

# COUNCIL QUESTIONNAIRE

## *Questionnaire Results & Recommendations*





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**Introduction:**

The following report sets out the results of the recent survey of Members of Council which focused on the Priorities Committee of Council and the issue of Citizen Engagement.

**Methodology:**

All Members of Council completed the Questionnaire. In compiling the results the following methods were used:

- Where a Councillor chose not to respond to a particular question, a “No Response” was entered.
- Where a Councillor did not give a “yes” or “no” answer, their written response was reviewed and, if the comments were negative a “no” was given for that particular question. Conversely, if the comments were positive a “yes” was recorded.

The following report first repeats the question, then sets out the responses received in a simplified chart format followed by some of the comments made by individual Councillors, both for and against. Individual Councillors are not identified.

As well, if there was a clear majority of Council in favour of, or against, a particular suggestion, then a graphic of a “thumbs up” and a “thumbs down” has been included.





Recommendations based on Questionnaire Responses:

<i><b>Question</b></i>	<i><b>Staff Comment</b></i>	<i><b>Recommendation</b></i>
Start and end times for the Priorities Committee	There is a clear preference for meetings of the Priorities Committee to start earlier but end at 10:00 pm.	<b>That meetings of the Priorities Committee start at 6:00 pm and end at 10:00 pm.</b>
Televising Priorities Meetings	A clear majority were in favour of continuing the televising of Priorities meetings.	<b>No Recommendation required.</b>
Extending Meetings of the Priorities Committee by one hour to 11:00 pm with the consent of a simple majority of Members Present.	Currently there is no mechanism in the Procedure By-law to extend meetings of the Priorities Committee if the majority of Members present wish to do so.	<b>That meetings of the Priorities Committee be extended by one (1) hour from 10:00 pm to 11:00 pm on a motion by a Member which receives the consent of a majority of Members present; provided that unanimous consent of all Members present would be required to extend the meeting past 11:00 pm.</b>
Daytime Meetings	There was insufficient support for this suggestion.	<b>No Recommendation required.</b>
Split the Priorities Committee into separate meetings on separate days.	There was insufficient support for this suggestion.	<b>No Recommendation required.</b>



<b>Question</b>	<b>Staff Comment</b>	<b>Recommendation</b>
<p>Discontinue the three policy sub-committees but retain the Priorities Committee.</p> <p><i>(Currently the Priorities Committee of Council meets 21 times a year. The current Procedure By-law provides that 16 of those meetings are to be devoted to policy development and discussion. The remaining 5 meetings are to hear the public and delegations.)</i></p>	<p>Discontinuing the three policy sub-committees would eliminate the confusion of the public and the objection by Councillors that meetings resemble “musical chairs”.</p>	<p><b>That Council discontinue the current three policy sub-committee but retain the Priorities Committee of Council which would meet as a Committee of the Whole.</b></p> <p><b>That Council establish a Budget Committee of the Whole, which would handle only the current and capital budgets. The Chair of this Committee would be appointed for the duration of the budget process and the appointment would end upon the adoption of the final Budget by Council.</b></p> <p><b>If a Budget Committee of the Whole is adopted, then this would require an appointment by Council. A Deputy Budget Chair is not recommended. If required, this position would be filled by one of the Deputy Mayors on an “as required” basis.</b></p> <p><i>(See attached chart entitled: Priorities Committee Model - No Sub-Committees - Budget Committee)</i></p>



<i>Question</i>	<i>Staff Comment</i>	<i>Recommendation</i>
<p>Should the Priorities Committee be chaired by a different Councillor at each meeting?</p>	<p>Of those who responded to this question the majority were in favour.</p>	<p><b>That Council appoint the three current sub-committee chairs as the Chair of Priorities Committee on a rotating basis.</b></p> <p><b>That is, each Councillor would serve as Chair of Priorities for a three month period (6 meetings). The third Councillor would Chair one additional meeting in December.</b></p> <p><b>The Chair would be rotated alphabetically.</b></p> <p><b>Alternatively, each of the three Deputy Mayors would serve as Chair of Priorities for a three month period (6 meetings). The third Deputy Mayor would chair one additional meeting in December.</b></p> <p><b>Again, the rotation would be set up alphabetically. This later option would necessitate an amendment to the Remuneration By-law.</b></p>



<i>Question</i>	<i>Staff Comment</i>	<i>Recommendation</i>
Establish each of the three policy sub-committees as standing committees of Council.	There was insufficient support for this suggestion.	<b>No Recommendation required.</b>
Amend the Procedure By-law to prevent the movement or alteration of items on the Agenda.	There was insufficient support for this suggestion.	<b>No Recommendation required.</b>
Restrict Delegations to a block of time.	There was insufficient support for this suggestion.	<b>No Recommendation required.</b>
Reduce the time allowed Delegations and Council questions.	There was insufficient support for this suggestion. The largest response was that the 10 minute allocation to Delegations and the 20 minute allocation to Council should remain "as is".	<b>No Recommendation required.</b>



<i>Question</i>	<i>Staff Comment</i>	<i>Recommendation</i>
<p>Should the Chair of Priorities Committee have the authority to impose closure?</p>	<p>Council was evenly split on this matter with no consensus other than that many Councillors are frustrated by repetitious debate and the length of time that individual Councillors are taking to state their position on a matter.</p> <p>There are many mechanisms available both in the current procedural rules and Robert's Rules of Order for Council to bring debate to an end once every Member of Council has had an opportunity to speak, without the heavy hand of imposing closure.</p> <p>This is a matter which perhaps individual Members of Council might address.</p>	<p><b>That the Procedural By-law not be amended to include a provision for closure.</b></p>



