation à adopter pour les élections municipales de 2003 : vote par la poste, par Internet, avec compteur électronique ou par scrutin secret.
(RÉSOLUTION PRÉPARÉE)

Le Conseil a demandé d'établir les coûts de revient des options suivantes en matière d'élection:

Option 1 - Scrutin secret

Option 2 - Utilisation de bulletins de vote graphités et location de compteurs électroniques à lecture optique

Option 3 - Vote par Internet

Option 4 - Vote par la poste

Option 5 - Combinaison de scrutin secret et de vote par Internet pour le scrutin anticipé

Option 2 - (La location de compteurs électroniques à lecture optique, et une semaine entière de scrutin anticipé) constitue l'option de préférence recommandée par le personnel des élections. Les options 3, 4 et 5 ne sont pas recommandées.

MOTIONS

Présentée par le Conseiller McIntaggart:

- R-2 QUE l'on mandate l'administrateur en chef pour produire une procédure aux fins de l'établissement et de la mise en oeuvre d'un programme d'amélioration continue pour la Ville du Grand Sudbury.

PARTIE II - ORDRE DU JOUR RÉGULIER

ADDENDA

PÉTITIONS CIVIQUES

PÉRIODE DE QUESTIONS

AVIS DE MOTIONS

SÉANCE À HUIS CLOS (Articles incomplets)

LEVÉE DE LA SÉANCE À 22 H (RÉSOLUTION PRÉPARÉE)

{UNE MAJORITÉ DES DEUX TIERS EST REQUISE POUR POURSUIVRE LA RÉUNION APRÈS 22 H.}

2003-03-07

THOM M. MOWRY,
GREFFIER MUNICIPAL

GLORIA WARD
SECRÉTAIRE DU CONSEIL

January 23, 2003

Jim Gordon, Mayor
City of Greater Sudbury
200 Brady Street
Sudbury, Ontario

Dear Mr. Gordon,

The Sudbury Business and Professional Women's Club (BPW Sudbury) will celebrate Business and Professional Women's Week from March 16-22, 2003. In years past, the City has proclaimed the 3rd week of March as Business and Professional Women's Week in celebration of the contribution and achievements of workingwomen. We would be honored if the City of Greater Sudbury could carry on this important tradition once again. We would appreciate being apprised of a date and time for the official signing to take advantage of the photo opportunity it provides for media and our archives.

As you know, this year marks the 14th consecutive year of the BPW Profile in Northern Life. A message from your worship would demonstrate your support and recognition of the many challenges faced by women who work.

As you know, March 8th is International Women's Day. Women's groups around the world and in our city plan many events. Clubs celebrate BPW week during March across Canada and in 108 plus countries.

We hope to showcase our club activities, history and photos in the Main Foyer at Tom Davies Square during BPW Week. Events planned for the week include an awards dinner, the publication of the 14th BPW Special Edition in Northern Life as well as two others activities presented by local businesses.

Finally, we would like an opportunity to address council at the beginning of the council meeting prior to BPW Week to share our strategic vision.

On behalf of president Caroline McIntosh, we thank you in advance for your consideration of these matters and await your positive response.

Respectfully,



Cecile Saari and Rachel E. Proulx
BPW Week Co-chairs (524-3648)

cc.: Caroline McIntosh
Nicole Charette
✓ Tom Morrey

Request for Decision City Council



Type of Decision

Meeting Date	2003-03-13				Report Date	2003-03-07			
Decision Requested	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No	Priority	<input checked="" type="checkbox"/>	High	<input type="checkbox"/>	Low
	Direction Only				Type of	<input checked="" type="checkbox"/>	Open	<input type="checkbox"/>	Closed

Report Title

CONFERENCE REGISTRATIONS: THE CANADIAN DISTRICT ENERGY ASSOCIATION'S 8TH ANNUAL CONFERENCE & EXHIBITION, F.O.N.O.M. AND A.M.O

Policy Implication + Budget Impact

This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.

Policy Implications:

None

Budget Impact:

These funds are provided for in the Current Budget.

Background Attached

Recommendation

THAT Members of Council for the City of Greater Sudbury be authorized to attend the following conferences:

The Canadian District Energy Association's 8th Annual Conference and Exhibition: April 22-24, 2003, Markham Ontario;

2003 FONOM/Northeastern Ontario Municipal Conference: Canadian Ecology Centre near Mattawa, May 7-9, 2003; and

2003 AMO Annual Conference: August 17-20, Royal York Hotel, Toronto, Ontario

Recommendation Continued

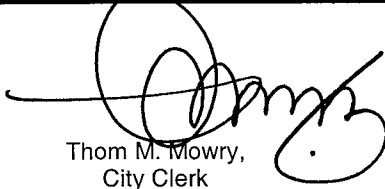
Recommended by the General Manager

Doug Wuksinic,
General Manager of Corporate Services

Recommended by the C.A.O.

Mark Mieto,
Chief Administrative Officer

Report Prepared By



Thom M. Mowry,
City Clerk

Division Review



Ron Swiddle,
Director of Legal Services and City Solicitor

The **Canadian District Energy Association's 8th Annual Conference and Exhibition** will take place at the Hilton Suites Toronto/Markham Conference Centre & Spa, Markham, Ontario from April 22-24, 2003;

The **2003 FONOM/Northeastern Ontario Municipal Conference** will take place at the Canadian Ecology Centre near Mattawa from May 7-9, 2003;

and

The **2003 AMO Annual Conference** will take place at the Royal York Hotel, Toronto, Ontario from August 17-20, 2003.

Additional conference information will be forwarded to Members of Council wishing to attend any of the above-noted conferences as it is received in the office of the City Clerk.

Request for Decision City Council



Type of Decision										
Meeting Date	March 13, 2003				Report Date	March 5, 2003				
Decision Requested	<input checked="" type="checkbox"/>	Yes		No	Priority	<input checked="" type="checkbox"/>	High		Low	
	Direction Only				Type of Meeting	<input checked="" type="checkbox"/>	Open		Closed	

Report Title

Traffic Control - Intersection of Abigail Court and Kiandra Court

Policy Implication + Budget Impact

n/a	This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.
<input checked="" type="checkbox"/>	Background Attached


Recommendation

-THAT traffic at the intersection of Abigail Court and Kiandra Court be controlled with a stop sign facing southbound traffic on Kiandra Court.

-THAT a By-Law be passed by Council to amend the City of Greater Sudbury's Traffic and Parking By-Law 2002-1 to implement the recommended change.

	Recommendation Continued
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Recommended by the General Manager


 Don Bélisle
 General Manager of Public Works

Recommended by the C.A.O.


 Mark Mieto
 Chief Administrative Officer

4

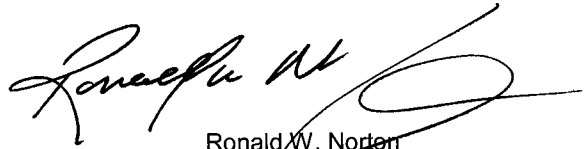
Date: March 5, 2003

Report Prepared By



Dave Kivi
Acting Co-ordinator, Traffic & Transportation

Division Review



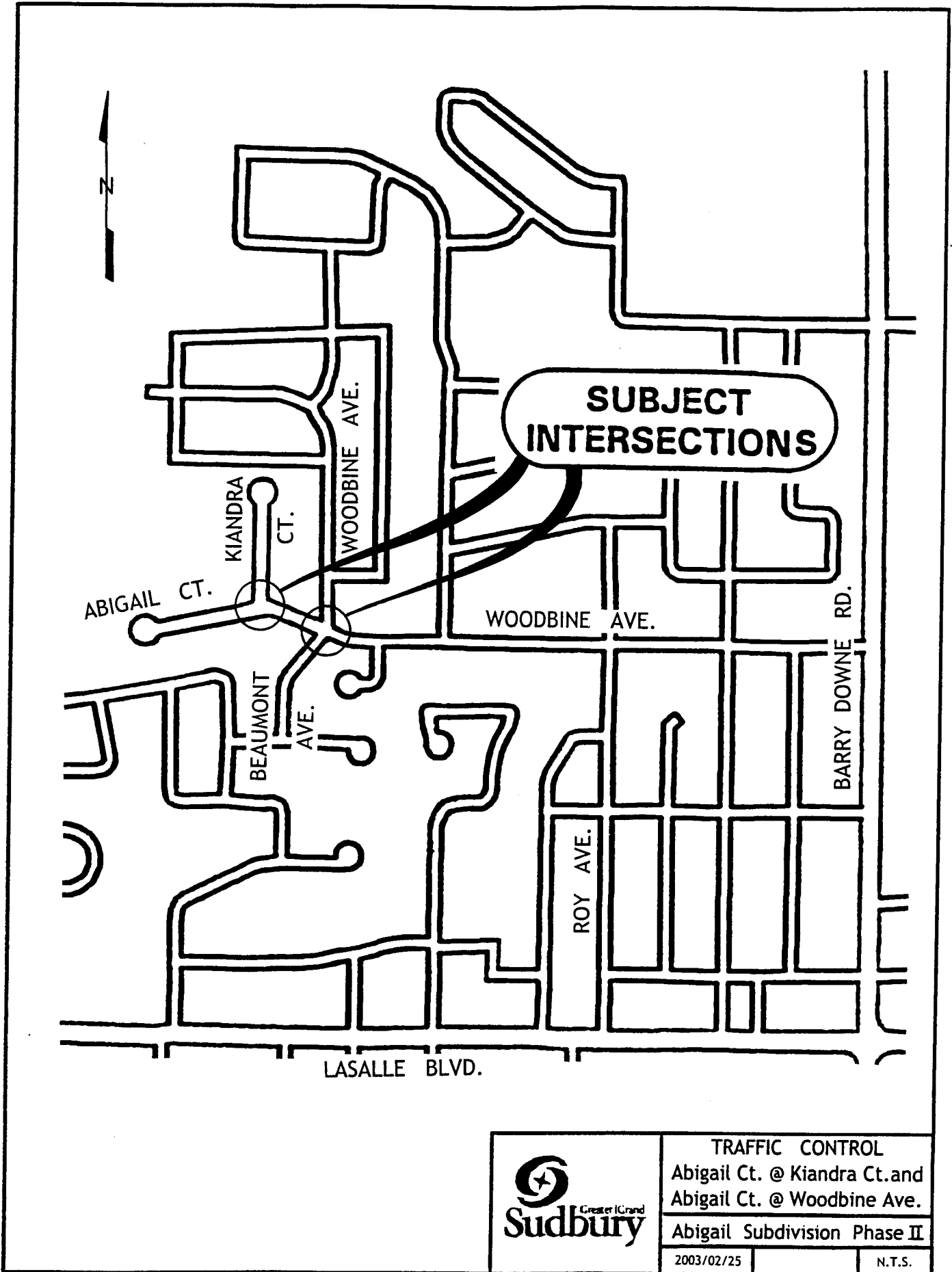
Ronald W. Norton
Acting Director of Engineering Services

Phase II of the Abigail Subdivision is currently being developed (see Exhibit "A"). The City of Greater Sudbury has recently assumed Abigail Court and Kiandra Court as public roads.

Kiandra Court intersects Abigail Court forming a "T" intersection. It is recommended that traffic be controlled with a "stop" sign facing southbound traffic on Kiandra Court. This a standard form of traffic control at a "T" intersection.

Abigail Court connects to the intersection of Woodbine Avenue and Beaumont Avenue. Traffic at this intersection is controlled by an All-Way Stop. The City of Greater Sudbury's Traffic and Parking By-law 2001-1 will be amended to include Abigail Court.

EXHIBIT: A



TRAFFIC CONTROL
Abigail Ct. @ Kiandra Ct. and
Abigail Ct. @ Woodbine Ave.
Abigail Subdivision Phase II

2003/02/25

N.T.S.

Request for Decision City Council



Type of Decision										
Meeting Date	March 13, 2003				Report Date	February 28, 2003				
Decision Requested	<input checked="" type="checkbox"/>	Yes		No	Priority	<input checked="" type="checkbox"/>	High		Low	
	Direction Only				Type of Meeting	<input checked="" type="checkbox"/>	Open		Closed	

Report Title

**By-law Regulating the Maintenance and Management of Cemeteries
in the City of Greater Sudbury**

Policy Implication + Budget Impact

This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.


Background Attached

Recommendation

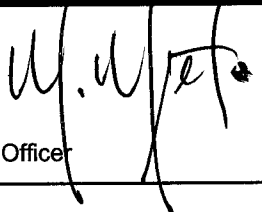
That the appropriate by-law be passed to regulate the maintenance and management of cemeteries in the City of Greater Sudbury.

Recommendation Continued

Recommended by the General Manager


Caroline Hallsworth
General Manager, Citizen and Leisure Services

Recommended by the C.A.O.


Mark Mieto
Chief Administrative Officer

7

Date: February 28, 2003

Report Prepared By

Ron Henderson
Director, Libraries and Citizen Services

Division Review

Background

At the present time, there are a number of by-laws governing the maintenance and management of the 23 cemeteries owned by the City of Greater Sudbury. Some of the former municipalities appear to have implemented by-laws establishing different rules and regulations for each individual cemetery within their community while other former municipalities had a single by-law in effect, governing either all or some of the cemeteries within their geographic boundaries. Many of these By-laws were developed years ago, and may not be reflective of current burial practices and trends, or provide appropriate solutions for the efficient management of municipally owned cemeteries.

In order to harmonize the rules governing the maintenance and operation of City-owned cemeteries staff reviewed all related by-laws from each of the former area municipalities. Input was sought from the Cemetery Advisory Panel to resolve areas of differences, and to address topics which may not have been addressed or considered adequately in the existing cemetery by-laws. A draft By-law was prepared to incorporate the ideas of the interested groups.

The proposed By-law deals with such issues as: rules and regulations for visitors to the cemeteries; the sale of interment rights in lots, niches and crypts; the sale of cemetery services and supplies; guidelines for disinterments; guidelines for markers, monuments and memorializations; decoration of lots, columbaria and mausoleums; guidelines for work taking place in the cemetery; guidelines for scattering gardens and for the community dedication area.

An example of one of the above issues that was discussed with the Cemetery Advisory Panel in some detail was the material types that would be appropriate for monuments as families often inquire about using monuments in a variety of materials including limestone and stainless steel. The recommended by-law before you requires that the monuments be constructed only of granite and permits adornments of up to 50% of the size of the monument to be fabricated in a variety of materials including bronze, marble or stainless steel.

There were four reasons why both the Cemetery Advisory Panel and staff recommend that the majority of the monument be fabricated with granite. Firstly, granite has been used in cemeteries across Canada for almost 200 years and has been proven to withstand the elements. Secondly, granite is second only to diamond in its degree of hardness and as such is resistant to the scratches and abrasions which can mark or damage softer materials including stainless steel and limestone. Thirdly, granite is inherently durable and its longevity is not affected by manufacturing standards. Many other materials, while themselves durable, require fabrication which, if not completed properly, will lead to failure or corrosion along seams and welds. Finally, by requiring that the majority of the monument be fabricated of granite yet allowing for adornments in a variety of materials, the Cemeteries are both ensuring that the monument will last in perpetuity by ensuring that the monument itself will last and by allowing families the maximum selection in adornments which can be replaced should they fail at some time in the near or distant future.

Date: February 28, 2003

Attached to this report is a table identifying those topics typically included in Cemetery by-laws and highlighting similarities and differences between predecessor by-laws. Additional columns indicate the recommendations which have been incorporated into the draft bylaw and the rationale for those decisions. The draft by-law addresses the topics found in the earlier by-laws but also incorporates sections which reflect changes to the services offered in our cemeteries and is respectfully submitted to Council for approval.

SUMMARY OF CHANGES BETWEEN EXISTING AND NEW CEMETERY BY-LAW

<u>COMMON</u> to Previous By-laws	New By-law	Explanation
Visiting Hours (minor change)	<ul style="list-style-type: none"> • 7 a.m. - 10 p.m. 	<ul style="list-style-type: none"> • Previously Capreol, Sudbury and Nickel Centre had the same as the new by-law. • Capreol, Sudbury, Nickel Centre 7 am - 10 pm • Onaping Falls 7 am - 9 pm • Rayside Balfour 8 am - 10 pm • Valley East & Walden 8 am - sundown
Contract Forms (minor change)	<ul style="list-style-type: none"> • New Contract Forms and Interment Rights Certificate to conform with requirements of the Cemeteries Act and the new Funeral Burial and Cremation Services Act. 	<ul style="list-style-type: none"> • Previously different forms with similar information where used.
Interment Notice (minor change)	<ul style="list-style-type: none"> • 10 hours working notice required prior to burial service 	<ul style="list-style-type: none"> • Capreol & Sudbury 8 working hours • Nickel Centre 48 hours • Onaping Falls 24 hours • Rayside Balfour, Valley East & Walden 10 working hours.
Summer Burial Season (minor change to harmonize dates)	<ul style="list-style-type: none"> • April 16 - November 15 	<ul style="list-style-type: none"> • Capreol, Sudbury, Nickel Centre- April 16 to November 15 • Rayside Balfour - May 1 to December 15 • Maplecrest, Valley East & Walden - no dates in the By-law (policy that summer burials began in the Spring as soon as the ground was dry and once it snowed or the ground froze.)
Temporary Storage (minor change)	<ul style="list-style-type: none"> • December 1 to May 15 	<ul style="list-style-type: none"> • Capreol, Rayside Balfour, Sudbury - Dec 1 to May 15 • Nickel Centre Nov 15 to May 1 • Onaping Falls - no storage facility • Valley East-no starting date removal by May 1 • Walden - no dates
Disinterments (same - revised wording)	<ul style="list-style-type: none"> • Requirements set out in By-law and requirements of Act. 	<ul style="list-style-type: none"> • Revised wording to previous by-laws to tighten up requirements.
Lot Decorations (minor changes)	<ul style="list-style-type: none"> • Standardized flowerbed size, dates for placing artificial flowers, number and type of lot decorations permitted on graves. 	<ul style="list-style-type: none"> • All cemeteries had very similar but slightly different requirements for lot decorations. • e.g. flowerbed sizes varied within inches • e.g. dates for placing and removing of artificial flowers were very close • e.g. tightened up on type of lot decorations permitted, i.e. no glass containers, limiting number of hanging rods, artificial flowers.

Date: February 28, 2003

<p>DIFFERENT to Previous By-laws</p>	<p>New By-law</p>	<p>Explanation</p>
<p>Number of Burials (standardized)</p>	<ul style="list-style-type: none"> • Adult Lot maximum number of burials in a lot standardized at e.g. maximum 3 ash burials over a casket burial or 4 ash burials where no casket has been buried 	<ul style="list-style-type: none"> • Previously Capreol, Sudbury, Onaping Falls had the same as the new by-law. • Nickel Centre 6 ashes over one casket • Rayside Balfour 2 ash burials over a casket burial and 4 ash burials where no casket has been buried. • Valley East 1 ash burial over a casket burial and 6 ash burials where no casket has been buried. • Walden 2 ash burials over a casket burial and 8 ash burials where no casket has been buried.
<p>Winter Burial Season (to allow burials when we can)</p>	<ul style="list-style-type: none"> • November 16 - April 15 burials will take place throughout the winter in all cemeteries where accessibility to grave and ground conditions permit. 	<ul style="list-style-type: none"> • Sudbury, Nickel Centre - Nov. 16 - Apr 15 • Capreol, Rayside Balfour, Maplecrest, Valley East, & Walden - no winter burials were performed (with the odd exception.)
<p>Markers/Monuments (size & numbers standardized)</p>	<ul style="list-style-type: none"> • Standardized requirements concerning monuments/markers size, number and adornments 	<ul style="list-style-type: none"> • All cemeteries had very similar but slightly different requirements. At the request of monument dealers, as well as consistency in providing information and service to the public, regulations have been standardized to most common throughout towns.

**Request for Decision
City Council**



Type of Decision										
Meeting Date	March 13, 2003				Report Date	March 7, 2003				
Decision Requested	<input checked="" type="checkbox"/>	Yes		No	Priority	<input checked="" type="checkbox"/>	High		Low	
	Direction Only				Type of Meeting	<input checked="" type="checkbox"/>	Open		Closed	

Report Title

AMENDMENT TO THE REMUNERATION BY-LAW

Policy Implication + Budget Impact

This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.

Policy Implications:
The Remuneration policy is set out in By-law 2002-280F; this amendment will expand coverage to provide remuneration for certain out-of-town and in-town travel.

Budget Impact:
These expenditures are provided for in the 2003 Current Budget.

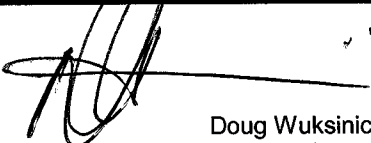
Background Attached

Recommendation


It is recommended that By-law 2003-60F be passed amending the Remuneration By-law to permit out-of-town travel by members of the Committee of Adjustment, Library Board, the City of Greater Sudbury Community Development Corporation Board subject to budgetary provision.