<b>Question</b>	<b>Staff Comment</b>	<b>Recommendation</b>
<p>Limit the number of times a Councillor can speak in Priorities - twice was suggested.</p>	<p>There was no clear consensus to restrict the number of times a Member may speak in Priorities.</p> <p>The number of times speaking on any question in Priorities is not limited; however, no Member is to speak more than once except to make an explanation until every Member who desires to speak shall have spoken (Article 33.32)</p> <p>At Council a Member shall not speak more than once on a matter without the leave of Council except for three instances (Article 24.19). Again in Council, no Member, without the leave of Council may speak to a matter or in reply for longer than 10 minutes.</p>	<p><b>No Recommendation.</b></p>
<p>“Open Mike” Session at beginning of Priorities Committee</p>	<p>There was no support for this suggestion.</p>	<p><b>No Recommendation required.</b></p>
<p>“Citizens’ Question Period”</p>	<p>There was no support for this suggestion.</p>	<p><b>No Recommendation required.</b></p>



<i>Question</i>	<i>Staff Comment</i>	<i>Recommendation</i>
Schedule Committee of the Whole meetings on alternate weeks.	There was no support for this suggestion.	<b>No Recommendation required.</b>
Restrict Membership of Citizen Advisory Panels to Citizens only.	There was no support for this suggestion.	<b>No Recommendation required.</b>
Only Citizen appointees to be chairs of Citizen Advisory Panels	There was no support for this suggestion.	<b>No Recommendation required.</b>
Citizen Advisory Panels to report annually to Council	There was strong support for this initiative. The actual mechanics of implementing this proposal can be developed by the Chief Administrative Officer in consultation with the Citizen Advisory Panels and the General Managers.	<b>That the Procedural By-law be amended to provide for some form of annual reporting mechanism to Council on the activities of Citizen Advisory Panels.</b>
Citizen Advisory Panels to be publicized on City's Web Page.	There was strong support for this initiative. The actual mechanics of implementing this proposal can be developed by the Chief Administrative Officer in consultation with the Manager/Communications & French Language Services.	<b>Council to direct the Chief Administrative Officer to implement.</b>



<b>Question</b>	<b>Staff Comment</b>	<b>Recommendation</b>
Ward Forums	<p>Members of Council were highly in favour of this suggestion.</p> <p>The <i>Mayor's Task Force on Community Involvement &amp; Volunteerism</i> recommended that Council: "Hold Ward meetings at least once a year, with input from those CANs [Community Action Networks] that are in place". (page 19)</p> <p>Clearly the concept of holding Ward Forums and the concept of CANs are intertwined.</p>	<p><b>That the Chief Administrative Officer and the General Manager of Citizen and Leisure Services be directed to develop a policy for the scheduling of Ward Forums that include those Community Action Networks that are in place.</b></p>
Encouraging the creation of more Community Action Networks	<p>There was over whelming support for this suggestion.</p>	<p><b>That the Chief Administrative Officer and the General Manager of Citizen and Leisure Services be directed to develop a policy and budget for the creation of additional Community Action Networks in accordance with the proposals outlined in the <i>Mayor's Task Force on Community Involvement &amp; Volunteerism</i>.</b></p>



<b>Question</b>	<b>Staff Comment</b>	<b>Recommendation</b>
<p>Adopt a policy recognizing and funding Ratepayers' Associations</p>	<p>There was no support for this suggestion.</p> <p>Council's preference is to encourage and fund the concept of Community Action Networks.</p>	<p><b>No Recommendation required.</b></p>
<p>Permit the Chief Administrative Officer more authority to set the Agenda for both Priorities and Council.</p>	<p>There is support for allowing the Chief Administrative Officer more flexibility in arranging Agendas.</p> <p>Currently, the Procedure By-law requires Council delegations to be recommended by the Priorities Committee.</p> <p>The scheduling of Delegations could be improved by moving some to the Council Agenda.</p> <p>For example, where a delegation requests to appear for information only (there is no recommendation or request for funding or financial support), the delegation could be placed on the Council Agenda, to a maximum of two (2) Delegations.</p> <p>This will require the cooperation of Council.</p>	<p><b>That the Procedure By-law be amended to permit the Chief Administrative Officer to place a maximum of two (2) delegations on a Council Agenda <u>where the Delegations are appearing for information only.</u></b></p>



<b>Question</b>	<b>Staff Comment</b>	<b>Recommendation</b>
Speaker's Bureau.	There was support for this initiative. The actual mechanics of implementing this proposal can be developed by the Chief Administrative Officer in consultation with the Manager/Communications & French Language Services.	<b>That the Chief Administrative Officer be directed to develop a policy and budget to implement.</b>
Discontinue holding separate Public Input Meetings.	There was no support for this suggestion.	<b>No Recommendation required.</b>
Hold Public Input Meetings as part of the Priorities Committee.	There was no support for this suggestion.	<b>No Recommendation required.</b>
Produce an annual <i>Citizens' Report</i>	There was support for this initiative. The actual mechanics of implementing this proposal can be developed by the Chief Administrative Officer in consultation with the Manager/Communications & French Language Services.	<b>That the Chief Administrative Officer be directed to develop a policy and budget to implement.</b>



<i>Question</i>	<i>Staff Comment</i>	<i>Recommendation</i>
Appoint <i>Citizen Advisors</i> in place of Citizens' Advisory Panels	There was no support for this suggestion.	<b>No Recommendation required.</b>



**STAFF  
RECOMMENDATIONS**



## Other Recommendations Proposed by Staff

<i>Procedure By-law</i>		<i>Recommendation</i>	<i>Staff Comment</i>
1.	Article 3.2 (Suspending Rules of Procedure)	<b>Amend to require unanimous consent.</b>	Suspending Procedural Rules affects the rights and privileges of all Members of Council, particularly in instances where all Members of Council are not present. Other proposed amendments, if accepted, will allow Council to, for example, extend meetings by one (1) hour with the consent of $\frac{2}{3}$ 's of Members present.
2.	Article 5 - Deputy Mayors	<b>Repeal Articles 5.3 (Absence Mayor), 5.4 (Second and Third Deputy Mayor), 5.6 (Chair - Committee of the Whole) and amend.</b>	Reference to First, Second and Third Deputy Mayor will be removed, and in place the Clerk will be required to establish an alphabetical rotation list of Deputy Mayors to Chair the meetings of the Committee of the Whole.
3.	Article 5.8 (Re-appointment)	<b>Delete reference to Second Deputy Mayor and Third Deputy Mayor</b>	(see above)
4.	Article 11 (Agenda Format)	<b>Add the following to the Agenda Format: #6 Matters Arising from: (i ) Committee of the Whole (ii ) Planning Committee (iii) Priorities Committee</b>	These procedures are currently being used for all three Committees when required.