Recommendation Continued

Recommended by the General Manager

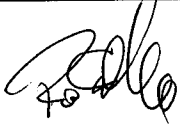

 Doug Wuksinic,
 General Manager of Corporate Services

Recommended by the C.A.O.


 Mark Mieto
 Chief Administrative Officer

Date: March 7, 2003

Report Prepared By



Ron Swiddle,
Director of Legal Services/City Solicitor

Division Review



Ron Swiddle,
Director of Legal Services/City Solicitor

BACKGROUND:

Council passed By-law 2002-280F last year. The By-law subsequently provided that "Except for Councillors, no remuneration or travel expenses will be paid or reimbursed to members of any Community Development Corporation, Advisory Panel or other citizen committee, except for parking at Tom Davies Square."

This also had been recommended by the Transition Board and had continued in this By-law.

This section should be amended, however, to deal with three special circumstances.

One, the Committee of Adjustment has a specific line account for travel that has been approved in the budget. This allows the committee members to attend training sessions and conventions.

Two, the Library Board meets regularly in Community Libraries throughout the City; as these are volunteer citizen appointments it is appropriate that the City reimburse them for their mileage expenses. There are also funds provided in the budget for out-of-town travel.

Three, the members of the City of Greater Sudbury Community Development Corporation are also required to travel from time to time in the furtherance of the Corporation's work, in the hopes of bringing new development to the City. A line account has also been established as part of the budget.

Accordingly, it is recommended that this section of the By-law be amended to permit travel as outlined above by the members of the Committee of Adjustment, Library Board and City of Greater Sudbury Community Development Corporation, while still restricting the other bodies. This change will have no effect to the budget and it does not change the provisions for Councillors in any way.

Request for Decision City Council

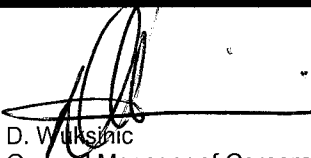


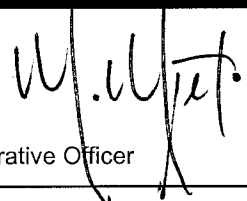
Type of Decision										
Meeting Date		March 13, 2003				Report Date		March 5, 2003		
Decision Requested			Yes	<input checked="" type="checkbox"/>	No	Priority			High	Low
		Direction Only			Type of Meeting		<input checked="" type="checkbox"/>	Open		Closed

Report Title
2002 Donations

Policy Implication + Budget Impact	
This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.	
N/A	
<input checked="" type="checkbox"/>	Background Attached

Recommendation	
FOR INFORMATION ONLY	
<input type="checkbox"/>	Recommendation Continued

Recommended by the General Manager
 D. Wilksinic General Manager of Corporate Services

Recommended by the C.A.O.
 M. Mieto Chief Administrative Officer


14

Report Prepared By



M. L. Gauvreau
Manager of Current Accounting Operations

Division Review



S. Jonasson
Director of Finance / City Treasurer

BACKGROUND

The City of Greater Sudbury Purchasing By-law 2001-2 states:

“Council shall be informed of all cash, property or materials donated to the Corporation with a value in excess of \$25,000. This report may be through the Minutes of the Police Board for police items.”

This report sets out donations in excess of \$25,000 received by the City of Greater Sudbury in 2002.

This report highlights the cash and in-kind donations. Police donations are not included in this report and are reported as received through the Minutes of the Police Board.

Public Works - Water/Wastewater

Cash donations

INCO \$375,000

Economic Development and Planning - Land Reclamation

Cash donations

Vermillion Forest Management \$67,807
INCO Ltd. \$25,000

In-kind donations

Vermillion Forest Management (trees) \$68,773

Emergency Services - Fire

In-kind donations

MSA Canada (thermal imaging camera) \$375,000

Request for Decision City Council



Type of Decision

Meeting Date	March 13, 2003			Report Date	March 3, 2003				
Decision Requested		Yes	<input checked="" type="checkbox"/>	No	Priority	<input checked="" type="checkbox"/>	High		Low
	Direction Only				Type of Meeting	<input checked="" type="checkbox"/>	Open		Closed

Report Title

Insurance Renewal Status Report

Policy Implication + Budget Impact

This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.

N/A

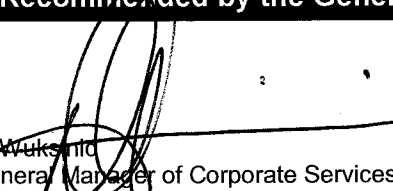
Background Attached

Recommendation

N/A

Recommendation Continued

Recommended by the General Manager


D. Wukschik
General Manager of Corporate Services

Recommended by the C.A.O.


M. Mieto
Chief Administrative Officer

16

Report Prepared By



J. Van de Rydt
Co-Ordinator of Capital Budget & Risk Management

Division Review



S. Jonasson
Director of Finance/City Treasurer

BACKGROUND

The City's general insurance policy expires January 1, 2004. Staff have begun a process to renew coverage and have broken it down into four components:

- insurance replacement cost appraisal services;
- broker services;
- claims adjuster services; and
- insurer.

To assist staff in the request for proposal and selection process, staff are currently conducting a search for insurance consultative services. A report will be brought to Council that will outline the proposed renewal process.

In the meantime, a Request for Proposal for the appraisal of City assets will be issued shortly since considerable lead time (four to six months) is necessary to produce an up-to-date inventory of assets with insurance replacement cost values. The valuation of City assets was already approved by Council during the 2002 budget process, and funds were set aside in reserves to fund this appraisal.

Request for Decision City Council




Type of Decision									
Meeting Date	Thursday, March 13, 2003			Report Date	Friday, March 5, 2003				
Decision Requested	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No	Priority	<input checked="" type="checkbox"/>	High	<input type="checkbox"/>	Low
	Direction Only				Type of	<input checked="" type="checkbox"/>	Open	<input type="checkbox"/>	Closed

Report Title
Selection of Voting Method for the 2003 Municipal Election

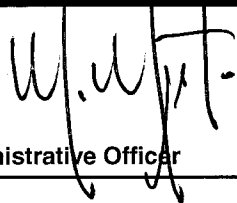
Policy Implication + Budget Impact	Recommendation						
<table border="1"> <tr> <td><input checked="" type="checkbox"/></td> <td>This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.</td> </tr> </table> <p><u>POLICY:</u></p> <p>If Council selects an alternative voting method for the 2003 Municipal Election, then in accordance with the provisions of the <i>Municipal Elections Act, 1996</i>, it must do so by by-law and provide written procedures for that alternative method. The necessary by-law would be placed on the Council Agenda for March 27, 2003.</p> <p><u>BUDGET IMPACT:</u></p> <p>The total financing available for the November 2003 Election is \$470,000; the anticipated over expenditure of approximately \$58,000 would be funded from the Tax Rate Stabilization Reserve.</p> <table border="1"> <tr> <td><input checked="" type="checkbox"/></td> <td>Background Attached</td> </tr> </table>	<input checked="" type="checkbox"/>	This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.	<input checked="" type="checkbox"/>	Background Attached	<p>Council requested costing on the following election options:</p> <p><u>Option 1</u> - Paper Ballot <u>Option 2</u> - Use of Marksense Ballot with the rental of Optical Scan Vote Tabulators <u>Option 3</u> - Internet Voting <u>Option 4</u> - Vote by Mail <u>Option 5</u> - Combination Paper Ballot and Internet Voting for Advance Vote.</p> <p><u>Option 2</u> (The Rental of Optical Scan Vote Tabulators, with one full week of advance voting) is the Preferred Option recommended by Election Staff. <u>Options 3, 4 and 5 are not recommended.</u></p> <table border="1"> <tr> <td><input checked="" type="checkbox"/></td> <td>Recommendation Continued</td> </tr> </table>	<input checked="" type="checkbox"/>	Recommendation Continued
<input checked="" type="checkbox"/>	This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.						
<input checked="" type="checkbox"/>	Background Attached						
<input checked="" type="checkbox"/>	Recommendation Continued						

Recommended by the General Manager



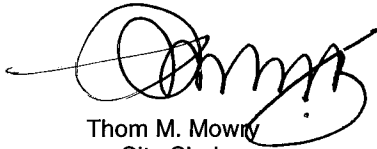
Doug Wukosinic
General Manager of Corporate Services

Recommended by the C.A.O.



Mark Mieto
Chief Administrative Officer

Report Prepared By



Thom M. Mowry
City Clerk

Division Review



Ron Swiddle
Director of Legal Services and City Solicitor

The following recommendations are set out in preferential order:

OPTION #2 - OPTICAL SCAN TABULATORS:

THAT voting for the 2003 Municipal Election be by a marksense ballot with the use of optical scan tabulators;

And That the Contract for the rental of Optical Scan Tabulators be awarded to ELECTION SYSTEMS AND SOFTWARE, as determined by the unit prices for hardware and software costs, this being the lowest price meeting all the requirements of the Request for Proposal for the Rental of Optical Scan Voting Equipment, subject to further negotiation for the rental of 60 Vote Tabulators;

And That the anticipated over expenditure of approximately \$58,000 be funded from the Tax Rate Stabilization Reserve.

And That the Clerk be directed to bring back to Council any and all necessary by-laws to authorize the use of Optical Scan Tabulators as an alternative method of voting together with any other by-laws required for the holding of the 2003 Municipal Election;

And That the Clerk be directed to report back to Council following the November 10, 2003 Municipal Election with an evaluation of the conduct and management of the Election together with any recommendations for the 2006 Municipal Election.

OPTION #1 - PAPER BALLOT:

THAT voting for the 2003 Municipal Election be by a composite paper ballot;

And That the Clerk be directed to bring back to Council any and all necessary by-laws required for the holding of the 2003 Municipal Election;

And That the anticipated over expenditure of approximately \$57,000 be funded from the Tax Rate Stabilization Reserve.

And That the Clerk be directed to report back to Council following the November 10, 2003 Municipal Election with an evaluation of the conduct and management of the Election together with any recommendations for the 2006 Municipal Election.

OPTION #3 - INTERNET VOTING:

THAT voting for the 2003 Municipal Election be by Internet Voting over a period of seven (7) consecutive days;

And That the Manager of Supplies and Services be authorized to issue an Expression of Interest from those firms with a proven record of implementing online voting for local municipal elections;

And That the anticipated over expenditure of approximately \$15,000 be funded from the Tax Rate Stabilization Reserve.

And That the Clerk be directed to bring to back Council any and all necessary by-laws to authorize Internet Voting as an alternative method of voting together with any other by-laws required for the holding of the 2003 Municipal Election;

And That the Clerk be directed to report back to Council following the November 10, 2003 Municipal Election with an evaluation of the conduct and management of the Election together with any recommendations for the 2006 Municipal Election.

BACKGROUND:

At the Priorities Committee meeting held on Wednesday, February 26, 2003 Members were advised that Council would be provided with the cost of holding the 2003 Municipal Election by the following methods:

- 1 - Paper Ballot;
- 2 - Use of a Marksense Ballot with Optical Scan Vote Tabulators;
- 3 - Internet;
- 4 - Vote by Mail; and,
- 5 - Paper Ballot with one week of advance voting over the internet.

In order to provide an "apples to apples" comparison, each budget model was developed based on a "full" election of 130,000 potential electors, with one week of advance voting for both paper ballots and optical scan vote tabulators.

In addition each model and budget was developed based on the following principles: ensuring the integrity of the election process; the secrecy of the ballot, voter accessibility; accuracy of results; and, ensuring a fair and consistent process.

Each election option was developed to satisfy the needs of voters and candidates within the above principles in the most efficient and economical manner.

Management Assumptions:

The following are the Management Assumptions for the 2003 Municipal Election:

1. The estimated number of persons eligible to be electors for the November 2003 election will be approximately 130,000 (within the City of Greater Sudbury) and approximately 12,000 school board electors outside of the City of Greater Sudbury.
2. The City of Greater Sudbury is a bilingual community with close to 30% of the population having French as a first language. All advertising, materials, handbooks, and the training of election workers will all be in both English and French in accordance with the City's language policy.
3. The Returning Officer for the City of Greater Sudbury is also the "lead" Returning Officer responsible for recording the results of the election of Trustees for the following District School Boards:
 - (i) Rainbow District School Board
 - (ii) Sudbury Catholic District School Board
 - (iii) Conseil scolaire de district du Grand Nord de l'Ontario
 - (iv) Conseil scolaire de district catholique du Nouvel-Ontario.
4. In accordance with Section 45 of the *Municipal Elections Act, 1996* (as amended), the City's Returning Officer is required to establish a voting station on the premises of institutions with more than 20 beds occupied by persons who are disabled, chronically ill or infirm and also in retirement homes of 50 or more occupied beds, and may attend on Voters confined to their bed in those locations, if necessary. In the November 2000 Municipal Election, 11 such locations were identified and established as voting stations. It is the current practice of the City not to establish mobile polls for such locations, but rather reduced voting hours at these locations.
5. One week of continuous Advance Voting at each of the seven Citizen Service Centres;
6. Provides for Voter Registration Clerks at Advance Voting locations and at those Voting Locations having four or more Voting Stations on Voting Day;
7. Assumes the accuracy of the Voters' List will be average;
8. Provides for centralized services for candidates and decentralized services for electors in the Citizen Service Centres;

9. Provides for the possibility of one Ward Recount;
10. Print advertising will be restricted and resources channelled into the Election Internet Web site and radio advertising for Advance Voting and Voting Day;
11. There will be no question on the ballot;
12. All internal costs of the City of Greater Sudbury will be charged back to the Returning Officer;
13. A \$3,000 contingency allowance has been included for all Options;
14. A 5% inflation factor for budgeting purposes has been added for the period of 2000 to 2003, with the exception of printed supplies for which an 11% inflation factor has been added.
15. Expenses for an Inaugural, Council portrait and Councillor Orientation Sessions following the election **are not** included.

BUDGET:

The total financing available for the November 2003 Municipal Election is \$470,000. The five Budget Options, the estimated net budget for each (after recoveries) and the cost per voter are set out in the following Table:

BUDGET MODEL	DESCRIPTION	NET BUDGET (after recoveries includes contingency and 1 Ward Recount)	COST PER VOTER
1	Use of a Paper Ballot based on a Full Vote (estimated at 130,000 electors); one week for advance vote at Citizen Service Centres; centralized candidate registration and decentralized voter services.	\$527,031.87	\$4.05
2	Use of a Marksense Ballot with optical scan tabulators based on Full Vote (estimated at 130,000 electors); one week for advance vote; centralized candidate registration and decentralized voter services.	\$527,693.38	\$4.06
3	Use of Internet Voting for one week based on Full Vote (estimated at 130,000 electors); centralized candidate registration and decentralized voter services.	\$484,748.28	\$3.73
4	Use of Vote by Mail based on Full Vote (estimated at 130,000 electors); centralized candidate registration; decentralized voter services and ballot count to be by the use of high speed centrally located vote tabulators.	\$1,059,339.56	\$8.15
5	Use of a Paper Ballot based on a Full Vote (estimated at 130,000 electors); one week for advance vote over the internet; centralized candidate registration and decentralized voter services. (Combination of Budget Models 1 & 3.	\$807,077.38	\$6.21

DISCUSSION:

1. Option #1 - Paper Ballot:

The use of a paper ballot has been fully refined by Election Staff and there is little left that can be done to further reduce costs. The major disadvantage of the continued use of a paper ballot is finding locations for voting stations and additionally, finding locations which are fully accessible for physically disabled voters. It remains very labour intensive and subject to human error in the counting of ballots and completion of the many forms required to support a paper ballot. As such the potential for recounts always remains a possibility for which provision must be made.

To conduct a paper ballot the Returning Officer is required to provide a total of 5 different ballots for each of the six Wards for a total of 30 different ballot combinations. Coupled with this ballot combination, is the right of any elector to have their names added to the Voters' List or any other information corrected at the voting station. Therefore, the most prudent plan for any Returning Officer is to provide for a full election with extra ballots for additions and changes at the voting station. Geography mitigates against the rapid deployment of ballots from one area to another.

As such, savings from reducing voting stations and other paper in order to take advantage of less than a 100% voter turnout is severely restricted. For example: if a voter turns up at voting station and the Deputy Returning Officer [DRO] informs him or her that they are temporarily out of stock of ballots for public english school supporters, they are unlikely to be impressed with an explanation of the Returning Officer's Budget woes. Furthermore, a large number of workers is required to count the ballots because the Returning Officer has to ensure that each DRO has a manageable number of ballots to count at the close of voting.

PAPER BALLOT - SUMMARY	
Advantages	Disadvantages
<ul style="list-style-type: none">• secrecy and confidentiality of the election process is ensured	<ul style="list-style-type: none">• delayed results
	<ul style="list-style-type: none">• labour intensive - large number of election workers are required to hire, train and pay
	<ul style="list-style-type: none">• large number of voting stations required - all must be handicapped accessible
	<ul style="list-style-type: none">• spoiled ballots are not detected until after the close of voting
	<ul style="list-style-type: none">• recounts are time consuming and costly
	<ul style="list-style-type: none">• the marking of the ballot by the voter can be open to interpretation

2. Option #2 - Use of a Marksense Ballot with Optical Scan Vote Tabulators:

The use of vote tabulators provides for a far more accurate ballot count in a short period of time since the DRO would only be responsible to process the casting of ballots, not count them.

The ability of this technology to count a large number of ballots in a short period of time allows the Returning Officer to use less labour and fewer voting locations, and, to place those voting locations in centralized and accessible areas of the community. Finally, use of tabulators does provide the option of budgeting an election on less than a 100% voter turnout and thereby reduce costs. Vote tabulators can handle up to a maximum of 5,000 potential voters. However, municipalities in Ontario commonly use a figure of between 2,500 to 3,500 per machine.

Under the budget model set out this Report it is estimated that 60 vote tabulators would be required for the 2003 Municipal Election.

RFP for the Rental of Optical Scan Vote Tabulators:

The **2003 Election Background Report** presented at the February 26, 2003 meeting of the Priorities Committee briefly reviewed the RFP that was let by the City for the rental of Optical Scan Vote Tabulators. The RFP closed on Tuesday, February 4, 2003. Three proponents submitted a response to this RFP. The RFPs were reviewed by the City Clerk, Election Activities Supervisor, Director of Information Technology and the Manager of Supplies and Services. Following the initial review process a short list of two proponents were invited to submit a final offer based on the use of 130 Vote Tabulators for a vote station count. The number of tabulators was based on 1,000 Electors per machine.

The following bids were submitted. The bid of Diebold Election Systems was adjusted to remove the cost of ballots, marking pens, secrecy folders and ballot boxes, which were not requested and would be subject to a separate quotation process.

RFP - RENTAL OF VOTE TABULATORS	
BIDDER	AMOUNT (Includes 8% PST & 7% GST)
Elections Systems and Software (ES&S)	\$318,526.00
Diebold Election Systems	\$349,025.00

Award is recommended to Elections Systems and Software (ES&S).

A review of the requirements for the number of vote tabulators required for both the advance vote and voting day indicates that sixty (60) machines would be more than adequate for the City's purposes. As such, if Council approves the option of optical scan vote tabulators, then Election Staff would proceed to negotiate for the rental of 60 machines based on the unit rental price set out in ES&S's Offer.

Election Staff have contacted the Cities of Edmonton, Mississauga and Toronto to evaluate their experiences with the system offered by ES&S; Staff are satisfied with the results of these inquiries.

Rental rather than purchase is the preferred option at this time. Voting technology is rapidly evolving and the City should not lock itself into one type of technology. Rental will afford the voters an opportunity to try and test this technology and for the Clerk to report back to Council following the election with an evaluation on its use and to make recommendations for the 2006 Municipal Election.

The cost is only marginally more than that for a full paper ballot. The anticipated over expenditure of approximately \$58,000 would be funded from the Tax Rate Stabilization Reserve.

OPTICAL SCAN VOTE TABULATORS - SUMMARY	
Advantages	Disadvantages
<ul style="list-style-type: none"> • the integrity and confidentiality of the election process are upheld 	<ul style="list-style-type: none"> • the marking of the ballot by the voter can be open to interpretation
<ul style="list-style-type: none"> • results are timely and accurate 	
<ul style="list-style-type: none"> • automated recount is rapid and accurate 	
<ul style="list-style-type: none"> • spoiled ballots can be detected at the voting station, giving the elector an opportunity to correct the ballot. 	
<ul style="list-style-type: none"> • ballots are counted at the voting station 	
<ul style="list-style-type: none"> • equipment preparation is less labour intensive 	
<ul style="list-style-type: none"> • far fewer election workers and voting locations are required for the same number of electors 	

3. Option #3 - Internet Voting:

Clearly, Internet voting is the less expensive option of the five considered in this report, however the savings are offset by the cost of voter and candidate education and providing internet voting stations at Citizen Service Centres and Libraries. This option includes Kids Vote Online for two elementary schools.