Other Recommendations Proposed by Staff

<i>Procedure By-law</i>		<i>Recommendation</i>	<i>Staff Comment</i>
5.	Article 11 (Agenda Format)	<b>Add the following to the Agenda Format: Telephone Polls (to be part of the Consent Agenda) and Citizen Petitions.</b>	These matters were added to the Council Agenda by the Clerk on a test basis and Staff are now recommending that they be formally included in the Procedural By-law.
6.	Article 11 (Copies of all Agenda)	<b>Add the requirement that the Clerk shall be responsible to ensure that all Agendas of Council and its Standing and Ad Hoc Committees are provided to all Members of Council.</b>	This is the current practice of the Clerk's Office. However, Members have asked that this practice be formally recognized in the Procedural Rules. It will still be the responsibility of General Managers to ensure that the Notices of Meetings and Agenda for Boards and Citizen Advisory Panels, if any, are provided to Members of Council through their Office.
7.	Article 14.10 (Procedure Rules for Public Delegations)		If Council eliminates the Sub-Committees of the Priorities Committee, reference to them will be deleted from this and other sections of the Procedural By-law.



## Other Recommendations Proposed by Staff

<i>Procedure By-law</i>		<i>Recommendation</i>	<i>Staff Comment</i>
8.	Article 14.16 (Members to ask questions for clarification and additional information)	<b>That In Priorities Committee no Member shall be permitted to ask no more than two questions of a delegation, provided that a Member shall not speak in total more than ten minutes.</b>	There was some concern expressed by Members of Council that Councillors are not asking questions for clarification and to obtain additional information as required by Article 14.16, but rather are making lengthy statements.
9.	Article 14.22 (Secretary - announce time remaining - expiry)	<b>That the time be reduced from two (2) minutes to one (1) minute.</b>	Clerk's Staff now have the ability to project the time remaining for a delegation on the Council Screens. This program will also be used for any Public Input Meetings scheduled in the Council Chamber.
10.	Article 15.2 (Commencement - Adjournment - Committee of the Whole <i>in camera</i> )	<b>That the words <i>not less than</i> be inserted before the words <i>one hour</i>.</b>	Under the current wording meetings of the Committee of the Whole before Council are scheduled to start at 6:00 p.m.; however, there have been occasions when longer meetings are required. This amendment will simply reflect the current practice of Council.



Other Recommendations Proposed by Staff

<i>Procedure By-law</i>		<i>Recommendation</i>	<i>Staff Comment</i>
11.	Article 15.7 (Votes - by show of hands - not recorded)	<b>That the Procedural By-law be amended to reflect the current practice of giving direction in camera by consensus.</b>	The <i>Municipal Act</i> permit votes during <i>in camera</i> sessions only for procedural matters for giving direction or instructions to staff.
12.	Article 23.1 (Minimum - 50% - Members)	<b>That the quorum requirement for the Planning Committee of Council be set at 2 Members.</b>	<p>Planning Committee is also the hearing committee of Council on such matters as taxi licensing; any time a Statutory Power of Decision is required for a hearing under a specific statute. Typically, these hearings are held immediately before the regular start of Planning and Land Use hearings at 7:00 p.m.</p> <p>There are some occasions when it is difficult for Members of the Planning Committee to attend these hearings at an earlier time.</p> <p>Currently, 3 Members of Planning are required to hear such matters, only 2 are necessary.</p>



Other Recommendations Proposed by Staff

<i>Procedure By-law</i>		<i>Recommendation</i>	<i>Staff Comment</i>
13.	Article 33.14 (Appointment of Chair and Vice-Chair in subsequent terms)	<p><b>That the appointment procedure be amended so that in:</b></p> <ul style="list-style-type: none"> <li>• <b>Year 1 - Council would appoint a Chair and Vice-Chair;</b></li> <li>• <b>Year 2 - the Vice-Chair would automatically become the Chair and Council would appoint a Vice-Chair.</b></li> </ul>	<p>In the event Council chooses to retain the Sub-Committee system of Priorities, then adopting this procedure would greatly simplify the current appointment procedure and still allow as many Councillors as possible to be Chairs.</p> <p>The restriction of not permitting either former Chairs or Vice-Chairs to be appointed to one of the other Sub-Committees would also be removed.</p>
14.	Article 33.17 (Organization of the Priorities Committee)	<b>No Recommendation.</b>	<p>In the event Council chooses to retain the Sub-Committee system of Priorities, then Council may wish to rename the current committees, for example:</p> <ul style="list-style-type: none"> <li>(i ) Community Viability could be renamed: "Community Services", "Public Services" or "Community and Public Services"</li> <li>(ii ) Public and Intergovernmental Affairs could be renamed: "Governmental Affairs"</li> <li>(iii) Finance and Program Accountability could be renamed: "Budget" or "Finance" or "Budget and Finance"</li> </ul>



Other Recommendations Proposed by Staff

	<i>Procedure By-law</i>	<i>Recommendation</i>	<i>Staff Comment</i>
15.	Article 33.34 (Confirmation of Reports and Recommendations of Sub-Committees)	<b>That the By-law be amended to permit one Consent Resolution at the end of the Priorities Meeting.</b>	This would reflect the current practice.