The printing and mailing costs associated with an Internet based ballot do not include any of the forms associated with the compilation of the Voters' List. The Voter Package would consist of a #10 window Artline envelope; a single instruction sheet printed 2 sided; and an individually addressed sheet with a unique PIN number. Working from a Voters' List tape provided by the City, the instruction sheet and the PIN sheet would be inserted into the envelope. Secure storage, verifiable audit trail and mail handling would be included in the estimated price of \$83,380; taxes and postage costs would be extra.

It might be possible to further reduce costs by projecting a less than 100% voter turnout; however, the preparation and mailout of the PINs to each elector represents a significant cost element.

INTERNET VOTING - SUMMARY	
Advantages	Disadvantages
• results are timely and accurate	• lack of voter confidence
• recount is rapid and accurate	• no guarantee that the PIN required to vote will reach the designated voter
• ease of use for voters	• possibility that someone other than the designated voter could cast a vote
• convenient for voters, voting at any place at any time over 7 consecutive days	• no traditional hard copy of a ballot.
• no voting locations required, except for Citizen Service Centres and Libraries	
• eliminates election workers	
• spoiled ballots will be detected, giving the elector an opportunity to correct the ballot	

Youth Questionnaire:

As requested by the Priorities Committee, the Youth Cabinet has undertaken a self administered questionnaire regarding the potential use of internet voting by eligible Sudbury youth. A copy of the youth questionnaire is attached to this report for the information of Council.

The results of this survey will be made available to Council at its Thursday, March 13, 2003 meeting.

Should Council opt for an Internet vote, then an Expression of Interest would be placed by the Purchasing Section, followed by a formalized quotation process to be approved by Council.

4. Option #4 - Vote By Mail:

Canada Post has advised that currently it is not capable of providing a total vote by mail solution for a fully competitive election with an electorate the size of the City of Greater Sudbury. As a result, Election Staff met with the representative of a printing firm to try to establish a cost for producing a proper mail in ballot.

The printing costs of the provision and return of a Mail-in-ballot does not include any of the forms associated with the compilation of the Voters' List. The package would consist of a 10" x 13" addressed Mail-out Envelope; a 9" x 12" Return Mail Envelope; an 8 page instruction booklet (4 pages in English and 4 pages in French); and a marksense ballot. Working from a Voters' List tape provided by the City, the appropriate ballot, instruction sheet and return envelope would be inserted into the addressed envelope. Secure storage, verifiable audit trail and mail handling are included in the price of \$143,230.00; taxes and postage would be extra.

The largest cost component will be the preparation of the ballot book and postage, especially where return postage is included. The principle concern is how to count 130,000 ballots with a total of 30 different voting options with multiple candidates. One other concern, is voter inquiries during the voting process and on the last day of voting.

To-date, the only large scale municipal attempt at Vote by mail was the 1997 By-Election Referendum held by the former City of Toronto on the question of amalgamation. This was a simple "yes" or "no" ballot. For the Toronto vote, the production of personal ballot packages was contracted to a commercial letter house, with reminder notices subsequently mailed out to each voter. Voter turnout for the vote was 38.6%. Proxy voting was not authorized. Telephone inquiry lines handled from 700 to 1200 calls per day and the City's Referendum Website was visited 23,798 times between January 1 and March 10, 1997.

Inaccuracies and omissions in the Voters' List, not corrected during the revision period, resulted in approximately 44,000 ballot packages being returned to the City as "undeliverable". However, a total of 14,000 revisions to the Voters' List were processed, including 7,000 in the final three days of the mail in ballot.

Between February 17 and March 3, 1997, the City of Toronto received over 170,000 eligible ballots, with daily receipt of 7,000 to 25,000. Counting the vote was broken down into the following two functions, each with particular staffing issues:

- (a) **Ballot Processing and Verification:** 100 staff were required daily to sort the incoming mail and conduct the voter verification process;
- (b) **Counting the Vote:** 600 staff were trained and assigned to count the vote on Election Night, coordinated by 16 Ward Managers.

The Report on the mail vote by the then City Clerk to the Administration Committee of Toronto City Council noted: "Staffing requirements and associated costs would be greatly reduced with more technological support, particularly at the verification and vote tabulation stages".

Should a vote by mail be held, then it is recommended that it be by use of a marksense ballot with centrally located high speed optical scan readers. Based on the ratio of the number of ballots to the number of staff required to count the ballots in the Toronto Referendum vote, it is estimated that at least four (4) centrally located high speed vote tabulators would be required to count the ballots.

As the ballots cannot be counted until after the close of voting at 8:00 p.m. it would take approximately 3 hours to obtain the results, assuming the tabulators run without interruption, count at least 200 ballots per minute and all ballots were verified and available for counting within the first hour after the close of voting. A hand count would take several days and would most likely be subject to challenge.

VOTE BY MAIL - SUMMARY

Advantages	Disadvantages
• ease of use for voters	• integrity and confidentiality of the election process not ensured
• convenient for voter, voting at any place at any time	• unsupervised voting - no secure way of indicating who has voted
• fewer voting stations and election workers required for voting stations	• once ballots are mailed out there is no control as to where they end up
	• logistical problems with ballots arriving at Citizen Service Centres and Tom Davies Square after specified time frame
	• large tabulating team required at the close of the polls to open, sort and count the ballots
	• delayed results
	• recounts are time consuming and costly
	• tight deadlines when preparing ballots, mailout, and ensuring sufficient time for spoiled ballots to be returned and new ballots issued
	• the marking of the ballot by the elector can be open to interpretation

5. Option #5 - Paper Ballot with one week Advance Vote over the Internet:

It should be appreciated that combining different types of voting will not reduce costs. This option was developed by using the estimated budget for a paper ballot and the quote for internet voting. The costs for each are fixed because it is difficult to estimate how many voters would choose the option of voting over the internet at the Advance Vote.

Two separate mailings would be required: one sending out the PINs for the Internet, which would have to be sent to all eligible electors, and a second mailing of the traditional Voter Notification Card to all eligible electors.

The only rationale to having two different voting methods would be as a prelude to test voter acceptance of Internet voting in anticipation of switching to a total internet vote for the next general municipal election.

One issue of note regarding the 1997 Toronto vote, was that the other six Metro municipalities were also conducting referendum votes by various alternative methods, including telephone voting. This caused voter confusion with Toronto voters calling City Hall for their PIN numbers so they could vote.

The advantages and disadvantages associated with this option would be the same as with the paper ballot and Internet voting, with two additional disadvantages: cost and voter confusion.

PREFERRED OPTION:

As noted in the Report to the Priorities Committee, the wide use and acceptance of optical scan technology recommends itself as the best option in terms of voter acceptance and cost for the City of Greater Sudbury. Therefore, the preferred option is for the rental of this equipment for the 2003 November election.



Greater Sudbury City Council wants to know if Internet voting will make it easier for you to have your say in the upcoming municipal election. Thank you for taking a minute to give us your thoughts:

1. Are you currently of age to vote (18+ years)?

- Yes
- Will be of voting age by November 10th, 2003
- No

2a. Are you planning to vote in November's municipal election?

- Yes
- No

2b. If you answered no, what are your reasons for not voting?

- Not of voting age
- Lack of interest
- Inconvenience of voting (i.e. it's a hassle to go out and vote)
- Not aware of voting process
- Issues that are important to me are not being addressed
- Don't think vote counts/has impact
- Other (Please specify): _____

3a. If the option were available, would you cast your vote via the Internet?

- Yes
- No

3b. If you answered yes, where would you be most likely to access the Internet to cast your vote?

- Home Computer
- Work Computer
- School Library
- Other on-campus location
- City of Greater Sudbury Citizen Service Centre
- School/Campus
- Internet Café
- Public Library
- Other: _____

3c. If you answered no, what are your reasons for not considering this option?

Thank you!

Proposed 2003 Election Budget
(Budget Model 1 - Full Vote/1 Week Advance Vote - Paper Ballot)

	Estimated Cost	PST	GST	Total
1) VOTING SUPPLIES				
Ballots				
Printing est \$0.11772 per 4 Part ballot book (Estimated Number of Voters - 130,000)	\$15,303.60	\$1,224.29	\$1,071.25	\$17,599.14
Printing est \$0.255 per Single Ballot (Estimated Number of Ballots 22,000)	\$5,610.00	\$448.80	\$392.70	\$6,451.50
Template for Braille Ballots	\$9,000.00	\$720.00	\$630.00	\$10,350.00
Ballot Boxes				
Elections Canada \$1.25 each FOB Trillium	\$1,250.00	\$100.00	\$87.50	\$1,437.50
Paper Cost (Graphic)				
Paper Costs	\$0.00			
Cover Sheets	\$0.00	\$0.00	\$0.00	\$0.00
Voter Notification Cards				
Purchase 40,000 Sheets x \$67.50/1000	\$2,700.00	\$216.00	\$189.00	\$3,105.00
Processing & Printing (\$0.10 each)	\$13,000.00	\$0.00	\$910.00	\$13,910.00
Postage 72,000 x \$.48	\$34,560.00	\$0.00	\$2,419.20	\$36,979.20
School boards 7500 cards	\$3,600.00	\$288.00	\$252.00	\$4,140.00
Voting Screens				
One time setup fee	\$200.00			
1,500 x \$1.40 each	\$2,100.00	\$184.00	\$161.00	\$2,645.00
Municipal World Supplies				
Election Binder	\$0.00			
Receipt Books (150 x \$6.03)	\$904.50			
Election Publications	\$1,500.00			
Miscellaneous Forms - Pre Printed Forms	\$750.00			
DRO Ballot Box supplies 7.00 x 600	\$4,200.00			
Tally Sheets	\$915.89	\$661.63	\$578.93	\$9,510.95
Shipping and Handling	\$150.00	\$0.00	\$0.00	\$150.00

Proposed 2003 Election Budget
(Budget Model 1 - Full Vote/1 Week Advance Vote - Paper Ballot)

	Estimated Cost	PST	GST	Total
2) MAPPING SERVICES				
(b) Cartography Services	\$1,500.00	\$120.00	\$105.00	\$1,725.00
3) ELECTION SITE RENTAL				
Trillium Centre - Approx 3,000 sq. ft. October, 2002 to March 31, 2004	\$12,000			
Office Furniture & Equipment	\$0.00			
Office Supplies	\$0.00			
(Above figures are Election Canada Guidelines for populations of 110,000 or over)	\$12,000.00	\$960.00	\$840.00	\$13,800.00
4) VAN RENTAL				
None to be leased for 2003	\$0.00	\$0.00	\$0.00	\$0.00
5) RENTING VOTING STATIONS				
128 Voting Locations or Community Centres (71 x \$100/Location Invoice for Janitorial Services from School Boards Providing Wheel Chair - Tom Davies Square Rental of Fax Machines	\$7,100.00	\$568.00	\$497.00	\$8,165.00
	\$2,500.00	\$175.00	\$175.00	\$2,675.00
	\$200.00	\$16.00	\$14.00	\$230.00
	\$6,207.90	\$496.63	\$434.55	\$10,044.09

Proposed 2003 Election Budget
(Budget Model 1 - Full Vote/1 Week Advance Vote - Paper Ballot)

	Estimated Cost	PST	GST	Total
6) ELECTION WORKERS				
(Advance & Voting Day)				
Ward Managers 7 (includes Advance Vote)	\$21,000.00			
Assistant Ward Managers - 7	\$10,500.00			
DROs (600x\$150)	\$90,000.00			
Poll Clerks (600x\$120)	\$72,000.00			
Ward Supervisors (12x\$200)	\$2,400.00			
Voter Registration Clerks (40 x \$120)	\$4,800.00			
Vote Station Managers (6x200)	\$1,200.00			
Advance Vote - DROs (7x150x 6 Days)	\$6,300.00			
Advance Vote - Poll Clerks (7 x 120 x 6 Days)	\$5,040.00			
AMCTO Election Seminar	\$5,431.31			
Election Training English	\$1,500.00			
Election Training French	\$1,500.00			
Election Assistant	\$47,670.00			\$269,341.31
Drake (2 Persons for 3 weeks - Bilingual)	\$2,386.92	\$190.95	\$167.08	\$2,744.96

	Estimated Cost	PST	GST	Total
7) STAFFING COSTS				
(a) Assembly of Ballot Boxes: 280 hours @ 12/hr	\$3,360.00		\$235.20	\$3,595.20
(b) Set up and Supervision of Trillium Centre to Finish 325 hours @ 15/hr	\$5,700.00		\$0.00	\$5,700.00
(c) Training and Handout of Ballot Boxes - 6 Sessions 3 Commissioners for DRO Affidavits @ \$25/Session	\$300.00		\$0.00	\$300.00
(d) Information Services Employees (Union o/t)	\$5,000.00			\$5,000.00
(e) Election Night Staff (based on average of 5 hours @ \$25 per hour = 50 staff)	\$6,250.00			\$6,250.00
Security Guard Charges (4 - Election Night)	\$800.00		\$56.00	\$856.00

Proposed 2003 Election Budget
(Budget Model 1 - Full Vote/1 Week Advance Vote - Paper Ballot)

	Estimated Cost	PST	GST	Total
12) WEB SITE				
(a) Developed by e-Solutions Group	\$7,815.45	\$0.00	\$547.08	\$8,362.53
13) DESKTOP PUBLISHING				
(a) Contract Cost (estimated)	\$5,800.00		\$406.00	\$6,206.00
14) TRANSLATION				
(Contract Cost)				
Estimated 50,000 words @ \$0.21	\$10,500.00		\$735.00	\$11,235.00
Rush job \$0.26 per word				
15) ACCOUNTING FEES				
(Candidates' Surplus Funds 2000 to 2003)				
(Note: this represents an on-going cost)	\$1,200.00			\$1,200.00
16) SHREDDING (\$125/hour x 4)				
(Ballots, Etc., to be shredded 90 days after Vote)	\$2,200.00	\$176.00	\$154.00	\$2,530.00
17) MISCELLANEOUS				
Estimated cost of one Ward Recount	\$10,000.00			\$10,000.00
Contingency (Estimated at approximately	\$3,000.00	\$240.00	\$210.00	\$3,450.00
Miscellaneous Equipment Purchases	\$400.00	\$32.00	\$28.00	\$460.00
Survey - Self Administered (OraclePoll)	\$5,500.00	\$440.00	\$385.00	\$6,325.00
Postal Charges - Candidates Mailout (Financial - 2)	\$5,000.00	\$0.00	\$350.00	\$5,350.00
Insurance	\$2,400.00	\$0.00	\$168.00	\$2,568.00
SUBTOTAL - (Before Recoveries)	\$535,719.61	\$12,243.43	\$16,714.48	\$568,582.52

**Proposed 2003 Election Budget
(Budget Model 1 - Full Vote/1 Week Advance Vote - Paper Ballot)**

	Estimated Cost	PST	GST	Total
RECOVERIES				
School Boards	(\$32,000.00))			
GST Recovery 57.14%	(\$9,550.65))			(\$41,550.65))
TOTAL - (Less Recoveries)				\$527,031.87
Funds Available in the Election Reserve Account				\$470,000.00
(SURPLUS)/DEFICIT				\$57,031.87
ESTIMATED COST PER VOTER (CPV)				\$4.05
ESTIMATED CPV LESS RECOUNT				\$3.98
ESTIMATED CPV LESS RECOUNT & CONTINGENCY				\$3.95

Notes:
 Based on estimated electoral population of 130,000
 5% factor for inflation from 2000/2003 - except Printing at 11% inflation.
 Does not include expenses for Inaugural Portrait and Councilor Orientation

Proposed 2003 Election Budget

(Budget Model 2 - Full Vote/1 Week Advance Vote - Optical Scan Tabulator)

	Estimated Cost	PST	GST	Total
1) VOTING SUPPLIES				
Ballots				
Printing est \$0.14 per Marksense ballot (Estimated Number of Voters - 130,000)	\$18,200.00	\$1,456.00	\$1,274.00	\$20,930.00
Printing est \$0.255 per Single Ballot (Estimated Number of Ballots 22,000)	\$5,610.00	\$448.80	\$392.70	\$6,451.50
Template for Braille Ballots	\$1,340.00	\$107.20	\$93.80	\$1,541.00
Rental of 60 Vote Tabulators and all Associated Equipment and Software	\$185,640.75	\$14,851.26	\$12,994.85	\$213,486.86
Ballot Boxes				
Ballot Box	\$300.00	\$24.00	\$21.00	\$345.00
Podium Box for Vote Tabulator	\$251.40	\$20.11	\$17.60	\$289.11
Paper Cost (Graphic)				
Paper Costs	\$0.00			\$0.00
Cover Sheets	\$0.00	\$0.00	\$0.00	\$0.00
Voter Notification Cards				
Purchase (40,000 Sheets x \$67.50/1000)	\$2,700.00	\$216.00	\$189.00	\$3,105.00
Processing & Printing (\$0.10 each)	\$13,000.00		\$910.00	\$13,910.00
Postage 72,000 x \$.48	\$34,560.00	\$0.00	\$2,419.20	\$36,979.20
School boards 7500 cards	\$3,600.00	\$288.00	\$252.00	\$4,140.00
Voting Screens				
One time setup fee	\$200.00			
100 x \$4.00 each	\$700.00	\$56.00	\$49.00	\$805.00
Municipal World Supplies				
Election Binder	\$0.00			
Receipt Books (150 x \$6.03)	\$904.50			
Election Publications	\$750.00			
Miscellaneous Forms - Pre Printed Forms	\$0.00			
DRO Ballot Box supplies 6.00 x 72	\$432.00			
Tally Sheets	\$0.00			
Shipping and Handling	\$25.00	\$0.00	\$1.75	\$26.75
	\$2,086.50	\$166.92	\$146.06	\$2,399.48
	\$25.00	\$0.00	\$1.75	\$26.75

Proposed 2003 Election Budget
(Budget Model 2 - Full Vote/1 Week Advance Vote - Optical Scan Tabulator)

	Estimated Cost	PST	GST	Total
2) MAPPING SERVICES				
(b) Cartography Services	\$1,500.00	\$120.00	\$105.00	\$1,725.00
3) ELECTION SITE RENTAL				
Trillium Centre - Approx 3,000 sq. ft. October, 2002 to December 31, 2003	\$9,000			
Office Furniture & Equipment	\$0.00			
Office Supplies	\$9,000.00	\$720.00	\$630.00	\$10,350.00
(Above figures are Election Canada Guidelines for populations of 110,000 or over)				
4) VAN RENTAL				
None to be leased for 2003	\$0.00	\$0.00	\$0.00	\$0.00
5) RENTING VOTING STATIONS				
67 Voting Stations (includes Advance Vote) or Community Centres (25 x \$100/Location Invoice for Janitorial Services from School Boards Providing Wheel Chair - Tom Davies Square Rental of Fax Machines	\$2,500.00	\$200.00	\$175.00	\$2,875.00
	\$600.00		\$42.00	\$642.00
	\$200.00	\$16.00	\$14.00	\$230.00
	\$0.00	\$0.00	\$0.00	\$0.00

Proposed 2003 Election Budget

(Budget Model 2 - Full Vote/1 Week Advance Vote - Optical Scan Tabulator)

	Estimated Cost	PST	GST	Total
6) ELECTION WORKERS				
(Advance & Voting Day)				
Ward Managers 7 (includes Advance Vote)	\$21,000.00			
DROs (130x\$150)	\$19,500.00			
Poll Clerks (130x\$120)	\$15,600.00			
Senior DROs (60 x \$150)	\$9,000.00			
Advance Vote DROs (7x150x6 days)	6,300.00			
Advance Vote Poll Clerks (7x120x6 days)	5,040.00			
Advance Vote Senior DROs (7x150x6 days)	6,300.00			
Ward Supervisors (12*200)	\$2,400.00			
AMCTO Election Seminar	\$5,431.31			
Election Training English	\$1,500.00			
Election Training French	\$1,500.00			
Election Assistant	\$1,500.00			
Drake (1 Person for 1 weeks - Bilingual)	\$47,670.00			
	\$397.82			
	\$141,241.31	\$31.83	\$27.85	\$141,241.31
	\$397.82			\$457.49

	Estimated Cost	PST	GST	Total
7) STAFFING COSTS				
(a) Assembly of Ballot Boxes: 100 hours @ 12/hr	\$1,200.00		\$84.00	\$1,284.00
(b) Set up and Supervision of Trillium Centre to Finish 175 hours @ 15/hr	\$2,625.00		\$0.00	\$2,625.00
(c) Training and Handout of Ballot Boxes - 1 Sessions 3 Commissioners for DRO Affidavits @ \$25/Session	\$0.00		\$0.00	\$0.00
(a) Information Services Employees (Union o/t)	\$75.00			\$75.00
(b) Election Night Staff (based on average of 5 hours @ \$25 per hour = 15 staff)	\$1,440.00			\$1,440.00
Security Guard Charges (4 - Election Night)	\$1,875.00		\$56.00	\$1,875.00
	\$800.00			\$856.00

Proposed 2003 Election Budget

(Budget Model 2 - Full Vote/1 Week Advance Vote - Optical Scan Tabulator)

	Estimated Cost	PST	GST	Total
8) MOBILE RADIO RENTAL				
Not Required	\$0.00	\$0.00	\$0.00	\$0.00
9) OUTSIDE PRINTING				
Contract Printing of various Election Forms, Posters, Desk Top Publishing Charges	\$18,003.98	\$1,440.32	\$1,260.28	\$20,704.57
Freight Charges (includes 6% Fuel Surcharge)	\$300.00	\$24.00	\$21.00	\$345.00
Voters' List (65 Copies per Ward, plus 30 Summary)	\$338.20	\$27.06	\$23.67	\$388.94
	\$7,188.04	\$575.04	\$503.16	\$8,266.24
10) PHOTOCOPIES				
Docutech Charges for all In House Printing Candidates' Guides, Election Results, etc.				
Estimated at 175,000 impressions at \$0.03 each)	\$5,250.00	\$420.00	\$367.50	\$6,037.50
11) NEWSPAPER ADVERTISING				
(English - Sudbury Star)				
(French - Le Voyageur)				
Design & Desktop Publishing Charges	\$0.00			
1. Nomination of Candidates (City)	\$2,741.31			
2. Nomination of Candidates (Trustees)	\$4,834.54			
3. Applications for DRO & Vote/Registration Clerks	\$754.99			
4. Nomination of Candidates (City & Trustees)	\$2,569.31			
5. Preliminary List of Voters (is your name on the list)	\$2,097.20			
6. You are entitled to Vote by Proxy	\$2,000.00			
7. Advance Polls	\$1,629.16			
8. Polling Day-Marking Your Ballot	\$1,500.00			
9. Today is Polling Day	\$0.00			
10. Question on the Ballot	\$0.00			
11. Filing of Candidates' Expenses	\$0.00			
Radio Advertising - Election Day	\$18,126.51	\$1,450.12	\$1,268.86	\$20,845.49
		\$120.00	\$105.00	\$1,725.00

Proposed 2003 Election Budget
(Budget Model 2 - Full Vote/1 Week Advance Vote - Optical Scan Tabulator)

	Estimated Cost	PST	GST	Total
12) WEB SITE				
(a) Developed by e-Solutions Group	\$7,815.45	\$0.00	\$547.08	\$8,362.53
13) DESKTOP PUBLISHING				
(a) Contract Cost (estimated)	\$5,800.00		\$406.00	\$6,206.00
14) TRANSLATION				
(Contract Cost)				
Estimated 50,000 words @ \$0.21	\$10,500.00		\$735.00	\$11,235.00
Rush job \$0.26 per word				
15) ACCOUNTING FEES				
(Candidates' Surplus Funds 2000 to 2003)	\$1,200.00			\$1,200.00
(Note: this represents an on-going cost)				
16) SHREDDING (\$125/hour x 4)				
(Ballots, Etc., to be shredded 90 days after Vote)	\$1,200.00		\$84.00	\$1,380.00
17) MISCELLANEOUS				
Estimated cost of one Ward Recount	\$1,500.00			\$1,500.00
Contingency (Estimated)	\$3,000.00	\$240.00	\$210.00	\$3,450.00
Miscellaneous Equipment Purchases	\$0.00	\$0.00	\$0.00	\$0.00
Survey - Self Administered (OraclePoll)	\$5,500.00	\$440.00	\$385.00	\$6,325.00
Postal Charges - Candidates Mailout (Financial - 2)	\$5,000.00	\$0.00	\$350.00	\$5,350.00
Insurance	\$1,200.00	\$0.00	\$84.00	\$1,284.00
SUBTOTAL - (Before Recoveries)	\$523,389.96	\$23,554.66	\$26,245.36	\$574,689.97

Proposed 2003 Election Budget
(Budget Model 2 - Full Vote/1 Week Advance Vote - Optical Scan Tabulator)

	Estimated Cost	PST	GST	Total
RECOVERIES				
School Boards	(\$32,000.00)			
GST Recovery 57.14%	(\$14,996.60)			(\$46,996.60)
TOTAL - (Less Recoveries)				\$527,693.38
Funds Available in the Election Reserve Account				\$470,000
(SURPLUS)/DEFICIT				\$57,693.38
ESTIMATED COST PER VOTER (CPV)				\$4.06
ESTIMATED CPV LESS RECOUNT				\$4.05
ESTIMATED CPV LESS RECOUNT & CONTINGENCY				\$4.02

Notes:

Based on estimated electoral population of 130,000
 5% factor for inflation from 2000/2003 - except Printing at 11% inflation.
 Does not include expenses for Inaugural Portrait and Councilor Orientation

Proposed 2003 Election Budget
(Budget Model 3 - Full Vote 1 Week - Internet Voting)

	Estimated Cost	PST	GST	Total
1) VOTING SUPPLIES				
Project Charge				
Project Charge - 7 Days of Voting (Estimated Number of Voters - 130,000) Includes French and English Ballot 2 Schools for Kids Vote Online Printing est \$0.255 per Single Ballot (Estimated Number of Ballots 22,000) Voter & Candidate Education & Information (NOTE: Each Additional Day of Voting @ \$750/day)	\$103,000.00	\$0.00	\$7,210.00	\$110,210.00
	\$5,610.00	\$448.80	\$392.70	\$6,451.50
	\$30,205.00	\$0.00	\$2,114.35	\$32,319.35
Voter Notification - PIN				
Processing & Printing - PINs	\$83,380.00	\$6,670.40	\$5,836.60	\$95,887.00
Postage 130,000 x \$.48	\$62,400.00	\$4,992.00	\$4,368.00	\$71,760.00
School boards 7500 cards	\$3,600.00	\$288.00	\$252.00	\$4,140.00
Voting Screens				
One time setup fee	\$200.00			
50 x \$5.00 each	\$300.00	\$40.00	\$35.00	\$575.00
Municipal World Supplies				
Election Binder	\$0.00			
Receipt Books (150 x \$6.03)	\$904.50			
Election Publications	\$1,500.00			
Miscellaneous Forms - Pre Printed Forms	\$0.00			
DRO Ballot Box supplies 7.00 x 15	\$105.00			
Tally Sheets	\$0.00	\$200.76	\$175.67	\$2,885.93
Shipping and Handling	\$25.00	\$0.00	\$0.00	\$25.00

Proposed 2003 Election Budget
(Budget Model 3 - Full Vote 1 Week - Internet Voting)

	Estimated Cost	PST	GST	Total
2) MAPPING SERVICES				
(b) Cartography Services	\$1,500.00	\$120.00	\$105.00	\$1,725.00
3) ELECTION SITE RENTAL				
(Not Required)				
Trillium Centre - Approx 3,000 sq. ft. October, 2002 to December 1, 2003	\$0.00			
Office Furniture & Equipment	\$0.00			
Office Supplies	\$0.00	\$0.00	\$0.00	\$0.00
(Above figures are Election Canada Guidelines for populations of 110,000 or over)				
4) VAN RENTAL				
None to be leased for 2003	\$0.00	\$0.00	\$0.00	\$0.00
5) RENTING VOTING STATIONS				
Voting to be at Citizen Service Centres & Libraries and Seniors' Residences	\$0.00	\$0.00	\$0.00	\$0.00
Invoice for Janitorial Services from School Boards	\$0.00		\$0.00	\$0.00
Providing Wheel Chair - Tom Davies Square	\$200.00	\$16.00	\$14.00	\$230.00
Rental of Fax Machines	\$0.00	\$0.00	\$0.00	\$0.00

Proposed 2003 Election Budget
(Budget Model 3 - Full Vote 1 Week - Internet Voting)

	Estimated Cost	PST	GST	Total
6) ELECTION WORKERS				
(Advance & Voting Day)				
Ward Managers 7 (includes Advance Vote)	\$21,000.00			
DROs (15x\$175 x 7 Days)	\$18,375.00			
Poll Clerks (15x\$150 x 7 Days)	\$15,750.00			
Ward Supervisors	\$0.00			
Voter Registration Clerks	\$0.00			
AMCTO Election Seminar	\$5,431.31			
Election Training English	\$0.00			
Election Training French	\$0.00			
Election Assistant	\$47,670.00			\$108,226.31
Drake (2 Persons for 1 weeks - Bilingual)	\$0.00	\$0.00	\$0.00	\$0.00

	Estimated Cost	PST	GST	Total
7) STAFFING COSTS				
(a) Assembly of Ballot Boxes: Tom Davies Square	\$0.00		\$0.00	\$0.00
(b) Set up and Supervision of Voting Supplies to Finish 50 hours @ 15/hr	\$1,500.00		\$0.00	\$1,500.00
(c) DRO Training 1 Commissioners for DRO Affidavits @ \$25/Session	\$0.00		\$0.00	\$0.00
(d) Information Services Employees (Union o/t)	\$50.00		\$0.00	\$50.00
(e) Election Night Staff (based on average of 5 hours @ \$25 per hour = 10 staff)	\$2,250.00		\$0.00	\$2,250.00
Security Guard Charges (4 - Election Night)	\$1,250.00		\$56.00	\$1,250.00
	\$800.00			\$856.00

Proposed 2003 Election Budget
(Budget Model 3 - Full Vote 1 Week - Internet Voting)

	Estimated Cost	PST	GST	Total
8) MOBILE RADIO RENTAL				
Not Required				
9) OUTSIDE PRINTING				
Contract Printing of various Election Forms, Posters, Desk Top Publishing Charges	\$6,916.62	\$553.33	\$484.16	\$7,954.11
Freight Charges (includes 6% Fuel Surcharge)	\$300.00	\$24.00	\$21.00	\$345.00
Voters' List (65 Copies per Ward, plus 30 Summary)	\$281.84	\$22.55	\$19.73	\$324.11
	\$7,188.04	\$575.04	\$503.16	\$8,266.24
10) PHOTOCOPIES				
Docutech Charges for all In House Printing Candidates' Guides, Election Results, etc.				
Estimated at 175,000 impressions at \$0.03 each)	\$5,250.00	\$420.00	\$367.50	\$6,037.50
11) NEWSPAPER ADVERTISING (English - Sudbury Star) (French - Le Voyageur)				
Design & DeskTop Publishing Charges				
1. Nomination of Candidates (City)	\$0.00			
2. Nomination of Candidates (Trustees)	\$2,741.31			\$2,741.31
3. Applications for DRO & Vote/Registration Clerks	\$4,834.54			\$4,834.54
4. Nomination of Candidates (City & Trustees)	\$754.99			\$754.99
5. Preliminary List of Voters (Is your name on the list)	\$2,569.31			\$2,569.31
6. You are entitled to Vote by Proxy	\$2,097.20			\$2,097.20
7. Advance Polls	\$2,000.00			\$2,000.00
8. Polling Day-Marking Your Ballot	\$0.00			\$0.00
9. Today is Polling Day	\$5,000.00			\$5,000.00
10. Question on the Ballot	\$0.00			\$0.00
11. Filing of Candidates' Expenses	\$0.00			\$0.00
Radio Advertising - Election Week	\$17,256.04	\$1,380.48	\$1,207.92	\$19,844.45
	\$3,500.00	\$280.00	\$245.00	\$4,025.00

Proposed 2003 Election Budget
(Budget Model 3 - Full Vote 1 Week - Internet Voting)

	Estimated Cost	PST	GST	Total
12) WEB SITE				
(a) Developed by e-Solutions Group	\$7,815.45	\$0.00	\$547.08	\$8,362.53
13) DESKTOP PUBLISHING				
(a) Contract Cost (estimated)	\$6,000.00		\$420.00	\$6,420.00
14) TRANSLATION				
(Contract Cost)				
Estimated 50,000 words @ \$0.21	\$10,500.00		\$735.00	\$11,235.00
Rush job \$0.26 per word				
15) ACCOUNTING FEES				
(Candidates' Surplus Funds 2000 to 2003)	\$1,200.00			\$1,200.00
(Note: this represents an on-going cost)				
16) SHREDDING (\$125/hour x 4)				
Not Required	\$0.00	\$0.00	\$0.00	\$0.00
17) MISCELLANEOUS				
Estimated cost of one Ward Recount	\$0.00			\$0.00
Contingency (Estimated at approximately	\$3,000.00	\$240.00	\$210.00	\$3,450.00
Miscellaneous Equipment Purchases	\$0.00	\$0.00	\$0.00	\$0.00
Survey - Telephone Exit	\$6,700.00	\$536.00	\$469.00	\$7,705.00
Postal Charges - Candidates Mailout (Financial - 2)	\$5,000.00	\$0.00	\$350.00	\$5,350.00
Insurance	\$800.00	\$0.00	\$56.00	\$856.00
SUBTOTAL - (Before Recoveries)	\$485,213.79	\$16,807.36	\$26,194.87	\$531,716.03

Proposed 2003 Election Budget
(Budget Model 3 - Full Vote 1 Week - Internet Voting)

	Estimated Cost	PST	GST	Total
RECOVERIES				
School Boards	(\$32,000.00)			
GST Recovery 57.14%	(\$14,967.75)			(\$46,967.75)
TOTAL - (Less Recoveries)				\$484,748.28
Funds Available in the Election Reserve Account				\$470,000.00
(SURPLUS)/DEFICIT				\$14,748.28
ESTIMATED COST PER VOTER (CPV)				\$3.73
ESTIMATED CPV LESS RECOUNT				\$3.73
ESTIMATED CPV LESS RECOUNT & CONTINGENCY				\$3.70

Notes:
Based on estimated electoral population of 130,000
5% factor for inflation from 2000/2003 - except Printing at 11% inflation.
Does not include expenses for Inaugural Portrait and Councilor Orientation

Proposed 2003 Election Budget

(Budget Model 4 - Vote By Mail)

1) VOTING SUPPLIES	Estimated Cost	PST	GST	Total
Ballots				
Vote By Mail Package - booklet, envelopes, & Tabulator Ballots - 130,000	\$143,230.00	\$11,458.40	\$10,026.10	\$164,714.50
Printing est \$0.255 per Single Ballot (Estimated Number of Ballots 22,000)	\$5,610.00	\$448.80	\$392.70	\$6,451.50
Rental of 4 High Speed Tabulators and all Associated Equipment and Software	\$207,600.35	\$16,608.03	\$14,532.02	\$238,740.40
Ballot Boxes				
Not Required	\$0.00	\$0.00	\$0.00	\$0.00
Paper Cost (Graphic)				
Paper Costs	\$0.00			
Cover Sheets	\$0.00	\$0.00	\$0.00	\$0.00
Postage & Voter Notification Cards				
Purchase (40,000 Sheets x \$67.50/1000	\$2,700.00	\$216.00	\$189.00	\$3,105.00
Processing & Printing (\$0.10 each)	\$13,000.00		\$910.00	\$13,910.00
Postage 72,000 x \$48	\$34,560.00	\$0.00	\$2,419.20	\$36,979.20
School boards 7500 cards	\$3,600.00	\$288.00	\$252.00	\$4,140.00
Postage - Vote By Mail Package 130,000 @ 50 grams	\$273,000.00	\$0.00	\$19,110.00	\$292,110.00
Return Postage for 130,000	\$84,500.00	\$0.00	\$5,915.00	\$90,415.00
Rental of 6 Mail Bags	\$1,890.00	\$0.00	\$132.30	\$2,022.30
Voting Screens				
One time setup fee	\$0.00			
1,500 x \$1.40 each	\$0.00	\$0.00	\$0.00	\$0.00
Municipal World Supplies				
Election Binder	\$0.00			
Receipt Books (150 x \$6.03)	\$904.50			
Election Publications	\$1,500.00			
Miscellaneous Forms - Pre Printed Forms	\$750.00			
DRO Ballot Box supplies 7.00 x 600	\$4,200.00			
Tally Sheets	\$915.89			
Shipping and Handling	\$150.00			
	\$8,270.39	\$661.63	\$578.93	\$9,510.95
	\$150.00	\$0.00	\$0.00	\$150.00

Proposed 2003 Election Budget
(Budget Model 4 - Vote By Mail)

	Estimated Cost	PST	GST	Total
2) MAPPING SERVICES				
(b) Cartography Services	\$1,500.00	\$120.00	\$105.00	\$1,725.00
3) ELECTION SITE RENTAL				
Trillium Centre - Approx 3,000 sq. ft. October, 2002 to March 31, 2004	\$12,000			
Office Furniture & Equipment	\$0.00			
Office Supplies	\$0.00			
(Above figures are Election Canada Guidelines for populations of 110,000 or over)	\$12,000.00	\$960.00	\$840.00	\$13,800.00
4) VAN RENTAL				
None to be leased for 2003	\$0.00	\$0.00	\$0.00	\$0.00
5) RENTING VOTING STATIONS				
128 Voting Locations or Community Centres (71 x \$100/Location Invoice for Janitorial Services from School Boards Providing Wheel Chair - Tom Davies Square Rental of Fax Machines	\$0.00	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00	\$0.00

Proposed 2003 Election Budget
(Budget Model 4 - Vote By Mail)

	Estimated Cost	PST	GST	Total
6) ELECTION WORKERS				
(Advance & Voting Day)				
Ward Managers 7 (includes Advance Vote)	\$0.00			
Assistant Ward Managers - 7	\$0.00			
DROs (25x\$150) - last day of voting only	\$3,750.00			
Poll Clerks (25x\$120) - last day of voting only	\$3,000.00			
Ward Supervisors (12x\$200)	\$0.00			
Voter Registration Clerks (40 x \$120)	\$4,800.00			
Vote Station Managers (25x200)	\$5,000.00			
Advance Vote - DROs (7x150x 6 Days)	\$0.00			
Advance Vote - Poll Clerks (7 x 120 x 6 Days)	\$0.00			
AMCTO Election Seminar	\$5,431.31			
Election Training English	\$1,500.00			
Election Training French	\$0.00			
Election Assistant	\$47,670.00			
Overtime for Call Centre Staff - 3 weeks including Vo Day	\$12,000.00	\$0.00	\$0.00	\$71,151.31
				\$12,000.00

7) STAFFING COSTS

(a) Assembly of Ballot Boxes: 280 hours @ 12/hr	\$0.00	\$0.00	\$0.00	\$0.00
(b) Set up and Supervision of Trillium Centre to Finish 325 hours @ 15/hr	\$0.00	\$0.00	\$0.00	\$0.00
(c) Training and Handout of Ballot Boxes - 6 Sessions 3 Commissioners for DRO Affidavits @ \$25/Session	\$25.00			\$25.00
(d) Information Services Employees (Union o/t)	\$7,500.00			\$7,500.00
(e) Election Night Staff (based on average of 5 hours @ \$25 per hour = 100 staff)	\$12,500.00			\$12,500.00
Security Guard Charges (4 - Election Night)	\$800.00		\$56.00	\$856.00

Proposed 2003 Election Budget
(Budget Model 4 - Vote By Mail)

	Estimated Cost	PST	GST	Total
8) MOBILE RADIO RENTAL				
Rental of 16 units on Voting Day for use of Ward Managers and Supervisors	\$1,000.00	\$80.00	\$70.00	\$1,150.00
9) OUTSIDE PRINTING				
Contract Printing of various Election Forms, Posters, Desk Top Publishing Charges	\$29,003.98	\$2,320.32	\$2,030.28	\$33,354.57
Freight Charges (includes 6% Fuel Surcharge)	\$600.00	\$48.00	\$42.00	\$690.00
Voters' List (65 Copies per Ward, plus 30 Summary)	\$845.51	\$67.64	\$59.19	\$972.34
	\$7,188.04	\$575.04	\$503.16	\$8,266.24
10) PHOTOCOPIES				
Docutech Charges for all In House Printing Candidates' Guides, Election Results, etc.				
Estimated at 275,000 impressions at \$0.03 each)	\$8,250.00	\$660.00	\$577.50	\$9,487.50
11) NEWSPAPER ADVERTISING (English - Sudbury Star) (French - Le Voyageur)				
1. Nomination of Candidates (City)	\$2,741.31			
2. Nomination of Candidates (Trustees)	\$4,834.54			
3. Applications for DFO & Vote/Registration Clerks	\$754.99			
4. Nomination of Candidates (City & Trustees)	\$2,569.31			
5. Preliminary List of Voters (Is your name on the list?)	\$2,097.20			
6. You are entitled to Vote by Proxy	\$2,000.00			
7. Advance Polls	\$1,629.16			
8. Polling Day-Marking Your Ballot	\$2,000.00			
9. Today is Polling Day	\$2,500.00			
10. Question on the Ballot	\$0.00			
11. Filing of Candidates' Expenses	\$0.00			
Radio Advertising - Last Week of Voting	\$21,126.51	\$1,690.12	\$1,478.86	\$24,295.49
		\$240.00	\$210.00	\$3,450.00