**DELEGATION  
RECOMMENDATIONS**



### Recommendations regarding Delegations

<i>Recommendation</i>		<i>Staff Comment</i>
1.	<b>That Council direct the Chief Administrative Officer to develop in consultation with the Manager of Communications &amp; French Language Services a plan and budget for informing Citizens how they may communicate with Council and their Ward Councillors.</b>	Many Citizens are unaware how they may contact their Councillors and how they can make their concerns known to Council. Such a plan could include the use of information technology located in each of the Citizen Service Centres and newspaper and television advertising.
2.	<b>That those meetings of the Priorities Committee that are for Delegations only be prominently advertised in the Sudbury Star and Le Voyageur well in advance of such meetings.</b>	Delegation nights would be advertised well in advance of the meeting date so as to enable the Clerk's Office time to schedule the Delegations for current and future Delegation meetings.
3.	<b>That the Delegations Meeting of the Priorities Committee be exclusively for Citizens, Community Groups and Business Representatives only.</b>	(see following recommendation)
4.	<b>That Presentations by staff, consultants and other government representatives be scheduled only for one of the 16 policy meetings of the Priorities Committee.</b>	



Recommendations regarding Delegations

<i>Recommendation</i>		<i>Staff Comment</i>
5	That the Procedure By-Law be amended to authorize the Chief Administrative Officer to place Citizen/Community/Business Representatives as Delegations on a regular Priorities Agenda where the discussion directly relates to a matter on the Agenda or if there is an urgency in hearing a Delegation.	
6	That the Chief Administrative Officer be authorized to include business items on a Delegations Meeting if the number of scheduled Delegations is limited and/or where the matter is of an urgent and pressing matter which requires Council's immediate attention.	



**QUESTIONS  
& RESPONSES**



## **Question #1**

Should the time for meetings of the Priorities Committee either start at an earlier time or be extended?

① For example, the meetings could be time structured as follows:

- 4:00 pm to 6:00 pm - Staff Reports/Consultant Presentations
- 6:00 pm to 7:00 pm - Supper Break
- 7:00 pm to 10:00 pm - Public Delegations;

or

- ② • start at 5:00 pm and end at 10:00 pm
- ③ • start at 6:00 pm and end at 10:00 pm
- ④ • start at 5:00 pm and end at 11:00 pm
- ⑤ • start at 6:00 pm and end at 11:00 pm



## RESPONSE:

Start and End Times for Meetings	Preference
start at 4:00 pm and end at 10:00 pm	1
start at 5:00 pm and end at 10:00 pm	2
start at 6:00 pm and end at 10:00 pm	4
start at 7:00 pm and end at 10:00 pm	2
start at 6:00 pm and end at 11:00 pm	1
start at 7:00 pm and end at 11:00 pm	3



**Question #2**

Should meetings of the Priorities Committee be televised?

RESPONSE:



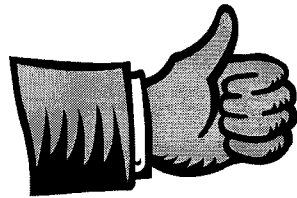
Yes	No	No Response
10	2	1



**Question #3**

Should meetings of the Priorities Committee be extended by one hour from 10:00 pm to 11:00 pm, with the consent of a simple majority of Members present?

RESPONSE:



Yes	No	No Response
8	4	1



**Question #4**

Should all Committee meetings of Council take place in the morning or afternoon?

RESPONSE:

Daytime	Evening
2	11

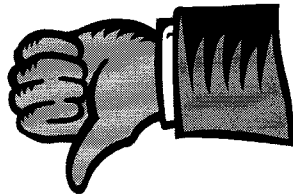




**Question #5**

Should meetings of the Priorities Committee be split into separate meetings so that only one sub-committee would meet, with the Chair of the Sub-Committee chairing the meeting?

RESPONSE:



Yes	No	No Response
2	9	2

**Question #6**

In order to simplify the Priorities Committee concept for the Public and Council, should:

- ① the sub-committee concept be discontinued and Council meet only as Priorities Committee (i.e., Committee of the Whole)?
- ② If yes, should the Priorities Committee then be chaired by a different Councillor at each meeting?



**RESPONSE:**

- ① Should the sub-committee concept be discontinued and Council meet only as Priorities Committee (i.e., Committee of the Whole)?

Yes	No	No Response
5	5	3

- ② If yes, should the Priorities Committee then be chaired by a different Councillor at each meeting?



Yes	No	No Response
6	5	2



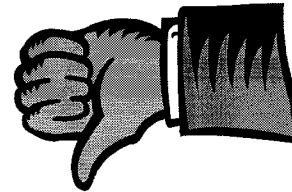
**Question #7**

Should the Priorities Committee concept be dropped and the three sub-committees established as standing committees meeting on the off-week of Council?

(This option would require either additional Committee Secretaries or each Department would have to be responsible for the preparation of Committee Agendas and the taking of Minutes. Agendas would be provided in English only. This would also eliminate Council’s “free-week” and possibly conflict with meetings held by outside Boards and Committees.)

**RESPONSE:**

Yes	No	No Response
2	10	1

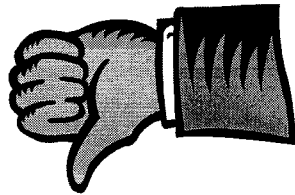




**Question #8**

Should the Procedure By-law be amended to prohibit the alteration of the order of items (including Delegations) on the Agenda during a meeting?

RESPONSE:



Yes	No	No Response
1	11	1

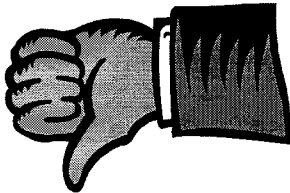


**Question #9**

Should Delegations be limited to a set block time (for example: one hour) at the end of which time the hearing of Delegations would end and regular Council business would start?

If yes, then should the Procedure By-law be amended to prohibit Council from extending the time allocated for hearing of Delegations?

RESPONSE:



Yes	No	No Response
2	10	1

**Question #10**

Should the time permitted for each Delegation and/or Councillors' questions be reduced (currently 10 minutes for Delegation and 20 minutes for Councillors' questions). For example:

- ① •5 minutes for Delegations - 10 minutes for Councillors' questions?
- ② •10 minutes for Delegations - 10 minutes for Councillors' questions?
- ③ •5 minutes for Delegations - 5 minutes for Councillors' questions?
- ④ •15 minutes for Delegations - 10 minutes for Councillors' questions?
- ⑤ •\_\_ minutes for Delegations - \_\_\_\_ minutes for Councillors' questions?