Proposed 2003 Election Budget
(Budget Model 4 - Vote By Mail)

	Estimated Cost	PST	GST	Total
12) WEB SITE				
(a) Developed by e-Solutions Group	\$9,815.45	\$0.00	\$687.08	\$10,502.53
13) DESKTOP PUBLISHING				
(a) Contract Cost (estimated)	\$5,800.00		\$406.00	\$6,206.00
14) TRANSLATION				
(Contract Cost)				
Estimated 65,000 words @ \$0.21	\$13,650.00		\$955.50	\$14,605.50
Rush job \$0.26 per word				
15) ACCOUNTING FEES				
(Candidates' Surplus Funds 2000 to 2003)	\$1,200.00			\$1,200.00
(Note: this represents an on-going cost)				
16) SHREDDING (\$125/hour x 4)				
(Ballots, Etc., to be shredded 90 days after Vote)	\$2,200.00	\$176.00	\$154.00	\$2,530.00
17) MISCELLANEOUS				
Estimated cost of one Ward Recount	\$10,000.00			\$10,000.00
Contingency (Estimated at approximately	\$3,000.00	\$240.00	\$210.00	\$3,450.00
Miscellaneous Equipment Purchases	\$400.00	\$32.00	\$28.00	\$460.00
Survey - Telephone (OraclePoll)	\$6,500.00	\$520.00	\$455.00	\$7,475.00
Postal Charges - Candidates Mailout (Financial - 2)	\$5,000.00	\$0.00	\$350.00	\$5,350.00
Insurance	\$2,400.00	\$0.00	\$168.00	\$2,568.00

SUBTOTAL - (Before Recoveries)	\$1,023,566.54	\$37,409.98	\$63,842.82	\$1,127,819.34
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Proposed 2003 Election Budget
(Budget Model 4 - Vote By Mail)

	Estimated Cost	PST	GST	Total
RECOVERIES				
School Boards	(\$32,000.00))			
GST Recovery 57.14%	(\$36,479.79))			(\$68,479.79))
TOTAL - (Less Recoveries)				\$1,059,339.56
Funds Available in the Election Reserve Account				\$470,000.00
(SURPLUS)/DEFICIT				\$589,339.56
ESTIMATED COST PER VOTER (CPV)				\$8.15
ESTIMATED CPV LESS RECOUNT				\$8.07
ESTIMATED CPV LESS RECOUNT & CONTINGENCY				\$8.05

Notes:
Based on estimated electoral population of 130,000
5% factor for inflation from 2000/2003 - except Printing at 11% inflation.
Does not include expenses for Inaugural Portrait and Councilor Orientation

Proposed 2003 Election Budget
(Budget Model 5 - Paper and Internet Advance)

	Estimated Cost	PST	GST	Total
1) VOTING SUPPLIES				
Ballots				
Printing est \$0.11772 per 4 Part ballot book (Estimated Number of Voters - 130,000)	\$15,303.60	\$1,224.29	\$1,071.25	\$17,599.14
Printing est \$0.255 per Single Ballot (Estimated Number of Ballots 22,000)	\$5,610.00	\$448.80	\$392.70	\$6,451.50
Template for Braille Ballots	\$9,000.00	\$720.00	\$630.00	\$10,350.00
Advance Internet				
Project Charge - 7 Days of Voting (Estimated Number of Voters - 130,000) includes French and English Ballot	\$103,000.00	\$0.00	\$7,210.00	\$110,210.00
2 Schools for Kids Vote Online	\$30,205.00	\$0.00	\$2,114.35	\$32,319.35
Voter & Candidate Education and Information	\$83,380.00	\$6,670.40	\$5,836.60	\$95,887.00
Processing and Printing PINs	\$62,400.00	\$0.00	\$4,368.00	\$66,768.00
Postage for PINs				
Ballot Boxes				
Elections Canada \$1.25 each FOB Trillium	\$1,250.00	\$100.00	\$87.50	\$1,437.50
Paper Cost (Graphic)				
Paper Costs	\$0.00			
Cover Sheets	\$0.00	\$0.00	\$0.00	\$0.00
Voter Notification Cards				
Purchase (40,000 Sheets x \$67.50/1000)	\$2,700.00	\$216.00	\$189.00	\$3,105.00
Processing & Printing (\$0.10 each)	\$13,000.00	\$0.00	\$910.00	\$13,910.00
Postage 72,000 x \$48	\$34,560.00	\$0.00	\$2,419.20	\$36,979.20
School boards 7500 cards	\$3,600.00	\$288.00	\$252.00	\$4,140.00
Voting Screens				
One time setup fee	\$200.00			
1,500 x \$1.40 each	\$2,100.00	\$184.00	\$161.00	\$2,645.00
Municipal World Supplies				
Election Binder	\$0.00			
Receipt Books (150 x \$6.03)	\$904.50			
Election Publications	\$1,500.00			
Miscellaneous Forms - Pre Printed Forms	\$750.00			
DRO Ballot Box supplies 7.00 x 600	\$4,200.00			
Tally Sheets	\$915.89	\$661.63	\$578.93	\$9,510.95
Shipping and Handling	\$150.00	\$0.00	\$0.00	\$150.00

Proposed 2003 Election Budget
(Budget Model 5 - Paper and Internet Advance

	Estimated Cost	PST	GST	Total
2) MAPPING SERVICES				
(b) Cartography Services	\$1,500.00	\$120.00	\$105.00	\$1,725.00
3) ELECTION SITE RENTAL				
Trillium Centre - Approx 3,000 sq. ft. October, 2002 to March 31, 2004	\$12,000			
Office Furniture & Equipment	\$0.00			
Office Supplies (Above figures are Election Canada Guidelines for populations of 110,000 or over)	\$12,000.00	\$960.00	\$840.00	\$13,800.00
4) VAN RENTAL				
None to be leased for 2003	\$0.00	\$0.00	\$0.00	\$0.00
5) RENTING VOTING STATIONS				
128 Voting Locations or Community Centres (71 x \$100/Location Invoice for Janitorial Services from School Boards Providing Wheel Chair - Tom Davies Square Rental of Fax Machines	\$7,100.00	\$568.00	\$497.00	\$8,165.00
	\$2,500.00		\$175.00	\$2,675.00
	\$200.00	\$16.00	\$14.00	\$230.00
	\$6,207.90	\$496.63	\$434.55	\$10,044.09

Proposed 2003 Election Budget
(Budget Model 5 - Paper and Internet Advance

	Estimated Cost	PST	GST	Total
6) ELECTION WORKERS				
(Advance & Voting Day)				
Ward Managers 7 (includes Advance Vote)	\$21,000.00			
Assistant Ward Managers - 7	\$10,500.00			
DROs (550x\$150)	\$82,500.00			
Poll Clerks (550x\$120)	\$66,000.00			
Ward Supervisors (12x\$200)	\$2,400.00			
Voter Registration Clerks (36 x \$120)	\$4,320.00			
Vote Station Managers (6x200)	\$1,200.00			
Advance Vote - DROs (7x150x 6 Days)	\$6,300.00			
Advance Vote - Poll Clerks (7 x 120 x 6 Days)	\$5,040.00			
AMCTO Election Seminar	\$5,431.31			
Election Training English	\$1,500.00			
Election Training French	\$1,500.00			
Election Assistant	\$47,670.00			\$255,361.31
Drake (2 Persons for 3 weeks - Bilingual)	\$2,386.92	\$190.95	\$167.08	\$2,744.96

	Estimated Cost	PST	GST	Total
7) STAFFING COSTS				
(a) Assembly of Ballot Boxes: 280 hours @ 12/hr	\$3,360.00		\$235.20	\$3,595.20
(b) Set up and Supervision of Trillium Centre to Finish 325 hours @ 15/hr	\$5,700.00		\$0.00	\$5,700.00
(c) Training and Handout of Ballot Boxes - 6 Sessions 3 Commissioners for DRO Affidavits @ \$25/Session	\$300.00		\$300.00	\$600.00
(d) Information Services Employees (Union o/t)	\$5,000.00		\$5,000.00	\$10,000.00
(e) Election Night Staff (based on average of 5 hours @ \$25 per hour = 50 staff)	\$6,250.00		\$56.00	\$6,306.00
Security Guard Charges (4 - Election Night)	\$800.00		\$56.00	\$856.00

Proposed 2003 Election Budget
(Budget Model 5 - Paper and Internet Advance

	Estimated Cost	PST	GST	Total
8) MOBILE RADIO RENTAL				
Rental of 16 units on Voting Day for use of Ward Managers and Supervisors	\$1,000.00	\$80.00	\$70.00	\$1,150.00
9) OUTSIDE PRINTING				
Contract Printing of various Election Forms, Posters, Desk Top Publishing Charges	\$29,003.98	\$2,320.32	\$2,030.28	\$33,354.57
Freight Charges (includes 6% Fuel Surcharge)	\$600.00	\$48.00	\$42.00	\$690.00
Voters' List (65 Copies per Ward, plus 30 Summary)	\$845.51	\$67.64	\$59.19	\$972.34
	\$7,188.04	\$575.04	\$503.16	\$8,266.24
10) PHOTOCOPIES				
Docutech Charges for all In House Printing Candidates' Guides, Election Results, etc.				
Estimated at 275,000 impressions at \$0.03 each)	\$8,250.00	\$660.00	\$577.50	\$9,487.50
11) NEWSPAPER ADVERTISING (English - Sudbury Star) (French - Le Voyageur)				
1. Nomination of Candidates (City)	\$2,741.31			
2. Nomination of Candidates (Trustees)	\$4,834.54			
3. Applications for DRO & Vote/Registration Clerks	\$754.99			
4. Nomination of Candidates (City & Trustees)	\$2,569.31			
5. Preliminary List of Voters (Is your name on the list)	\$2,097.20			
6. You are entitled to Vote by Proxy	\$2,000.00			
7. Advance Polls	\$1,629.16			
8. Polling Day-Marking Your Ballot	\$0.00			
9. Today is Polling Day	\$0.00			
10. Question on the Ballot	\$0.00			
11. Filing of Candidates' Expenses	\$0.00			
Radio Advertising - Election Day - after 4:00 pm	\$16,626.51	\$1,330.12	\$1,163.86	\$19,120.49
		\$80.00	\$70.00	\$1,150.00

Proposed 2003 Election Budget
(Budget Model 5 - Paper and Internet Advance

	Estimated Cost	PST	GST	Total
12) WEB SITE				
(a) Developed by e-Solutions Group	\$7,815.45	\$0.00	\$547.08	\$8,362.53
13) DESKTOP PUBLISHING				
(a) Contract Cost (estimated)	\$5,800.00		\$406.00	\$6,206.00
14) TRANSLATION				
(Contract Cost) Estimated 50,000 words @ \$0.21 Rush job \$0.26 per word	\$10,500.00		\$735.00	\$11,235.00
15) ACCOUNTING FEES				
(Candidates' Surplus Funds 2000 to 2003) (Note: this represents an on-going cost)	\$1,200.00			\$1,200.00
16) SHREDDING (\$125/hour x 4)				
(Ballots, Etc., to be shredded 90 days after Vote)	\$2,200.00	\$176.00	\$154.00	\$2,530.00
17) MISCELLANEOUS				
Estimated cost of one Ward Recount	\$10,000.00			\$10,000.00
Contingency (Estimated at approximately	\$3,000.00	\$240.00	\$210.00	\$3,450.00
Miscellaneous Equipment Purchases	\$400.00	\$32.00	\$28.00	\$460.00
Survey - Self Administered (OraclePoll)	\$5,500.00	\$440.00	\$385.00	\$6,325.00
Postal Charges - Candidates Mailout (Financial - 2)	\$5,000.00	\$0.00	\$350.00	\$5,350.00
Insurance	\$2,400.00	\$0.00	\$168.00	\$2,568.00
SUBTOTAL - (Before Recoveries)	\$800,724.61	\$18,913.83	\$36,243.43	\$859,786.87

Proposed 2003 Election Budget
(Budget Model 5 - Paper and Internet Advance)

	Estimated Cost	PST	GST	Total
RECOVERIES				
School Boards	(\$32,000.00)			
GST Recovery 57.14%	(\$20,709.50)			(\$52,709.50)
TOTAL - (Less Recoveries)				\$807,077.38
Funds Available in the Election Reserve Account				\$470,000.00
(SURPLUS)/DEFICIT				\$337,077.38
ESTIMATED COST PER VOTER (CPV)				\$6.21
ESTIMATED CPV LESS RECOUNT				\$6.13
ESTIMATED CPV LESS RECOUNT & CONTINGENCY				\$6.10

Notes:
Based on estimated electoral population of 130,000
5% factor for inflation from 2000/2003 - except Printing at 11% inflation.
Does not include expenses for Inaugural Portrait and Councilor Orientation

Minutes

City Council Minutes	2003-02-27
Planning Committee Minutes {TABLED}	2003-03-11
2003 Finance Committee Minutes	2003-03-11
Special City Council Minutes	2003-03-11
Greater Sudbury Public Library Board	2002-11-21
Greater Sudbury Public Library Board	2002-12-19
Greater Sudbury Public Library Board	2003-01-24
Nickel District Conservation Authority	2003-02-19
Sudbury Metro Centre	2002-11-26
Tender Opening Committee Minutes	2003-03-04

**THE FORTY-SIXTH MEETING OF THE COUNCIL
OF THE CITY OF GREATER SUDBURY**

**Committee Room C-11
Tom Davies Square**

**Thursday, February 27th, 2003
Commencement: 6:30 p.m.**

DEPUTY MAYOR LOUISE PORTELANCE, IN THE CHAIR

Present Councillors Bradley; Callaghan; Courtemanche; Craig; Davey; Dupuis; McIntaggart; Petryna; Mayor Gordon (A6:35 pm)

City Officials M. Mieto, Chief Administrative Officer; D. Belisle, General Manager of Public Works; C. Hallsworth, General Manager of Citizen & Leisure Services; D. Nadorozny, General Manager of Economic Development & Planning Services; T. Beadman, Acting General Manager, Emergency Services; R. Swiddle, Director of Legal Services/City Solicitor; S. Jonasson, Director of Finance/City Treasurer; P. Thomson, Director of Human Resources; A. Orendorff, Co-ordinator of Human Resources; J. McKechnie, Executive Assistant to the Mayor; T. Mowry, City Clerk; G. Ward, Council Secretary

Declarations of Pecuniary Interest None declared.

"In Camera" 2003-73 Petryna/Courtemanche: That we move "In Camera" to deal with litigation and personnel matters in accordance with Article 15.5 of the City of Greater Sudbury Procedure By-law 2002-202 and the Municipal Act, R.S.O. 1990, c.M.45, s.55(5).

CARRIED

Recess At 6:45 p.m., Council recessed.

Reconvene At 7:07 p.m., Council moved to the **Council Chamber** to continue the regular meeting.

Chair **HIS WORSHIP MAYOR JAMES GORDON, IN THE CHAIR**

Present Councillors Bradley; Callaghan; Courtemanche; Craig; Davey; Dupuis; Kilgour; McIntaggart; Petryna; Portelance

City Officials M. Mieto, Chief Administrative Officer; D. Belisle, General Manager of Public Works; C. Hallsworth, General Manager of Citizen & Leisure Services; D. Nadorozny, General Manager of Economic Development & Planning Services; C. Sandblom, Acting General Manager of Health & Social Services; D. Wuksinic, General Manager, Corporate Services; T. Beadman, Acting General Manager, Emergency Services; R. Swiddle, Director of Legal Services/City Solicitor; S. Jonasson, Director of Finance/City Treasurer; J. Cunningham, Deputy Chief of Police, Greater Sudbury Police Service; N. Charette, Manager of Corporate Communications

City Officials
(Continued)

and French-language Services; J.P. Graham, Plants Engineer; D. Mathé, Manager of Supplies & Services; J. McKechnie, Executive Assistant to the Mayor; P. Aitken, Government Relations/Policy Analyst; K. Bowschar-Lische, Law Clerk; T. Mowry, City Clerk; G. Ward, Council Secretary

C.U.P.E. Local 4705

W. McKinnon, President; D. Burke, National Servicing Representative

News Media

My Town; Sudbury Star; CIGM; MCTV; Northern Life; Le Voyageur

Declarations of Pecuniary Interest

None declared.

Rise and Report

Deputy Mayor Portelance, as Chairman of the Committee of the Whole, reported Council met to deal with personnel and litigation matters falling within Article 15.5 of the City of Greater Sudbury Procedural By-law 2002-202 and the Municipal Act, R.S.O. 1990, c.M.45, s.55(5) and certain resolutions emanated therefrom.

BY-LAWS

2003-33A

3

A BY-LAW OF THE CITY OF GREATER SUDBURY TO AUTHORIZE A FRANCHISE AGREEMENT WITH UNION GAS

1st & 2nd Reading

2003-74 Petryna/Courtemanche: That By-law 2003-33A be read a first and second time.

CARRIED

3rd Reading

2003-75 Petryna/Courtemanche: That By-law 2003-33A be read a third time and passed.

CARRIED

Rules of Procedure

Council, by a two-thirds majority, agreed to dispense with the Rules of Procedure and deal with Items R-5 and R-4 (Motions), at this time.

MOTIONS

Item R-5
Facility Review Policy

Portelance/Petryna: THAT this Council gives clear directions to Senior Staf to develop a "Public Facility Closure Policy" that would include process, time frame, as well as public input.

Friendly Amendment

Council approved a friendly amendment presented by Councillor Craig that the "Public Facility Closure Policy" be entitled "Facility Review Policy".

Main Motion

The original motion, as amended, was then presented:

2003-76 Portelance/Petryna: THAT this Council gives clear directions to Senior Staff to develop a "Facility Review Policy" that would include process, time frame, as well as public input.

CARRIED

Item R-4
Long Term
Sustainable Funding

Courtemanche/McIntaggart: WHEREAS 93% of all tax dollars go to the provincial and federal levels of government, only 7% go to municipalities;

AND WHEREAS since 1992, federal and provincial revenues have increased by 48% and 55% respectively, municipal revenues have increase by only 9%;

AND WHEREAS senior levels of government lag far behind in the level of funding that they provide to municipalities compared to our American counterparts;

AND WHEREAS major Canadian banks have identified the need for senior levels of government to provide more progressive revenue alternatives, such as a share of sales tax, to Canada's urban communities;

AND WHEREAS our Long-term Financial plan has identified a \$343 million gap between capital needs and available resources, and calls for senior levels of government to contribute more funding to the municipal infrastructure;

AND WHEREAS Greater Sudbury has experienced negative assessment growth in recent years thereby placing a greater burden on local ratepayers;

AND WHEREAS the City of Greater Sudbury has had to spend in excess of \$10 million in restructuring costs because of a shortfall in Provincial funding;

AND WHEREAS provincial downloading was not revenue neutral and will cost this municipality an additional \$1.5 million in 2003;

AND WHEREAS the entire Community Reinvestment Fund has not been indexed for inflation;

AND WHEREAS since 1996 the total impact of provincial grants reductions to Greater Sudbury exceeds \$125 million;

AND WHEREAS new and costly provincial legislation such as the Safe Drinking Water Act are increasing costs to this community including a 9.8 % increase in water rates in 2003;

Item R-4
(Continued)

AND WHEREAS the City has committed \$28 million to the construction of the new Regional Hospital, including a \$1 million contribution in 2003, because of a shortfall in Provincial healthcare funding;

AND WHEREAS Toronto has asked the Provincial government for an influx of \$95 million to offset its 2003 budget shortfall;

AND WHEREAS the Federal government's 2003 Budget announced a mere \$100 million for this year and \$150 million in 2004-2005 to urban infrastructure projects, even though Canadian cities have identified a \$57 billion capital infrastructure deficit;

NOW THEREFORE BE IT RESOLVED THAT the Council of the City of Greater Sudbury petition the Province of Ontario to do the following:

- Rebate Sudbury for the \$10.6 million shortfall in restructuring costs;
- Index the entire Community Reinvestment Fund for inflation;
- Increase cost sharing arrangements through provincial grants similar to what existed prior to 1996; and,
- Provide adequate resources to offset the full costs of provincially downloaded services and new provincial legislation and regulations;

AND FURTHER THAT both levels of senior government provide adequate and sustainable sources of revenue to municipalities by providing more progressive revenue alternatives;

AND FURTHER THAT copies of this Resolution be forwarded to the Right Honourable Jean Chrétien, Prime Minister of Canada, the Honourable John Manley, Minister of Finance and Deputy Prime Minister, Honourable Ernie Eves, Premier of the Province of Ontario, the Federation of Canadian Municipalities, the Association of Municipalities of Ontario and all local Members of the Parliament of Canada and the Legislative Assembly of Ontario.