RESPONSE:

Time Limits Delegations & Councillors' Questions	Preference
5 Delegations - 10 Councillors' questions	1
10 Delegations - 10 Councillors' questions	3
5 Delegations - 5 Councillors' questions	0
15 Delegations - 10 Councillors' questions	3
15 Delegations - 15 Councillors' questions	1
Remain "as is"(10 Delegations/20 Councillors)	6

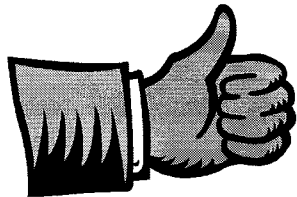




**Question #11**

In order to improve the flow of Council or Committee business, should the Chair of a meeting be given the authority to impose closure on debate once each Member of Council has spoken?

RESPONSE:



Yes	No	No Response
7	6	0



**Question #12**

Should the number of times and the amount of times a Councillor can speak be reduced?

If so, what limits should be imposed?

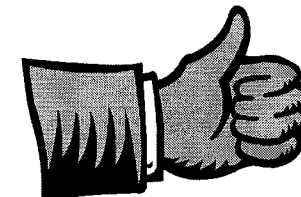
RESPONSE:



Yes	No	No Response
6	5	2

Limits on Councillors Speaking:

Number of Times Councillors may speak	Response	No Response
Twice	5	8





## Question #13

Should Council and/or Priorities Committee have a 30 minute “Open Mike” portion of the meeting?

### **Explanation of an “Open Mike” Session:**

An “Open Mike” session would be a 30 minute period at the beginning of either (or both) the Priorities Committee or Council to provide an opportunity for Citizens to address any issue concerning City Business.

The topic must relate to City Business. The subject must not already be on the agenda. Each Citizen would be restricted to a 3 minute limit in order to allow as many Citizens an opportunity to speak. However, the Chair would limit duplicative presentations.

During such a session Council members could be able to ask questions after the delegation has finished - the Chair would be able to limit both the amount of time a Councilor speaks and the number of Councillors who wish to speak.

During the thirty minute period, the Council would hear a minimum of 10 speakers. If time remained, as many additional speakers would be heard as time permitted.

As well, special nights could be set aside to hear from special interest groups. These would be 15 minute blocks of time at the beginning of Council or Priorities Committee Meetings.



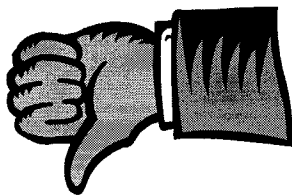
For example at the first meeting of the month an opportunity would be provided to hear from Citizens 18 years of age or younger, Retired Citizens, and/or Business Groups or Organizations. Each person speaking during this "Citizens' Forum" would have their remarks limited to 3 minutes. During the 15 minute period, the Council would hear from a minimum of 5 speakers. If time remained, as many additional speakers would be heard as time permitted.

Each speaker would be heard in silence and would not be interrupted. Councillors would not be permitted to address or ask questions of persons appearing as part of a Citizens' Forum, only listen.

No motions or resolutions would be introduced, moved or considered during any "Open Mike Session".

A Council member could however, but only with the unanimous consent of all Council members present, refer a subject to staff or other resources for factual information or for action, if appropriate.

RESPONSE:



Yes	No	No Response
5	7	1



**Question #14**

Should Council include as part of its Council Agenda a “Citizens’ Question Period”?

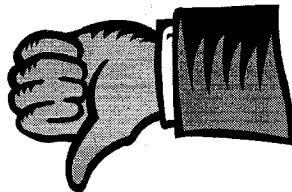
**Explanation of a “Citizens’ Question Period”:**

This would appear as an item on the Agenda, immediately before Council’s Question Period.

Citizens would be encouraged to mail or deliver directly to the City Clerk written questions or comments prior to the close of the Council Agenda. These written questions and/or comments would be included on the Council Agenda, under the Agenda heading: “Citizens’ Questions”.

Councillor’s would then have an opportunity to either comment on these questions or comments, and with the unanimous consent of all Council members present, refer a subject to staff or other resources for factual information or for action, if appropriate.

**RESPONSE:**



Yes	No	No Response
4	8	1

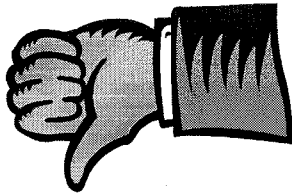


**Question #15**

Should Council return to having Committee of the Whole Council meetings on alternate weeks and continue to permit the establishment of *ad hoc* Committees of Council for special projects as policy issues arise that require resolution?

This would eliminate Council's "free week" and would necessitate some conflict with meetings of some outside Boards.

**RESPONSE:**



Yes	No	No Response
2	9	2



**Question #16**

Council has established a number of Citizen Advisory Panels and subsequently amended the Procedure By-law to permit Members of Council to sit on Citizen Advisory Panels. Under the terms of reference established by the Transition Board of the City of Greater Sudbury, the Membership of these Panels was to consist only of Citizens which would then report to the appropriate General Manager.

Are you in favour of:

- ① Restricting the Membership of Citizen Advisory Panels to Citizens only (and excluding Members of Council)?
- ② If the answer is “no”, then having Citizen Advisory Panel Chaired only by Citizens?
- ③ Having Citizen Advisory Panels reporting once a year on their activities directly to Priorities or Council, rather than to the General Manager?
- ④ Should the activities of Citizen Advisory Panels be publicized on the City’s Internet Web Pages?

**RESPONSE:**

Advisory Panels	Yes	No
Restrict Membership to Citizens only	4	7
Panels to be chaired by Citizens only	4	4
Panels to report annually to Council	8	1
Panels to be publicized on City’s Web	10	2





## **Question #17**

Are you in favour of holding 6 “Ward Forums” a year?