Friendly Amendments

Council approved a friendly amendment presented by Councillor McIntaggart to add the following after recital 3:

“AND WHEREAS the municipalities are the engines for creating the wealth for the Federal and Provincial Governments;”

Council approved a further friendly amendment, presented by Councillor Davey to add the following after recital 14:

Friendly Amendments
(Continued)

“AND WHEREAS, in response to concerns and safety issues regarding the Toronto subway system, the Toronto Transit Commission has received \$64 million from the Province of Ontario for safety upgrades;”

Main Motion

The original motion, with the amendment, was then presented:

2003-77 Courtemanche/McIntaggart: WHEREAS 93% of all tax dollars go to the provincial and federal levels of government, only 7% go to municipalities;

AND WHEREAS since 1992, federal and provincial revenues have increased by 48% and 55% respectively, municipal revenues have increase by only 9%;

AND WHEREAS senior levels of government lag far behind in the level of funding that they provide to municipalities compared to our American counterparts;

AND WHEREAS municipalities are the engines for the creation of wealth for the Federal and Provincial Governments;

AND WHEREAS major Canadian banks have identified the need for senior levels of government to provide more progressive revenue alternatives, such as a share of sales tax, to Canada's urban communities;

AND WHEREAS our Long-term Financial plan has identified a \$343 million gap between capital needs and available resources, and calls for senior levels of government to contribute more funding to the municipal infrastructure;

AND WHEREAS Greater Sudbury has experienced negative assessment growth in recent years thereby placing a greater burden on local ratepayers;

AND WHEREAS the City of Greater Sudbury has had to spend in excess of \$10 million in restructuring costs because of a shortfall in Provincial funding;

AND WHEREAS provincial downloading was not revenue neutral and will cost this municipality an additional \$1.5 million in 2003;

AND WHEREAS the entire Community Reinvestment Fund has not been indexed for inflation;

AND WHEREAS since 1996 the total impact of provincial grants reductions to Greater Sudbury exceeds \$125 million;

AND WHEREAS new and costly provincial legislation such as the Safe Drinking Water Act are increasing costs to this community including a 9.8 % increase in water rates in 2003;

Item R-4
(Continued)

AND WHEREAS the City has committed \$28 million to the construction of the new Regional Hospital, including a \$1 million contribution in 2003, because of a shortfall in Provincial healthcare funding;

AND WHEREAS Toronto has asked the Provincial government for an influx of \$95 million to offset its 2003 budget shortfall;

AND WHEREAS, in response to concerns and safety issues regarding the Toronto subway system, the Toronto Transit Commission has received \$64 million from the Province of Ontario for safety upgrades

AND WHEREAS the Federal government's 2003 Budget announced a mere \$100 million for this year and \$150 million in 2004-2005 to urban infrastructure projects, even though Canadian cities have identified a \$57 billion capital infrastructure deficit;

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- Index the entire Community Reinvestment Fund for inflation;
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- Provide adequate resources to offset the full costs of provincially downloaded services and new provincial legislation and regulations;

AND FURTHER THAT both levels of senior government provide adequate and sustainable sources of revenue to municipalities by providing more progressive revenue alternatives;

AND FURTHER THAT copies of this Resolution be forwarded to the Right Honourable Jean Chrétien, Prime Minister of Canada, the Honourable John Manley, Minister of Finance and Deputy Prime Minister, Honourable Ernie Eves, Premier of the Province of Ontario, the Federation of Canadian Municipalities, the Association of Municipalities of Ontario and all local Members of the Parliament of Canada and the Legislative Assembly of Ontario.

Item R-4
(Continued)

RECORDED VOTE:

YEAS

NAYS

Bradley
Callaghan
Courtemanche
Craig
Davey
Dupuis
Kilgour
McIntaggart
Petryna
Portelance
Gordon

CARRIED

PART I
CONSENT AGENDA

The following resolution was presented to adopt Items C-1 to C-9 inclusive, contained in Part I, Consent Agenda:

2003-78 Petryna/Bradley: That Items C-1 to C-9 inclusive, contained in Part I, Consent Agenda, be adopted.

CARRIED

Falconbridge
Facilities - Extension
to June 30/2003

Councillor Kilgour advised he and Councillor Callaghan had attended a meeting in Falconbridge regarding closure of the arena and recreation centre. He tabled a letter from Rick Grylls, written on behalf of the citizens of Falconbridge, requesting a four-month extension to give citizens of the community an opportunity to put together a business plan to keep the facilities open.

The consensus of Council was received to grant the requested four month extension to June 30th, 2003.

MINUTES

Item C-1
Report No. 44
C.C.
2003-02-13

2003-79 Portelance/Petryna: That Report No. 44, City Council Minutes of 2003-02-13 be adopted.

CARRIED

Item C-2
Report No. 13
Priorities Committee
2003-02-26

2003-80 Portelance/Petryna: That Report No. 13, Priorities Committee Minutes of 2003-02-26 be adopted.

CARRIED

Item C-3
Report No. 1
Nomination Committee
2003-02-26

2003-81 Petryna/Bradley: That Report No. 1, Nomination Committee of Council, Minutes of 2003-02-26 be adopted.

CARRIED

Item C-4
G.S.P.S.B.
2003-01-20

2003-82 Petryna/Portelance: That the Report of the Greater Sudbury Police Services Board, Minutes of 2003-01-20 be received.

CARRIED

Item C-5
Annual Meeting
F.M.B.I.A.
2003-01-27

2003-83 Portelance/Petryna: That the Report of the Annual Meeting, Flour Mill Business Improvement Area Association, Minutes of 2003-01-27 be received.

CARRIED

Item C-6
T.O.C.
2003-02-18

2003-84 Portelance/Petryna: That the Report of the Tender Opening Committee, Minutes of 2003-02-18 be received.

CARRIED

TENDERS

Item C-7
Award of Tender:
Fifty-Five Light
Vehicles

Report dated 2003-02-27, with attachments, from the General Manager of Public Works regarding Award of Tender: Fifty-Five Light Vehicles, was received.

The following resolution was presented:

2003-85 Petryna/Bradley: That the tender for the purchase of Fifty-three (53) Light Vehicles be awarded to Cambrian Ford Sales Inc. in the amount of \$1,416,524.08, this being the lowest tender meeting all the requirements of the specifications and that the tender for the purchase of two (2) Mini Vans/Cargo Type be cancelled and re-tendered as two (2) Mini Window Vans.

CARRIED

Item C-8
Transit Concession
Request for Proposal

Report dated 2003-02-14 from the General Manager of Citizen & Leisure Services regarding Transit Concession Request for Proposal was received.

2003-39P 3 BEING A BY-LAW OF THE CITY OF GREATER SUDBURY TO ADOPT AMENDMENT NUMBER 218 OF THE OFFICIAL PLAN FOR THE SUDBURY PLANNING AREA

Planning Committee Resolution 2003-19

(This amendment is a site specific Official Plan amendment to permit additional uses, including office uses, within the Light Industrial/Service Commercial land use designation of the Sudbury Secondary Plan where such a use would be prohibited. The amendment establishes site specific policies for the subject property in order to allow 50% of the gross floor area on the site to be occupied by office uses. Sudbury Regional Credit Union, 205 Douglas Street, Sudbury.)

2003-40Z 3 A BY-LAW OF THE CITY OF GREATER SUDBURY TO AMEND BY-LAW 95-500Z, THE COMPREHENSIVE ZONING BY-LAW OF THE FORMER CITY OF SUDBURY

Planning Committee Recommendation 2003-20

(This By-law rezones the subject property to "M1-47", Special Mixed Light Industrial/Service Commercial to accommodate a revised list of permitted uses within an existing plaza structure. An office(s) not exceeding 50% of the gross floor area of an existing building shall be among the uses to be permitted. Sudbury Regional Credit Union, 205 Douglas Street, Sudbury.)

1st & 2nd Reading

2003-88 Petryna/Courtemanche: That By-law 2003-36A to and including By-law 2003-40Z be read a first and second time.

CARRIED

3rd Reading

2003-89 Petryna/Bradley: That By-law 2003-36A to and including By-law 2003-40Z be read a third time and passed.

CARRIED

CORRESPONDENCE FOR INFORMATION ONLY

Item C-10
Development Charges
Year Ended
December 31, 2002

Report dated 2003-02-13, with attachments, from the General Manager of Corporate Services regarding Development Charges Collected for the Year Ended December 31, 2002 was received for information.

MANAGERS' REPORTS

Item R-1
Municipal
Groundwater Study

Report dated 2003-02-19, with attachments, from the General Manager of Public Works regarding Municipal Groundwater Study was received.

Item R-1
(Continued)

The following resolution was presented:

2003-90 Portelance/Petryna: THAT Council authorize Staff to proceed with a Provincially funded Groundwater Study affecting municipal water supply in Capreol, Valley East, Garson, Dowling, Falconbridge and Onaping;

AND FURTHER THAT Council authorize the extension of the study to include the evaluation of groundwater impact on Lake Wanapitei and Ramsey Lake;

AND FURTHER THAT Council authorize Staff to recruit a contract/temporary employee with the proper qualifications to manage project for its duration.

CARRIED

Councillor Kilgour questioned the use of numbering or an identification system of ice huts on Lake Wahnapiatae. Municipalities south of Highway 17 do this as a monitoring device and asked if staff could investigate the feasibility of implementing a similar system for this lake.

Mayor Gordon advised this matter would be referred to staff for a report.

Item R-2
Master Fire Plan -
Appointments

Report dated 2003-02-21 from the Acting General Manager of Emergency Services regarding City of Greater Sudbury Master Fire Plan - Appointment of one Member of Council to the Fire Advisory Committee was received.

The following resolution was presented:

2003-91 Portelance/Petryna: THAT the City of Greater Sudbury's Emergency Services Department retain the services of the IBI Group in the amount of \$64,988, to develop the data collection process, the organization of the information, and the final preparation and writing of the Master Fire Plan, this being the highest scoring proposal received meeting all the criteria as specified in the Request for Proposal process.

CARRIED

Method of Voting

The consensus of Council was obtained to conduct the election process by a paper ballot vote.

Point of Information

Councillor Petryna rose on a point of information advising both Councillors from Ward 3 were interested in serving on the Emergency Services Fire Advisory Committee and asked if both could be appointed.

Item R-2
(Continued)

The consensus of Council was obtained to appoint two Members of Council to the aforesaid committee.

Nominations for the appointment of two Members of Council to the Emergency Services Fire Advisory Committee were opened.

Nominated by Councillor Davey, Seconded by Councillor McIntaggart:

Councillors Dupuis and Portelance

Moved by Councillor McIntaggart: That nominations be closed.

The following resolution was presented:

2003-92 Petryna/Bradley: THAT Emergency Fire Services Advisory Committee Terms of Reference be approved;

AND THAT Councillors Dupuis and Portelance be appointed to the Emergency Services Fire Advisory Committee for the term ending November 30th, 2003 or until his/her successor is appointed;

AND FURTHER THAT Kevin Basto be appointed as the representative of the Sudbury Professional Fire Fighters Association;

AND FURTHER THAT Fern Landry be appointed as the representative of the Volunteers Fire Fighters Association.

CARRIED

The Acting General Manager of Emergency Services advised the following citizens were appointed to the Emergency Services Fire Advisory Committee at the Nominating Committee meeting held on 2003-02-26:

Wayne BAKER
Oscar POLONI
Richard YELLE

Item R-3
Implementation for
Fall Protection
System

Report dated 2003-02-19, with attachments, from the General Manager of Public Works regarding Implementation for Fall Protection System, Move to Comply with Provincial Legislation was received.

The following resolution was presented:

2003-93 Petryna/Bradley: That Council authorize the issuing of a Purchase Order in the value of \$158,722.66 to Roger Ferron for the supply, installation and certification of Davit System Hardware meeting all the requirements of current Fall Protection Legislation.

CARRIED

ADDENDUM TO AGENDA

Addendum

The following resolution was presented:

2003-94 Petryna/Courtemanche: That the Addendum to the Agenda be dealt with at this time.

CARRIED

Declarations of Pecuniary Interest

None declared.

MINUTES

Item AD.1
Report No. 5
Finance Committee
2003-02-17

2003-95 Petryna/Bradley: That Report No. 5, 2003 Finance Committee Minutes of 2003-02-17 be adopted.

CARRIED

Item AD.2
Report No. 6
Finance Committee
2003-02-18

2003-96 Petryna/Bradley: That Report No. 6, 2003 Finance Committee Minutes of 2003-02-18 be adopted.

CARRIED

Item AD.3
Report No. 7
Finance Committee
2003-02-19

Councillor McIntaggart noted an error in the Finance Committee Minutes of 2003-02-19. When he requested a motion for reconsideration regarding Vote # 53, 57 & 62 (Reduce Snow Removal), he was ruled out of order by the Chair as he had not voted on the prevailing side. Councillor Davey did vote on the prevailing side and the motion for reconsideration was presented.

2003-97 Petryna/Bradley: That Report No. 7, 2003 Finance Committee Minutes of 203-02-19, as amended, be adopted.

CARRIED

BY-LAWS

2003-41P

3

A BY-LAW OF THE CITY OF GREATER SUDBURY TO ADOPT AMENDMENT NUMBER 216 OF THE OFFICIAL PLAN FOR THE SUDBURY PLANNING AREA

Planning Committee Recommendation 2003-3

(This amendment changes the land use designation of the subject property from "Rural" to "Seasonal Waterfront District" to permit the development of the property for seasonal residential use in accordance with the policies of the Secondary Plan for the Lake Wanapitei Area. Nine Holdings (Sudbury) Ltd. et al - MacLennan Township - Lake Wanapitei.)

2003-42Z 3 A BY-LAW OF THE CITY OF GREATER SUDBURY TO AMEND BY-LAW 83-304, THE ZONING BY-LAW OF THE FORMER TOWN OF NICKEL CENTRE

Planning Committee Recommendation 2003-4

(This By-law rezones the subject property to "R7.D2.5-1, Seasonal Residential Special to permit seasonal residential use. The "special" component of the by-law requires buildings to be set back 12m from Lake Wanapitei and it requires private septic systems to be set back 45m from Lake Wanapitei. Nine Holdings (Sudbury) Ltd. et al - MacLennan Township - Lake Wanapitei.)

1st & 2nd Reading

2003-98 Petryna/Courtemanche: That By-law 2003-41P and By-law 2003-42Z be read a first and second time.

CARRIED

3rd Reading

2003-99 Petryna/Bradley: That By-law 2003-41P and By-law 2003-42Z be read a third time and passed.

CARRIED

QUESTION PERIOD

Condolences - Shaw Family

Councillor Callaghan, Chair of the Greater Sudbury Public Library Board, advised the Library Board recognized the contributions of the late Councillor Karen Shaw (former Councillor) with the purchase of memorial books.

Mayor Gordon expressed the condolences of Council and Staff to the family of the late Karen Shaw.

Succession Planning

Councillor Courtemanche asked if any arrangements were being made for succession planning in regard to the number of employees eligible for retirement in the next few years. He suggested a plan must be in place to retain the knowledge these employees would be taking with them when they leave.

The Chief Administrative Officer advised the General Managers of each department are reviewing their work force to ensure a plan is in place as employees retire.

Advisory Panel - Animal Control By-law

Councillor Courtemanche questioned the status of the by-law as it relates to the Animal Control By-law, Advisory Panel.

The General Manager of Economic Development & Planning Services advised an advisory panel would be established once the mechanism to be used for enforcement is in place. Some services will be delivered by staff and others will be tendered out. A report would be brought back to Council when the results of staffing and tender responses are completed.

Street Naming
Committee

Councillor Dupuis questioned the status of the Street Naming Committee and when they would begin meeting on a regular basis.

The Director of Legal Services/City Solicitor advised he is working on a series of recommendations for the committee and will provide a list of names the committee can review. Input has been received from the Police and Emergency Services in regard to the troublesome areas that would be dealt with first.

Sudbury Regional
Breast Health
Coalition

Councillor Portelance advised the Sudbury Regional Breast Health Coalition has now launched their new web site: www.breastnorth.info She requested the coalition call the City for a link from their web site to ours.

NOTICE OF MOTION

Implementation of
C.I.P. for the City of
Greater Sudbury

Presented by Councillor McIntaggart:

THAT the Chief Administrative Officer be directed to bring forth a procedure for the establishment and implementation of a Continuous Improvement Program (C.I.P.) for the City of Greater Sudbury.

Adjournment

2003-100 Petryna/Courtemanche: That this meeting does now adjourn. Time: 9:15 p.m.

CARRIED

Mayor

Clerk

**THE EIGHTH MEETING OF THE 2003 FINANCE COMMITTEE
OF THE CITY OF GREATER SUDBURY**

**Council Chamber
Tom Davies Square**

**Monday, 2003-03-03
Commencement: 5:35 p.m.**

Chair

COUNCILLOR TED CALLAGHAN, IN THE CHAIR

Present

Councillors Bradley; Courtemanche; Craig; Davey; Dupuis; Gainer (A5:50 pm); Kilgour; McIntaggart; Petryna; Portelance; Mayor Gordon

City Officials

M. Mieto, Chief Administrative Officer; D. Belisle, General Manager of Public Works; C. Hallsworth, General Manager of Citizen & Leisure Services; D. Nadorozny, General Manager of Economic Development & Planning Services; C. Sandblom, Acting General Manager of Health & Social Services; D. Wuksinic, General Manager, Corporate Services; T. Beadman, Acting General Manager, Emergency Services; R. Swiddle, Director of Legal Services/City Solicitor; S. Jonasson, Director of Finance/City Treasurer; R. Carré, Director of Leisure, Community & Volunteer Services; B. Mangiardi, Director of Information Technology; C. Ouellette, Director, Children Services; E. Stankiewicz, Co-Ordinator of Current Budget; C. Mahaffy, Manager of Financial Planning and Policy; R. Ahola, Manager of Municipal Arenas & Community Centres; J. Cameron, Senior Budget Analyst; M. Poirier, Program Supervisor, Ontario Works; J. Van de Rydt, Co-ordinator of Capital Budget & Risk Management; M. Gauvreau, Manager of Current Accounting Operations; J.P. Graham, Plants Engineer; T. Durbacz, Manager of Events, Aquatics & Ski Hill; C. Gore, Manager of Volunteerism & Community Development; N. Charette, Manager of Corporate Communications and French-language Services; C. Riutta, Administrative Assistant to the Mayor; K. Bowschar-Lische, Law Clerk; A. Haché, Deputy Clerk; G. Ward, Council Secretary

News Media

Sudbury Star; CBC; Le Voyageur; Northern Life

Declarations of
Pecuniary Interest

Councillor Petryna declared a conflict regarding vacant properties/assessment, as these matters may be of pecuniary interest to him.

FINALIZATION OF CURRENT BUDGET

Item 2
Additional Budget
Options

Report dated 2003-03-04 from the General Manager of Corporate Services regarding Additional Budget Options was received.

The following resolutions were presented:

2003-15 Bradley/Dupuis: THAT the five Options totalling \$588,333 outlined in the Report from the General Manager of Corporate Services dated February 28th, 2003 be accepted;

Item 2
(Continued)

AND THAT the Capital Roads Envelope be increased by \$588,333.

CARRIED

2003-16 Bradley/Dupuis: THAT the 2003 Current Budget be approved in the gross amount of **\$383,560,858**, and in the net amount of **\$128,406,071**;

AND THAT City Council accept the following Board's budgets:

- The Nickel District Conservation Authority's operating budget in the amount of **\$247,000**;

- The Sudbury & District Health Unit's operating budget in the amount of **\$5,694,149**;

- The Greater Sudbury Police Service's operating budget in the amount of **\$29,867,939**;

- The Greater Sudbury Housing Corporation's operating budget in the amount of **\$8,150,409**.

CARRIED

FINALIZATION OF CAPITAL BUDGET

(Review of Capital Budget Reports)

Item 3(i)
2003 Capital
Programs

Report dated 2003-03-03 from the General Manager of Corporate Services regarding 2003 Capital Programs was received.

The following resolution was presented:

2003-17 Dupuis/Bradley: THAT the 2003 capital programs, as follows, be approved:

Public Works	Roads & Drainage	\$10,047,201
	Water	\$6,325,639
	Wastewater	5,952,871
	Solid Waste	2,760,655
	Buildings	1,903,516
	Fleet & Equipment	2,726,000
Corporate Services	Infrastructure	305,230
	Information Technology	100,000
	Community Support Projects	1,000,000
Health & Social Services		680,136
Economic Development & Planning		669,266

Item 3(i)
(Continued)

Citizen & Leisure Services	Community Improvement Projects	200,000
	Neighbourhood Improvement Projects	150,000
	General Citizen/Leisure Projects	674,099
Cemetery Services		58,000
Parking Services		220,000
Emergency Services	Fire	181,783
Other Boards	Police Services	<u>478,689</u>
TOTAL CAPITAL ENVELOPE		<u>\$34,433,085</u>

with funding to be provided as follows:

Unexpected 2002 Capital Allocation -		
Economic Development & Planning	\$	46,633
Current Fund		31,382,452
Equipment Replacement Reserve Fund		2,726,000
Cemetery Reserve Fund		58,000
Parking Reserve Fund		<u>220,000</u>
TOTAL FUNDING		<u>\$34,433,085</u>

recognizing that the funding for some of these projects has been approved in prior years as noted on the attached schedules;

AND THAT funding of \$40,000 annually for the years 2004-2007 be committed from the Economic Development and Planning Envelope for the Deep Mining Research Consortium.

CARRIED

Item 3(ii)
2003 Supplementary
Roads Capital
Allocation

Report dated 2003-03-03 from the General Manager of Public Works regarding 2003 Supplementary Roads Capital Allocation was received.

The following resolution was presented:

2003-18 Bradley/Dupuis: THAT the \$588,333 additional capital allocation for roads be directed to gravelling, priming, surface treating and sealing secondary roads in outlying areas.

CARRIED

Item 3(iii)
NDCA 2003 Capital
Program

Report dated 2003-03-03 from the General Manager of Corporate Services regarding Nickel District Conservation Authority (NDCA) 2003 Capital Program was received.

Item 3(iii)
(Continued)

The following resolution was presented:

THAT the NDCA Capital Program for 2003 be approved;

AND THAT \$277,500 be allocated to the NDCA for this program from the Capital Financing Reserve Fund - General.

CARRIED

VERBAL REPORTS

Outstanding Reports

Chair Callaghan advised the verbal reports from the 2003-02-19 meeting had not been dealt with and received the consensus of the Committee to deal with them at this time.

Harmonizing Crossing Guards

The General Manager of Corporate Services advised the harmonization of crossing guards would take place this year through the job evaluation process that is currently in place.

Revenue Increase at Library

The General Manager of Citizen & Leisure Services advised there has been a 47% user fee increase in neighbourhood libraries. User fees are the only fines libraries can collect.

CORRESPONDENCE FOR INFORMATION ONLY

Item 4 February 19, 2003 Issues List

Report dated 2003-03-03 from the General Manager of Corporate Services regarding Current Budget, February 19, 2003 - Issues List was received for information.

Item 5 Landfill Tipping Fees

Report dated 2003-03-03 from the General Manager of Public Works regarding Landfill Tipping Fees was received for information.

Item 6 2003 Additional Capital Program

Report dated 2003-03-03 from the General Manager of Corporate Services regarding 2003 Additional Capital Program was received for information.

Item 7 Parking Lot Issues

Report dated 2003-03-03, with attachment, from the General Manager of Corporate Services regarding Parking Lot Issues was tabled for information and attached as Schedule "A".

INFORMATION REQUESTS

2003 Current Budget

The consensus of the Committee was obtained for Information Requests attached hereto as Schedule "B".

Adjournment

2003-20 Bradley/Dupuis: That this meeting does now adjourn. Time: 7:10 p.m.

CARRIED

Councillor Ted Callaghan, Chair

Deputy Clerk

Request for Recommendation Finance Committee



Type of Decision									
Meeting Date	March 3, 2003				Report Date	March 3, 2003			
Decision Requested		Yes	<input checked="" type="checkbox"/>	No	Priority	<input checked="" type="checkbox"/>	High		Low
	Direction Only				Type of Meeting	<input checked="" type="checkbox"/>	Open		Closed

Report Title

Parking Lot Issues

Policy Implication + Budget Impact

This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.

N/A


Background Attached

Recommendation

N/A

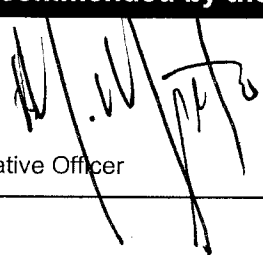
Recommendation Continued

Recommended by the General Manager



D. Wukstanc
General Manager of Corporate Services

Recommended by the C.A.O.

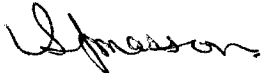


M. Mieto
Chief Administrative Officer



Date: March 3, 2003

Report Prepared By



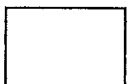
S. Jonasson
Director of Finance / City Treasurer

Division Review

BACKGROUND

Attached is a summary of all of the parking lot issues raised during the 2003 budget process. Those twelve that are still outstanding are bolded. Of the twelve:

- two require verbal reports which will be provided at tonight's meeting
- two have been referred to the 2004 budget process
- and eight require reports to be provided throughout 2003.



**City of Greater Sudbury
2003 Current Budget Process
Parking Lot Issues**

January 28, 2003

	Councillor	Information Request	Action Taken	Action
1	Davey	Details of provision to reserves/capital (page 1)	Finance to prepare report.	Report prepared February 4 Agenda
2	Lalonde	Creation of a fund (from slot revenue in excess of amount committed to 10 year capital plan) to address community needs- \$400,000 (page 11)	Option to be created; Community Children's Fund option (page 68 of enhancement package) and request for funding re Sudbury Heritage Fund (January 28 public input) will be considered under this new option.	Option prepared
3	Courtemanche	Option to provide for a citizen mail out (page 21)	CAO's office to prepare option.	Option prepared
4	Davey	Report on outside legal costs (page 61)	General Manager of Corporate Services to prepare report.	Additional Option prepared
5	Courtemanche	Option to fund youth strategy (page 90)	Option to permanently fund youth strategy is included in enhancement package on page 41. The option is valued at \$32,500.	No action required
6	Davey	Breakdown of CRF grant (page 10)	Finance to prepare report.	Report prepared February 4 Agenda
7	Courtemanche	Report on child care issues (page 129)	Director of Children's Services to prepare report.	Report prepared February 4 Agenda

	Councillor	Information Request	Action Taken	Action
8	Portelance	Option to provide support funding for Children's Roundtable (page 129)	Option to provide support funding of \$5,000 is included in enhancement package on page 46.	No action required
9	Bradley	Update on library revenue increases for 2003 (page 235)	Verbal response to be provided at the next meeting by General Manager of Citizen and Leisure Services.	Verbal report outstanding GM - Citizen and Leisure Services
10	Davey	Facility capital replacement report as part of 2004 budget	This information on capital requirements will be incorporated into the 2004 operating budget.	Report prepared February 4 Agenda To be incorporated in 2004 budget process GM - Public Works
11	Davey	Summary of leisure facilities identifying 2003 operating costs and 5 year capital requirements	General Manager of Citizen and Leisure Services to prepare supplementary pages 263, 265, 268, 272, 275, 276 for leisure facilities will be updated to reflect both operating costs and 5 year capital requirements.	Report prepared February 4 Agenda
12	Gainer	Clarification on wage harmonization with respect to crossing guards (page 287)	Verbal response to be provided at the next meeting by the General Manager of Corporate Services.	Verbal report outstanding GM - Corporate Services
13	Courtemanche	Police kiosk in downtown transit terminal (page 296)	Report to be prepared by the CAO.	Report done February 10 Agenda; further report to be done later in 2003 by GM - Citizen and Leisure Services

	Councillor	Information Request	Action Taken	Action
1	Callaghan	Assessment growth/loss, changes in grants & impacts of inflation over the last 5 years	Corporate Services to prepare report.	Reports prepared February 10 Agenda
2	Callaghan	NDCA reduction options & their priority that would bring the budget to a 0 increase and information on provincial funding over the last number of years	Letter to be sent to NDCA advising that budget reduction options are to be presented to Council on February 17, 2003	Done
3	Callaghan	Converting scattered housing units to apartment buildings and Social Housing reduction options & their priority that would bring the budget to a 0 increase	Manager of Housing Services to prepare report on scattered housing units. Letter to be sent to GSHA advising that budget reduction options are to be presented to Council on February 17, 2003	Report prepared February 10 Agenda Done
4	Petryna	Investigate option of transferring Trillium Centre from Economic Development & Planning to Public Works	This is not a budget item but rather an organizational issue which will be dealt with in the property management review process	To be considered in review process GM - Economic Development & Planning GM - Public Works
5	Dupuis	Identify former Town Halls, what they are being used for and what are our needs for them	Report to be prepared by Property Negotiator / Appraiser	Report prepared February 10 Agenda
6	Callaghan	Information on operating & capital budget for the Trillium Centre, similar to information provided on leisure facilities	Report to be prepared by General Manager of Economic Development and Planning Services	Report prepared February 5 Agenda

	Councillor	Information Request	Action Taken	Action
7	Lalonde	Report on Waste Diversion Ontario funding which represents 50% of Blue Box cost	Report to be prepared by General Manager of Public Works	February 5 Agenda; WDO made announcement; waiting Provincial approval GM - Public Works
8	Portelance	Clarification on Fire Area Rating (Pg. 423)	Report to be prepared by Finance Division	Report prepared February 10 Agenda
9	Craig	Increase in Transit fees to maintain transit services i.e. option to reduce service in Walden and Nickel Centre	Report to be prepared by General Manager of Citizen and Leisure Services	Report prepared February 5 Agenda
10	Davey	Outside Boards - 5 year history on budget compared to inflation and increases former municipalities received	Report to be prepared by Finance Division	Report prepared February 10 Agenda
11	Lalonde	Identify Trillium Centre roof and other repairs for the last five years	Report to be prepared by General Manager of Public Works	Report prepared tabled February 5 meeting
12	Davey	For 2004 propose increased revenues/reduced expenditures and develop criteria to close facilities	Report to be prepared by General Manager of Citizen and Leisure Services prior to 2004 budget process	Resolution No. 2003-76 - 'That this Council gives clear directions to Senior Staff to develop a "Public Facility Closure Policy" that would include process, time frame, as well as public input.'
13	Davey	Private Sector Recreation Facilities	Report to be prepared by General Manager of Citizen and Leisure Services	Report prepared February 5 Agenda

	Councillor	Information Request	Action Taken	Action
1	McIntaggart	Efficiencies & Process Improvement - Deal with savings from eliminating the CIP Facilitator (\$61,400) separately from cost of value for money audits (\$51,400)	Two options to be prepared	Options prepared
2	Kilgour	Change interface for Council agenda to be similar to Planning agenda	General Manager of Corporate Services to prepare report	Not implemented; No report required
3	McIntaggart	Look at receiving all documents by electronic mail - savings	General Manager of Corporate Services to prepare report	Ongoing review GM - Corporate Services
4	Davey/ Portelance	Split overtime option into two - one dealing with overtime required for variance report and one dealing with overtime required for budget scheduling	Two options to be prepared	Options prepared
5	Davey	Prepare an option to increase fares for Transcab service, to offset some of the costs	Option to be prepared	Option prepared
6	Davey	Environmental scan from Northern Ontario municipalities regarding snow removal for the 2004 budget process	To be undertaken for the 2004 budget process	To be undertaken before 2004 budget process GM - Public Works
7	Callaghan	Split option on Roadside Maintenance reduction into five options (10% reduction to the 50% reduction Similar options for forestry, drainage and structures and snow removal options broken down into 5 increments	5 options to be prepared for each of the four reduction options on pages 48 to 51	Options prepared

	Councillor	Information Request	Action Taken	Action
8	McIntaggart	Develop option to pick up white goods once per month	Option to be prepared	N/A - option was for monthly collection February 17 Agenda
9	Lalonde	Report on "Pay as You Throw" and presentation to Priorities Committee on Feb. 12/03	Report to be prepared by General Manager of Public Works for mailing on February 7, 2003 and presentation to Priorities Committee on February 12, 2003	Presentation done February 12, 2003 Priorities Committee

February 10, 2003

	Councillor	Information Request	Action Taken	Action
1	Callaghan	Identify the offsetting reduction in Public Works as a result of the transfer of responsibility for maintenance of Police vehicles	General Manager of Public Works to prepare report	Report prepared February 17 Agenda
2	Courtemanche	To compare CGS Police Services Board's costs to costs in other Northern Ontario Police Service Boards	Letter to be sent to CGS Police Services requesting receipt of this information by February 17, 2003	Information presented February 17
3	Mayor Gordon	CGS Police Services Board to come back to the next meeting (Monday, February 17, 2003) with reduction options.	Letter to be sent to CGS Police Services advising that budget reduction options are to be presented to Council on February 17, 2003	Done

	Councillor	Information Request	Action Taken	Action
4	Callaghan	Information Report on CGS Police Vehicle Replacement Program.	Letter to be sent to CGS Police Services requesting receipt of this information by February 17, 2003	Information presented February 17
5	Mayor Gordon	SD Health Unit Board to come back to the next meeting (Monday, February 17, 2003) with reduction options.	Letter to be sent to SD Health Unit advising that budget reduction options are to be presented to Council on February 17, 2003	Done

February 17, 2003

	Councillor	Information Request	Action Taken	Action
1	Kilgour	Following Police Services example, potential savings regarding take-home privileges of City vehicles, car allowances	General Manager of Corporate Services to prepare report after finalization of budget process	Report to be done later in 2003 GM - Corporate Services
2	Davey	Staff directed to come back with an implementation plan by July 2003 to maximize rents and pursue public/private partnerships at Trillium Centre	General Manager of Economic Development and Planning to report back by July, 2003	Report due July 2003 GM - Economic Development and Planning

February 18, 2003

	Councillor	Information Request	Action Taken	Action
1	McIntaggart	History on the Dow Pool requested for Information Only	General Manager of Citizen and Leisure Services to prepare report	Report prepared February 19 Agenda

February 19, 2003

	Councillor	Information Request	Action Taken	Action
1	Lalonde/ Bradley	Meet with Carrefour Francophone regarding Summer Pilot Project for one year using \$16,000 from existing funds	General Manager of Citizen and Leisure Services to prepare report	Report to be done later in 2003 GM - Citizen and Leisure Services

2003 Current Budget				
Request #	Councillor	Information Request (March 3, 2003)	Approved	
			Yes	No
1	Davey	Report from the General Manager of Public Works regarding funding scheme to provide sewer and water service to projects in the s/w priority list		
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**THE FOURTEENTH SPECIAL MEETING
OF THE COUNCIL OF THE CITY OF GREATER SUDBURY**

**Council Chamber
Tom Davies Square**

**Monday, 2003-03-03
Commencement: 7:10 p.m.**

HIS WORSHIP MAYOR JAMES GORDON, IN THE CHAIR

Present Councillors Bradley; Callaghan; Courtemanche; Craig; Davey; Dupuis; Gainer; Kilgour; McIntaggart; Petryna; Portelance

City Officials M. Mieto, Chief Administrative Officer; D. Belisle, General Manager of Public Works; C. Hallsworth, General Manager of Citizen & Leisure Services; D. Nadorozny, General Manager of Economic Development & Planning Services; C. Sandblom, Acting General Manager of Health & Social Services; D. Wuksinic, General Manager, Corporate Services; T. Beadman, Acting General Manager, Emergency Services; R. Swiddle, Director of Legal Services/City Solicitor; S. Jonasson, Director of Finance/City Treasurer; R. Carré, Director of Leisure, Community & Volunteer Services; B. Mangiardi, Director of Information Technology; C. Ouellette, Director, Children Services; E. Stankiewicz, Co-Ordinator of Current Budget; C. Mahaffy, Manager of Financial Planning and Policy; R. Ahola, Manager of Municipal Arenas & Community Centres; J. Cameron, Senior Budget Analyst; M. Poirier, Program Supervisor, Ontario Works; J. Van de Rydt, Co-ordinator of Capital Budget & Risk Management; M. Gauvreau, Manager of Current Accounting Operations; J.P. Graham, Plants Engineer; T. Durbacz, Manager of Events, Aquatics & Ski Hill; C. Gore, Manager of Volunteerism & Community Development; N. Charette, Manager of Corporate Communications and French-language Services; C. Riutta, Administrative Assistant to the Mayor; K. Bowschar-Lische, Law Clerk; A. Haché, Deputy Clerk; G. Ward, Council Secretary

News Media Sudbury Star; CBC; Le Voyageur; Northern Life

Declarations of Pecuniary Interest None declared.

Purpose of Meeting Mayor Gordon addressed Council advising the purpose of the meeting was to deal with the Budget By-law.

BY-LAWS

2003-35F 3 A BY-LAW OF THE CITY OF GREATER SUDBURY TO ADOPT THE CURRENT ESTIMATES FOR THE YEAR 2003

1st & 2nd Reading 2003-101 McIntaggart/Kilgour: That By-law 2003-35F be read a first and second time.

CARRIED

3rd Reading

2003-102 McIntaggart/Kilgour: That By-law 2003-35F be read a third time and passed.

CARRIED

Adjournment

2003-103 Kilgour/McIntaggart: That this meeting does now adjourn.
Time: 7:12 p.m.

CARRIED

Mayor

Deputy Clerk

**MINUTES OF THE THIRTEENTH MEETING OF THE
CITY OF GREATER SUDBURY PUBLIC LIBRARY BOARD**

Thursday, November 21, 2002
Garson Citizen Service Centre

Commencement: 8:00 a.m.
Adjournment: 9:25 a.m.

PRESENT

Councillor T. Callaghan; Councillor L. Lalonde; Councillor R. Dupuis; S. Roy; K. Dopson; V. Gutsch; C. White; P. Reid;

REGRETS

Councillor M. Petryna; J. Cameron

CITY STAFF

C. Hallsworth, General Manager Citizen and Leisure Services; R. Henderson, Director of Citizen Services; R. Clouthier, Manager-North Citizen Service Centres and Neighbourhood Libraries; C. Zuliani, Manager, Library and Heritage Resources; M. Hardie, Manager-South Citizen Service Centres and Neighbourhood Libraries; D. Kennedy, Administrative Assistant-Director of Citizen Services;

CHAIR

TED CALLAGHAN IN THE CHAIR

The Chair welcomed everyone to the meeting.

**DECLARATIONS OF
PECUNIARY INTEREST**

None

MINUTES

Ms. Verna Gutsch requested an update on staff's followup to the October 24th school board delegation. Staff reviewed with the board members the proposed initiatives being planned in partnership with the school boards. Considerable discussion ensued regarding the importance of the partnership between the library and the school boards in promoting literacy and learning. The Chair encouraged staff to contact the school board representatives to discuss their involvement in the proposed initiatives and he urged that plans be executed as soon as possible. He further directed that a report be prepared for the next meeting highlighting the proposed partnership initiatives and a proposed timetable for same.

Gutsch/Reid Resolution 2002-21

That the minutes of the Twelfth Meeting of the Greater Sudbury Public Library Board held on October 17, 2002, be adopted.

CARRIED

REPORTS

Board Travel

Report dated November 6, 2002, from the General Manager of Citizen and Leisure Services regarding Board Conference Travel was received.

Ms. C. Hallsworth reviewed with the Board members a report regarding conference travel for board members to attend the Ontario Library Association and Canadian Library Association Conferences. She

informed the members that there was no budget line dedicated to the Library Board travel, therefore three options were being proposed for the board's consideration.

Ms. Carolyn White objected to the options and suggested that \$1,000.00 be re-allocated from the Professional Development and Travel budget to allow board member(s) to travel to the conferences.

Councillor L. Lalonde cautioned board members to be cognizant that whatever amount was agreed upon would reduce staff training.

After a lengthy discussion, the Chair proposed that a motion be prepared to allocate \$1,000.00 from the 2003 Professional Development and Travel budget.

The following motion was presented:
Resolution 2002-22 White/Dopson

That one thousand dollars (\$1,000.00) from the Greater Sudbury Public Library's Professional Development & Training budget be allocated for board travel.

CARRIED

Information regarding the upcoming Ontario Library Association conference in Toronto will be distributed to the board members.

Internet Policy

Report dated November 13, 2002, from the General Manager of Citizen and Leisure Services regarding Internet Policy was received.

Ms. C. Hallsworth reviewed with the Board a new policy that would direct staff with regards to internet services to the public and address issues regarding internet service.

Considerable discussion and clarification took place regarding the policy as it related to legal issues and service to the public. The Board concurred with the draft policy and the Chair directed that the policy be scheduled for approval at the next meeting.

CORRESPONDENCE.

The Board received an invitation to the staff Christmas party at Bryston's on the Park on December 1st, 2002, at 6:00 p.m.

NEW BUSINESS

Councillor R. Dupuis requested that MacDonald's and other groups or individuals who promote reading be acknowledged by a token of appreciation. Ms. C. Hallsworth advised she would investigate and followup on this request.