### **Explanation of a “Ward Forum”:**

Six “Ward Forums” would be scheduled each year, in the “off week” between Council meetings; they would be “hosted” by the two Ward Councillors.

These would be informal sessions held in the Ward lasting 2 to 3 hours in duration. All Members of Council and selected senior staff only would be in attendance. **There would be no Agenda just an opportunity for the public in the Wards to talk to Council and for Council to listen.**

However the Councillors’ Secretary would be in attendance to take note of the issues raised and to provide a brief synopsis to Council and staff following each Ward Forum.

### **RESPONSE:**



Yes	No	No Response
10	3	0

**Question #18**

In order to further enhance Citizen Engagement in the City of Greater Sudbury, are you in favour of identifying and encouraging the creation of more Community Action Networks and further providing either funding or City Services (i.e., photocopying and mailing services) to Community Action Networks.

RESPONSE:



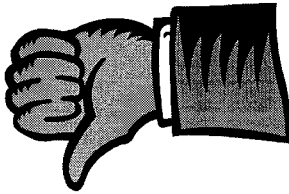
Yes	No	No Response
11	2	0



**Question #19**

Should the Council adopt a policy recognizing Ratepayers' Associations, that would include support and the provision of some City Services free of charge?

RESPONSE:



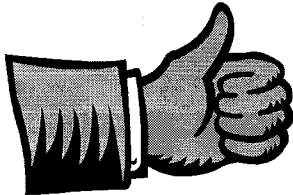
Yes	No	No Response
4	8	1

**Question #20**

Should the Chief Administrative Officer be directed to limit and/or restrict the number of items that are placed on the Priorities and Council Agendas?

If you agree that more time should be allowed for discussion purposes, are you then prepared to accept delays in bringing forward policy decisions?

RESPONSE:



Yes	No	No Response
7	4	2

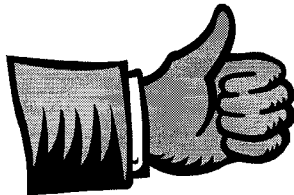


**Question #21**

Should the City establish a “Speaker’s Bureau” consisting of Councillors and Senior Staff.

Coordinated either through the Councillors’ Secretary or the Chief Administrative Officer’s Office, Councillors and Staff would be made available as Speakers, to explain City Policy, Council Decisions, or to talk generally about local government, to various organizations and groups.

**RESPONSE:**



Yes	No	No Response
8	4	1



## **Question #22**

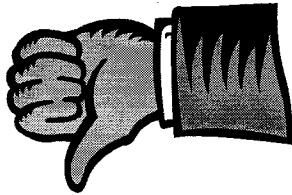
Currently, Council schedules “Public Input Meetings” on various issues such as the annual Current Budget and special matters such as the Long Term Financial Plan and Business Licensing.

- ① Should Council dispense with holding “Public Input Meetings” for each topic, such as business licensing, taxis, etc., and hold these meetings as part of a Council or Priorities Committee meeting?
- ② In lieu of such “Public Input Meetings” (when not required by the *Municipal Act, 2001*) should Council instead use structured focus groups?



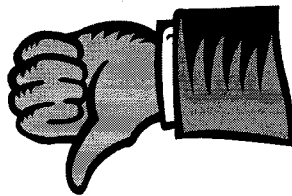
RESPONSE:

- ① Should Council **dispense with holding “Public Input Meetings”** for each topic, such as business licensing, taxis, etc., and hold these meetings as part of a Council or Priorities Committee meeting?



Yes	No	No Response
5	6	2

- ② In lieu of such “Public Input Meetings” (when not required by the *Municipal Act, 2001*) should Council instead use **structured focus groups**?



Yes	No	No Response
5	7	1

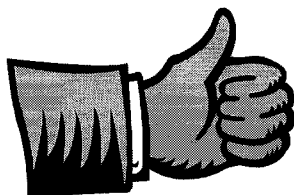


**Question #23**

Currently, Council includes in the tax mail out, a tax flyer explaining where tax dollars come from and how they are spent. Included with the tax bill may be additional material such as applications for dog licences.

Should Council publish an annual **Report To Citizens** (consisting of 5 to 10 pages) which would be sent to all households in the City reporting on such topics as major outcomes of the tax dollars spent on their behalf, explaining performance measurement, scheduled forums, meetings of Council, etc?

**RESPONSE:**



Yes	No	No Response
11	2	0



**Question #24**

Currently Citizen appointments are coterminous with the term of Council; that is, for a three year period. The majority of these appointments are to Citizen Advisory Panels.

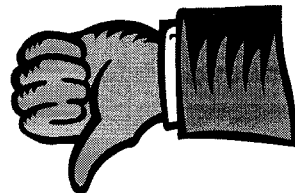
Should Council disband the Citizen Advisory Panels and appoint in their place: **Citizen Advisors?**

**Explanation of “Citizen Advisors”:**

Citizen Advisors would be Citizens called upon by Council to provide advice on such things as Budgeting or specific services or issues. The “advisor” roles include:

- **Community-wide Advisors:** These Citizens with specific qualifications in business, finance, community action and labour would be appointed by Council to provide input on a specific topic. Once their information was received, their appointment would end, somewhat like an *ad hoc* Committee of Council.
- **Street Level Advisors:** These Citizens serve on block clubs, neighbourhood associations or other groups that identify needs, recommend priorities and attempt to obtain service adjustments and improvements within specific neighbourhoods or districts and need not be contained within Ward boundaries.