Ms. V. Gutsch informed that she had received a complaint regarding student loiterers outside the Main Branch. Staff advised they were aware of the problem and had taken measures to alleviate the problem. Councillor R. Dupuis added that under the new smoking by-law, smoking would be prohibited within a 9 metre area of a building entrance.

Ms. S. Roy informed that the upcoming St. Jean de Baptiste celebrations would highlight the promotion of french literacy and requested the library's assistance with a reading tent. Ms. C. Zuliani advised she would followup on the request.

Mr. R. Henderson commented on the success of the recent "One Book One City" campaign and encouraged board members to attend the draw for the hockey tickets on November 29, 2002 at 7:00 p.m. at the Main Branch.

Ms. V. Gutsch advised that the Friends of the Library had a very successful used book sale and on behalf of the Friends group she invited board members to attend the next general meeting to be held on Saturday, November 24th at 11:00 a.m.

The next meeting will be a joint Library and Museum Board meeting on Thursday, December 19th at the Chelmsford CSC. A Christmas luncheon will be served for the joint boards.


ADJOURNMENT

The following motion was presented:

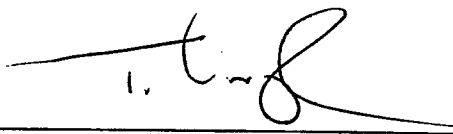
White/Reid Resolution 2002-23

That this meeting do now adjourn. Time: 9:25 a.m.

CARRIED



Secretary



Chair

**MINUTES OF THE FOURTEENTH MEETING OF THE
CITY OF GREATER SUDBURY PUBLIC LIBRARY BOARD**

Thursday, December 19, 2002
Chelmsford Citizen Service Centre

Commencement: 11:55 a.m.
Adjournment: 12:05 p.m.

PRESENT

Councillor T. Callaghan; Councillor L. Lalonde; S. Roy; V. Gutsch;
C. White; P. Reid

REGRETS

Councillors R. Dupuis and M. Petryna; J. Cameron, K. Dopson

CITY STAFF

C. Hallsworth, General Manager Citizen and Leisure Services;
R. Henderson, Director of Citizen Services; R. Clouthier, Manager-
North Citizen Service Centres and Neighbourhood Libraries;
C. Zuliani, Manager, Library and Heritage Resources; M. Hardie,
Manager-South Citizen Service Centres and Neighbourhood
Libraries; L. McAuley, Executive Assistant-General Manager of
Citizen and Leisure Services

CHAIR

TED CALLAGHAN IN THE CHAIR

The Chair welcomed everyone to the meeting.

**DECLARATIONS OF
PECUNIARY INTEREST**

None

MINUTES

The following motion was presented:

Gutsch/Reid Resolution 2002-24

That the minutes of the Thirteenth Meeting of the Greater Sudbury
Public Library Board held on November 21, 2002, be adopted.

CARRIED

REPORTS

Board Travel

Report dated December 5, 2002, from the General Manager of
Citizen and Leisure Services regarding Conference Travel was
received.

Information regarding the American Library Association
Conference being held in Toronto in June was distributed. C.
White strongly recommended that a Board member attend the
ALA Conference. It was agreed that a resolution would be
brought forward when more information about ALA is available.

Internet Policy

The Internet Policy was distributed to those present.

The following motion was presented:

Gutsch/White Resolution 2002-25

THAT the Greater Sudbury Public Library Board adopt the Internet Policy as submitted in the report from the General Manager of Citizen and Leisure Services dated November 13, 2002.

CARRIED

CORRESPONDENCE FOR INFORMATION

An e-mail to Ron Dupuis from Shirley O'Neil, Principal, E. Checkeris Public School listing their literacy activities from December to Family Literacy Day in January, 2003 was distributed for the information of the Board.

Report dated December 12, 2002 with attachments from the General Manager of Citizen and Leisure Services regarding Working Together with School Boards was received for information.

The Chair thanked staff for preparing this informative report which outlined the Library's ongoing efforts to promote reading in children from Class Visits, Summer Reading Program, Heritage Programs to Special School Campaigns. Attached to the report was the presentation made to the Mayor and Children's First Roundtable on December 4th entitled "The Early Years Project @ your library".

Staff have also contacted the school boards to request that the Library be placed on the Principals Meeting agendas in February. Staff will be attending a Rainbow District School Board Principals Meeting on February 4th. The presentation will focus on the Museum in a Suitcase Program, the High School Preparation Initiative and the Open House Program.

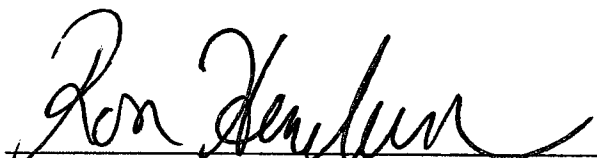
ADJOURNMENT

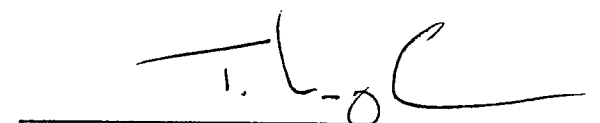
The following motion was presented:

Gutsch/White Resolution 2002-26

That this meeting do now adjourn. Time: 12:05 p.m.

CARRIED


Secretary


Chair

**MINUTES OF THE FIFTEENTH MEETING OF THE
CITY OF GREATER SUDBURY PUBLIC LIBRARY BOARD**

Friday, January 24, 2003
Tom Davies Square C-12

Commencement: 8:00 a.m.
Adjournment: 9:20 a.m.

PRESENT Councillor T. Callaghan; Councillor L. Lalonde; S. Roy; K. Dopson
(8:05 a.m.); C. White; P. Reid

REGRETS Councillor M. Petryna; Councillor R. Dupuis; J. Cameron; V. Gutsch

CITY STAFF C. Hallsworth, General Manager Citizen and Leisure Services; R. Henderson, Director of Citizen Services; R. Clouthier, Manager-North Citizen Service Centres and Neighbourhood Libraries (8:05 a.m.); C. Zuliani, Manager, Library and Heritage Resources; M. Hardie, Manager-South Citizen Service Centres and Neighbourhood Libraries; D. Kennedy, Administrative Assistant-Director of Citizen Services;

CHAIR **TED CALLAGHAN IN THE CHAIR**

The Chair welcomed everyone to the meeting.

**DECLARATIONS OF
PECUNIARY INTEREST** None

MINUTES White/Roy Resolution 2003-1
That the minutes of the Fourteenth Meeting of the Greater Sudbury Public Library Board held on December 19, 2002, be adopted.

CARRIED

REPORTS

**Branch Space
Needs Analysis** Report dated January 16, 2003, from the General Manager of Citizen and Leisure Services regarding Branch Space Needs Analysis was received.

The following motion was presented:

Resolution 2003-2 Roy/White

That the Greater Sudbury Public Library request that Council approve a draw in the amount of \$25,000 to be used to retain a consultant to prepare a "Branch Space Needs Analysis" for the Greater Sudbury Public Library.

CARRIED

CORRESPONDENCE

Report dated January 13, 2003, from the General Manager of Citizen and Leisure Services regarding 2003 Budget Process was received. Information regarding the City of Greater Sudbury Budget 2003 was distributed.

The Director of Citizen Service with the aid of an overhead presentation gave an overview of the Citizen Service Department Current and Capital Budget for 2003. The presentation detailed current and capital budget highlights, along with budget options. A question and answer period took place during the presentation after which the Board Members prioritized each of the five (5) budget options in rank of preferred option to least preferred option using a voting sheet. The results in order of most preferred to least preferred option was as follows:

- #1 - Staffing Efficiencies
- #2 - Close Walden West Branch
- #3 - Reduce Hours of Service in the three (3) Citizen Service Centres
- #4 - Eliminate Sunday Library Service at each of the six (6) District Libraries
- #5 - Close all four (4) Neighbourhood Library Branches

The Chair advised that the Board's recommendations on the capital renewal priorities and the outcome of the budget option voting would be provided to City Council through the Vice-Chair L. Lalonde.

NEW BUSINESS


None

ADJOURNMENT

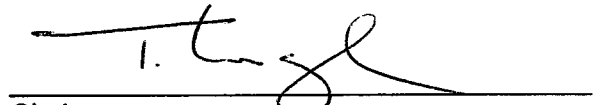
Reid/White Resolution 2003-3

That this meeting does now adjourn. Time: 9:20 a.m.

CARRIED



Secretary



Chair

4. Presentation - 2002 Financial Statement

Chair Bradley welcomed Greg Babij, N.D.C.A. Auditor, to the meeting. Board members had been provided with copies of the 2002 Financial Statement. Mr. Babij conducted a page by page review and many questions were asked. It was noted that as a result of a decision taken by the Board at the February 14, 2003 meeting, some reserve account balances previously reported would be altered. However, this will not necessitate a change of the 2002 statement. Mr. Babij was thanked for his presentation, and the following resolution was passed.

Resolution 2003-18

Rogers - Kilgour

That the N.D.C.A.'s 2002 audited Financial Statement be approved as presented.

Carried.

5. General Business

a) Funding Request to N.D.C.F.

Resolution 2003-19

Dalcourt - Kilgour

That the Nickel District Conservation Foundation be requested to provide \$7,500 in funding support for the Lake Laurentian Environmental-Education Program.

Carried.

b) N.D.C.A. Appointment to Ramsey Lake Land Trust

The Lake Ramsey Advisory Panel, appointed by the City of Greater Sudbury in 2002, has been working on various issues. One issue which has been worked on quite extensively is the concept of creating a Land Trust for long term stewardship purposes. Because the N.D.C.A. owns the largest tract of land in the Lake Ramsey watershed, the N.D.C.A. was asked to consider designating a representative to act on the Board of Directors of the Trust.

N.D.C.A. Vice-Chair Rogers, who is also Chair of the Lake Ramsey Advisory Panel, and Mark Simeoni, Senior Planner, City of Greater Sudbury, provided more information to members. It was noted that once the Objects of Incorporation for the Land Trust are completed, the N.D.C.A. will be asked to designate a specific individual. That will happen at a future meeting in 2003. Following a brief discussion, the following resolution was passed.

Resolution 2003-20

Kilgour - Dalcourt

That the N.D.C.A. hereby agrees to appoint a representative, Director ex-Officio, to the Ramsey Lake Land Trust, subject to the completion of the Objects of Incorporation, in the current year.

Carried.

c) Provincial Groundwater Monitoring Network Initiative

Update reports had been given to Board members on this initiative over the past year. P. Sajatovic advised that Board members were being asked for approval to proceed with establishing a monitoring well network for the Nickel District watershed. It was noted that a local stakeholders group, comprised of representatives from many agencies, organizations and groups had put a lot of work into identifying potential monitoring well locations. Members were also advised of the funding still available in Phase I of this project to March 31, 2003 and the undetermined status of Phase II. The next stage of the project will occur later this year, and before any action is taken a report will be brought to the General Board. After many questions were answered, the following resolution was passed.

Resolution 2003-21

Rogers - Kilgour

That the N.D.C.A. agrees to sign the Letter of Agreement Addendum for the Provincial Groundwater Monitoring Network Project as outlined in the staff report dated February 7, 2003.

Carried.

d) Update on N.D.C.A. 2003 Budget

Chair Bradley reported on the detailed budget presentation made to the City of Greater Sudbury's budget committee on February 17th. He felt it had gone well and had answered many of the questions and misconceptions raised at the first session on February 4th. However, Chair Bradley pointed out that the City is still working on finalizing its budget and it was an especially difficult year. Therefore, the N.D.C.A. has to wait for final word on its 2003 general operations levy request.

P. Sajatovic distributed information to members related to the capital project request to the City and the funding option outlined in their 2003 Capital budget. Chair Bradley reported that this issue would be dealt with soon and is hopeful that the municipality will be able to fund the request in order to allow the N.D.C.A. to continue with the Junction Creek flood control works.

6. New Business

The next General Board meeting is scheduled for Wednesday, March 19, 2003 at 7:00 p.m., Room C-11, Tom Davies Square.

No other business was transacted.

7. Adjournment

Resolution 2003-22

Rogers - Dalcourt

That we do now adjourn.

Carried.

16th MEETING OF THE BOARD OF DIRECTORS OF SUDBURY METRO CENTRE

Sudbury Metro Centre Board Room

Tuesday, November 26, 2002

A REGULAR MEETING OF THE BOARD HELD AT 6:00 P.M.

M. PETRYNA IN THE CHAIR.

PRESENT

R. de la Riva, R. Hirani, A. Davey, J. Jackson, J. Fiorino, G. Robicheau

ALSO PRESENT

M. Luoma - Executive Director
C. Salazar - City Liaison

REGRETS

J. Rutherford, S. Nacinovic-Flamand

DECLARATIONS OF CONFLICT

None declared

PART I - CONSENT AGENDA

02-142 Jackson - Davey

THAT items C-1 to C-4 inclusive, contained in the Consent Agenda, as duplicated and circulated, be hereby accepted.

CARRIED

ADOPTION OF MINUTES

C-1 Board Meeting

02-143 Davey - Jackson

THAT the minutes of the 15th Meeting of the Board of Directors of Downtown Sudbury, dated Tuesday, September 24, 2002, as duplicated and circulated, be hereby accepted.

CARRIED

C-2 Executive Committee

02-144 Davey - Robicheau

THAT the minutes of the Executive Committee meetings, dated Monday, October 7, Wednesday, November 6, and Tuesday, November 26, 2002, as duplicated and circulated, be hereby accepted.

CARRIED

C-3 Downtown Security Work Group

02-145 Davey - Robicheau

THAT the minutes of the Downtown Security Work Group meetings, dated Wednesday, October 2 and Thursday, October 31, 2002, as duplicated and circulated, be hereby accepted.

CARRIED

C-4 Promotion/Marketing Work Group

02-146 Jackson - Davey

THAT the minutes of the Promotion/Marketing Work Group meetings, dated Wednesday, October 9, Wednesday, November 6 and November 13, 2002, as duplicated and circulated, be hereby accepted.

CARRIED

...2

M-44 (1)

*Note Copies of notes from 'Informal Meeting' of the Board, October 15th, were also previously circulated for information.

PART 2 - REGULAR AGENDA

HOUSEKEEPING

H-1 Chair's Report

M. Petryna noted that various items will be discussed throughout the meeting.

H-2 Executive Director's Report

Previously circulated, outlining activities to the end of October. M. Luoma expanded upon November activities ... Christmas program, budget, etc. (as per regular 'Updates' circulated). The following resolution was then presented:

02-147 Davey - Jackson

THAT the Executive Director's Reports, as previously circulated, on activities of the Board to the end of October 2002, be accepted.

CARRIED

Further to previous discussion re 2001 Financial Statements, the following resolution was presented:

02-148 Davey - Robicheau

THAT the 2001 Financial Statements, as previously circulated and presented by E. Reilly (FCR), be accepted.

CARRIED

H-3 Market Manager's Report

Dated November 12th ... previously circulated (via mail). Motion to accept Deferred as a number of Directors did not have the opportunity to peruse.

Directors discussed current status of Market leading up to Christmas - Advisory Committee to meet to further discuss.

REGULAR BUSINESS

R-1 Promotion/Marketing

Information previously circulated and an updated on Christmas and 2003 provided - as per the Work Group's discussions.

R-2 Development

New Economy Sudbury.com ... M. Luoma advised that she and C. Salazar will be attending a 'Lessons Learned' meeting in Toronto, hosted by OCCR (one of the funding partners) and will be making a presentation on this initiative. A. Davey reiterated the importance of making a presentation to Council (as a partner in this project) to update on the initiative, its accomplishments, etc.

R. Hirani advised Directors of the status of various renovation/construction projects at ***Rainbow Outlet Centre***, including the development of the 'lay by'.

R-3 Security

As per previously circulated Work Group minutes.

R-4 Other/Updates

Elgin Street Mission ... Directors were advised that discussions with Elgin Street businesses, the Mission, and the City are progressing and have been very positive ... a resolution to this issue is expected in the near future.

Correspondence ...

Copy of correspondence to T. Mowry, re increase in number of Directors was circulated for information.

Copy of correspondence re Strategic Plan - Downtown Parking was circulated for information.

NEW BUSINESS

N-1 2003 Program & Budget

Detailed information package was distributed.

M. Luoma advised of Executive Committee discussion, followed by a presentation of the proposed program and budget.

Discussion highlights included:

Cinefest ... Directors expressed desire to develop partnership for expanded Downtown presence for both Cinefest and Cine+ and questioned the future plans for both. It was agreed that the owner of the Cine+ building be invited to a future Board meeting (January) and that representatives from Cinefest be invited to a Promotion/Marketing Work Group meeting (January).

Office Space ... Directors were reminded that ... ① current lease expires in June 2003 ② a resolution was passed earlier this year reaffirming the intent to locate the Board's offices at Market Square (Vesta Pasta Building).

Following discussion it was agreed that, through the City, specific details be acquired as to required renovations, costs, timelines, etc. - by the end of January. At that time, the Board will review and be in a position to make a decision on office location in 2003.

The following resolution was then presented:

02-149 Fiorino - Davey

THAT the Board supports the recommendation of the Executive Committee that the following be approved in principle as presented, as it relates to the 2003 Program & Budget process:

- that the 2003 Operating Budget be \$410,000
- that the 2003 Levy to property owners be maintained at the same level of 2002, that being \$400,000
- that \$10,000 of any 2002 Operating surplus be carried over to the 2003 Operating Budget
- that any further 2002 Operating Surplus be placed in the Special Projects Reserve Fund

AND FURTHER THAT the final budget details will be presented for final approval to the Board at the January 2003 meeting, followed by presentation and approval by the General Membership in February 2003.

CARRIED

N-2 Personnel

Directors moved 'In Camera' to discuss a Personnel matter, further to which the following resolution was passed:

02-150 Fiorino - Robicheau

WHEREAS staff has not received a salary adjustment, other than annual cost-of-living, since 1999;

AND WHEREAS the previous adjustment to that date was 1989;

BE IT THEREFORE RESOLVED THAT the Board supports the Executive Committee recommendation of a salary adjustment of 3% for 2002, effective January 1, 2002;

AND FURTHER THAT this includes the Executive Director, Program Co-ordinator and Administrative Assistant.

CARRIED

NEXT MEETING

TUESDAY, JANUARY 15, 2003 ... 6 P.M.

ADJOURNMENT

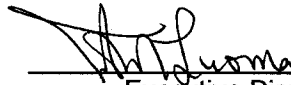
02-151 Davey - Robicheau

THAT we do now adjourn. Time 8:00 p.m.

CARRIED



Chair



Executive Director

MINUTES OF THE TENDER OPENING COMMITTEE

Committee Room C-13A
Tom Davies Square
2003-03-04

Commencement: 2:30 pm.
Adjournment: 2:47 p.m.

DARRYL MATHÉ, MANAGER OF SUPPLIES & SERVICES, IN THE CHAIR

Present

D. Belisle, General Manager of Public Works; A. Sweetman, Sewer and Water Engineer; C. Mathieu, Manager of Waste Management Services; C. Salazar, Manager of Corporate Strategy and Policy Analyst; K. Lessard, Law Clerk; C. Stewart, Seniors Consultant; L. Lesar, Secretary to the Manager of Supplies & Services

RFP for Waste Optimization Study

Proposals for a Waste Optimization Study (estimated at a cost between \$100,000.00 and \$250,000.00) were received from the following bidders:

BIDDERS

Trow Consulting Engineers
Dillon Consulting
Earth Tech (Canada) Inc.

The foregoing tenders were turned over to the Manager of Waste Management for review and recommendation to the General Manager of Public Works who would report to City Council.

RFP for Environmental Assessment

Proposals for an Environmental Assessment were received from the following bidders:

BIDDERS

J.L. Richards & Associates Ltd.
Earth Tech (Canada) Inc.
Dennis Consultants, A Division of RV Anderson Associates Limited

The foregoing tenders were turned over to the Manager of Sewer and Water for review and recommendation to the General Manager of Public Works who would report to City Council.

T.O.C. 2003-03-04 (1)

RFP for Consulting
Services for an Aging
Population

Proposals for Consulting Services for an Aging Population
{estimated at a cost of between \$75,000.00 and \$90,000.00} were
received from the following bidders:

BIDDERS

C.A.I. Corporate Affairs International
SHS Inc.
Price Waterhouse Coopers LLP
IBM Business Consulting
Oracle Poll Research Ltd.
Summit Consulting
Morcom Consultants

The foregoing tenders were turned over to the for review and
Manager of Corporate Policy and Strategy Analyst for
recommendation to the General Manager of Corporate Services who
would report to City Council.

Adjournment

The meeting adjourned at 2:47 p.m.

Chairman

Secretary

T.O.C. 2003-03-04 (2)