**RESPONSE:**



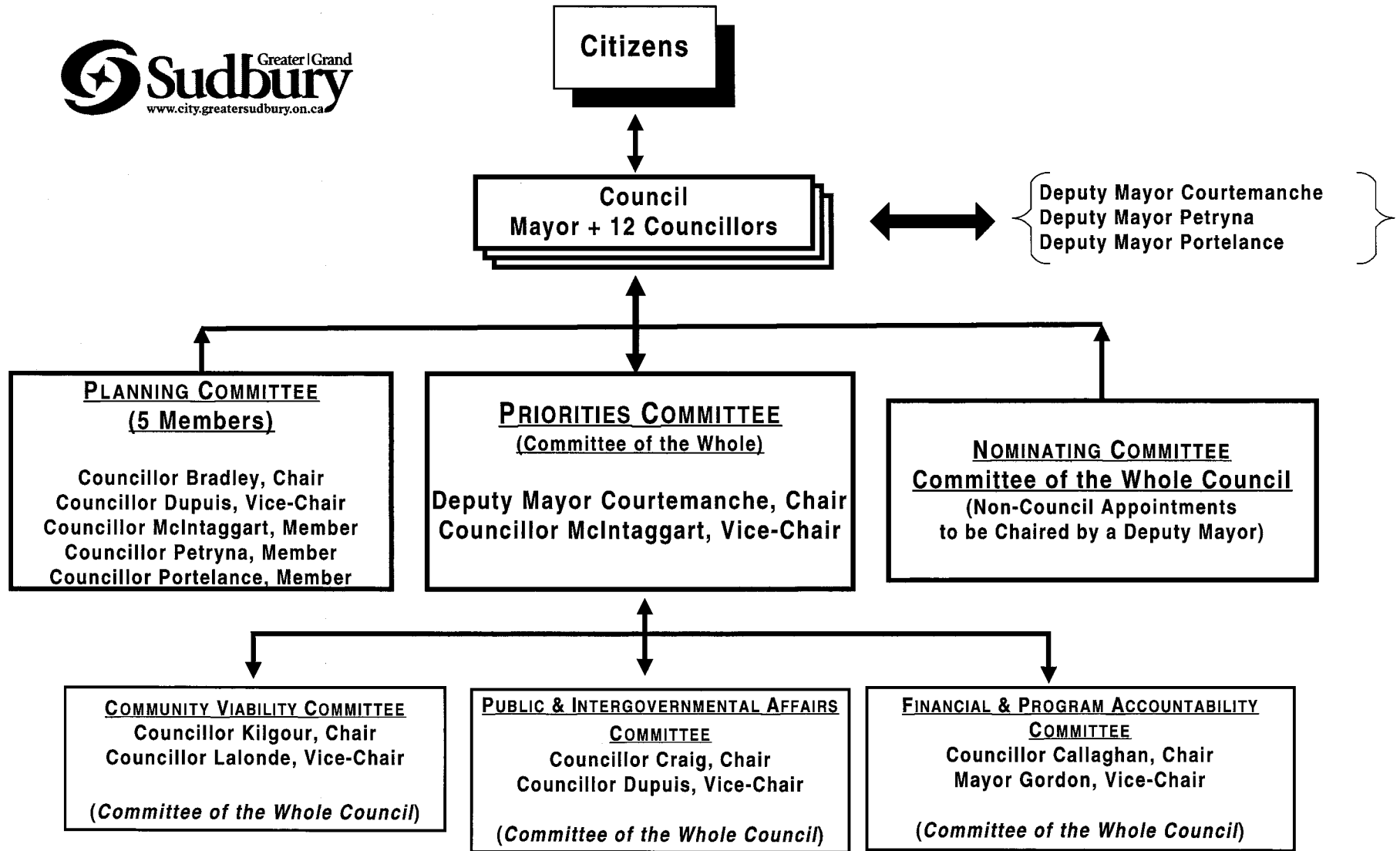
Yes	No	No Response
4	8	1





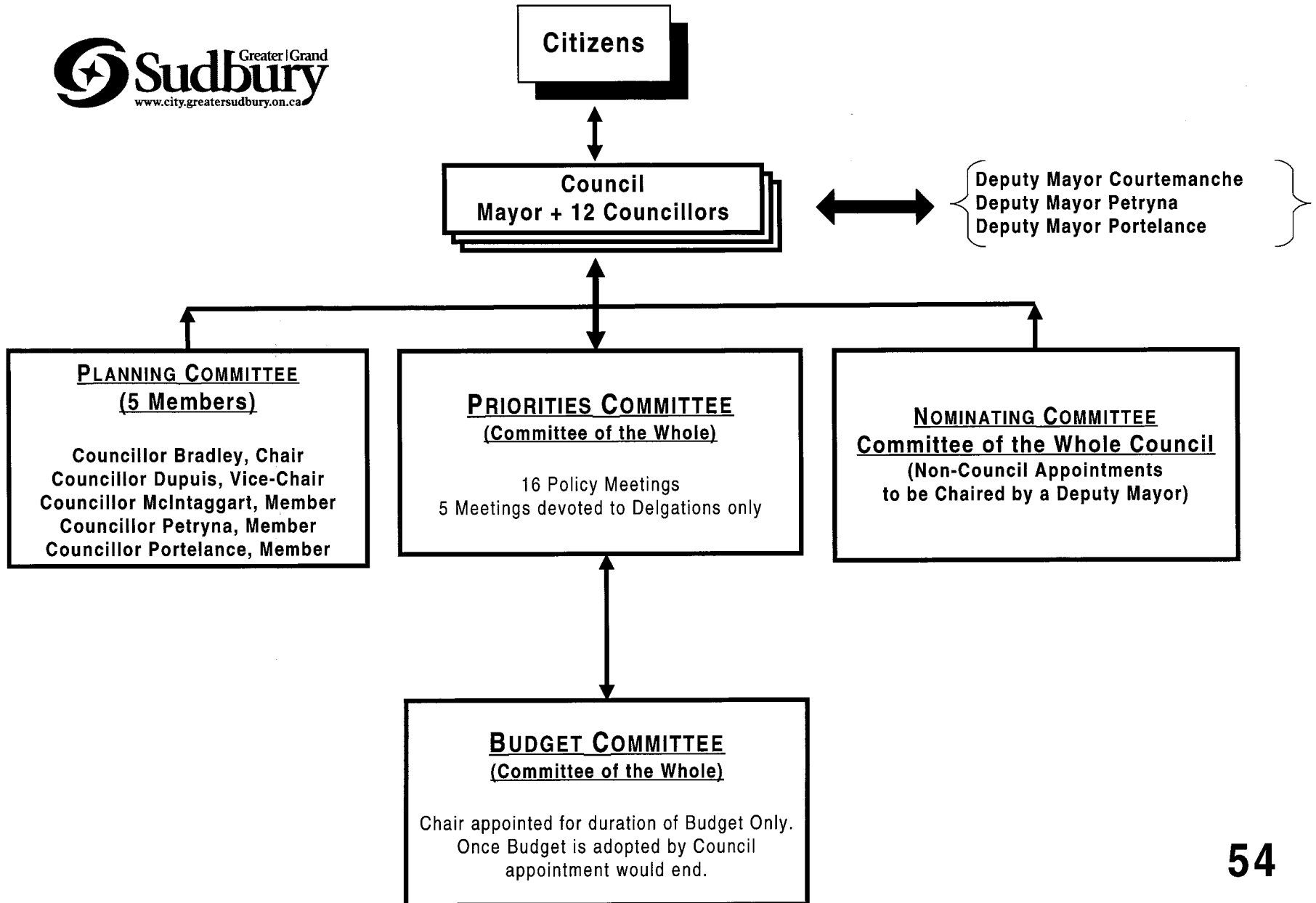


**MODEL 1**  
**EXISTING MODEL (PRIORITIES AND THREE SUB-COMMITTEES)**



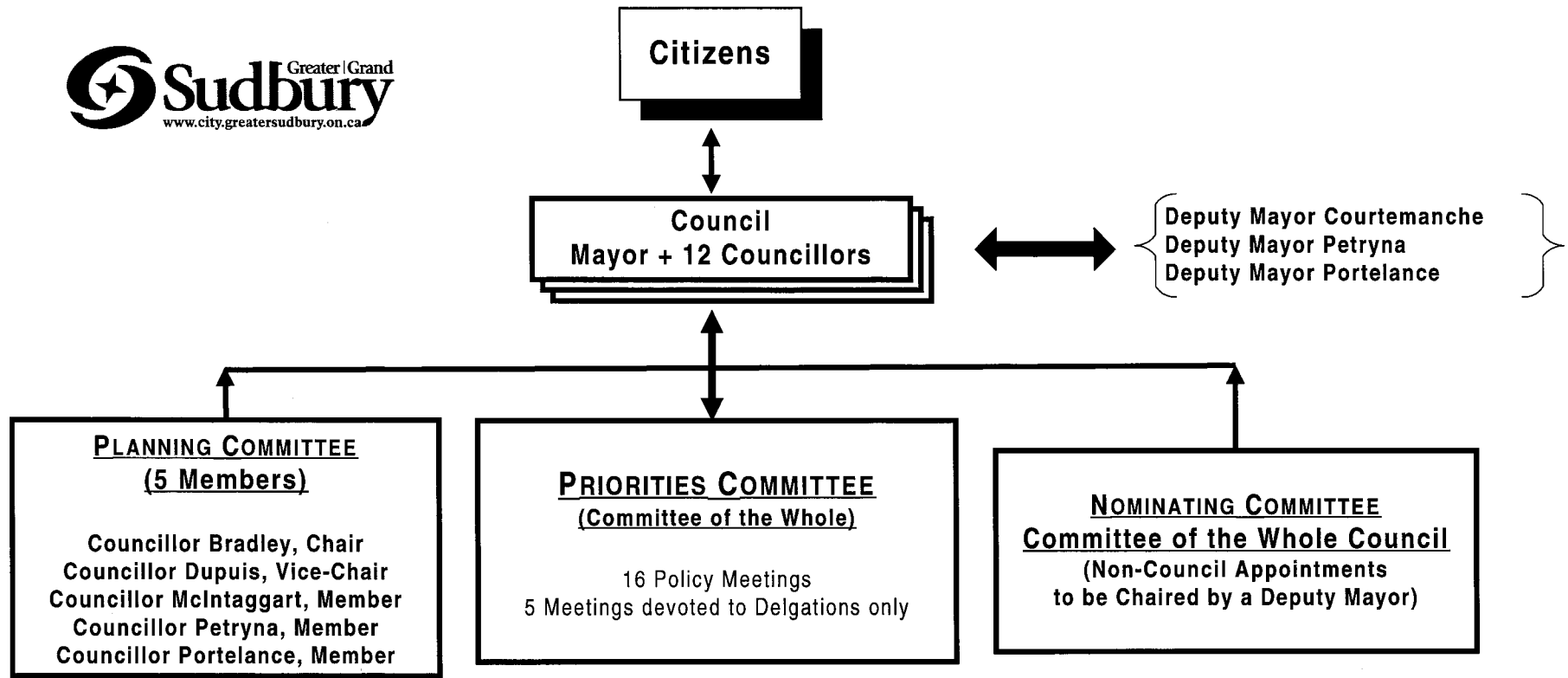
TERM ENDING: NOVEMBER 30, 2003

**MODEL 2**  
**PRIORITIES COMMITTEE & BUDGET COMMITTEE ONLY**  
**(NO SUB-COMMITTEES)**



# MODEL 2

## PRIORITIES COMMITTEE CHAIRED BY CHAIRS OF SUB-COMMITTEES



\* Asterisk denotes one Delegation Meeting to be held.

**Councillor Callaghan**  
 Chair for the months of  
 January - (2 meetings)  
 \*February - (2 meetings)  
 March - (2 meetings)

**Councillor Craig**  
 Chair for the months of  
 \*April - (2 meetings)  
 May - (2 meetings)  
 \*June - (2 meetings)  
 July/August no meetings

**Councillor Kilgour**  
 Chair for the months of  
 \*September - (2 meetings)  
 October - (2 meetings)  
 \*November (2 meetings)  
 December 2003 - no meeting

## MODEL 2

### PRIORITIES COMMITTEE CHAIRED BY DEPUTY MAYORS ON ROTATIONAL BASIS

