



What it is and how it works

Citizens are invited to participate in “Speed Watch”, a new program administered by the City of Greater Sudbury’s Traffic and Transportation section in partnership with the Greater Sudbury Police Service. Speed Watch is an initiative to reduce speeding on area roads through public awareness and community action.

A portable radar unit is available for loan to citizens of the City of Greater Sudbury. Volunteers monitor traffic in their neighbourhood and submit results to the Traffic and Transportation section. If results are confirmed by City employees, the Greater Sudbury Police Service will schedule and conduct, within a reasonable time frame, a “zero tolerance” speed enforcement campaign in the area identified by Speed Watch volunteers. Licence numbers of vehicles observed exceeding municipal speed limits will also be submitted to Greater Sudbury Police.

Getting Started

- Anyone may request a Speed Watch information package and application form by contacting: Traffic and Transportation, City of Greater Sudbury, 200 Brady Street, Sudbury, Ontario, P3A 5P3. Offices are located on the third floor of Tom Davies Square in Sudbury, open Monday to Friday from 8:30 a.m. to 4:30 p.m.
- Citizens must complete the application form in full. The form must include the names, addresses and signatures of no less than 10 adults, 18 years of age and over, residing in 10 separate households in the area to be monitored by Speed Watch.
- A minimum of two signatories must be willing to act as the lead contacts for the Speed Watch program. These volunteers will be responsible for sign-out, care and use of the Speed Watch equipment, communicating with City employees and Greater Sudbury Police, and coordinating volunteer efforts in their neighbourhood.
- The application must indicate whether volunteers will allow access to their driveways and properties for the Speed Watch program and/or for enforcement purposes.
- The application must clearly describe the traffic situation that will be monitored in the neighbourhood, where the situation occurs, and at what time of day the situation occurs.

- The application must be returned to the Traffic and Transportation section of the City of Greater Sudbury.

- Upon approval of the application, City employees will notify the lead contacts, schedule a start date for the Speed Watch program and if necessary, host a meeting with neighbourhood residents to discuss details of the program. City employees will train lead contacts to use the Speed Watch equipment.

Control study

- City employees will complete a technical review of the road(s) identified by the Speed Watch program. The review will include an examination of current traffic controls, pavement line markings and traffic signs, as well as prevailing road conditions and operational data. City employees will also hear complaints and concerns from area residents.

Letter of notice

- Volunteers must distribute a letter of notice to all households in the area affected by the Speed Watch program. City employees will provide letters and will identify households where the letters must be distributed. The letter of notice will describe the purpose of the Speed Watch program and will ask for the cooperation of local citizens to resolve concerns.

Speed monitoring

- The Radar Unit must be in use for two consecutive days for a minimum of two hours daily as a condition of the Speed Watch program.

- It is recommended that volunteers work in teams of two. One person should view traffic speeds displayed on the Radar Unit. The second person should record the speed of all vehicles and the licence numbers of vehicles exceeding the maximum speed limit on the Speed Data Sheet provided by the City.

- Volunteers must not, under any circumstance, confront drivers or vehicles.

- The Speed Data Sheet must be returned with Speed Watch equipment to the City of Greater Sudbury's Traffic and Transportation section by the date shown Equipment Sign-out Agreement.

What happens next

- City employees will review each Speed Data Sheet. In locations where excessive traffic speed is a concern, the City will conduct a thorough follow-up traffic engineering study.

- The results of the two studies will be compared. If it is confirmed that a speeding problem exists, the City will forward all collected information to the Greater Sudbury Police Service.

- The Greater Sudbury Police Service may issue cautionary letters to motorists identified by Speed Watch volunteers as exceeding the maximum speed limit. The letters will be generated by processing licence plate numbers recorded by volunteers.

- The Greater Sudbury Police Service will schedule and conduct, within a reasonable time frame, a "zero tolerance" speed enforcement campaign in the area identified by Speed Watch volunteers.

- City of Greater Sudbury employees and the Greater Sudbury Police Service will review the results, and will notify volunteers as to the success of the Speed Watch program.



Application Form

This application must be completed in full. The form must include the names, addresses and signatures of no less than 10 adults, 18 years of age and over, residing in 10 separate households in the area to be monitored by Speed Watch.

A minimum of two signatories must be willing to act as the lead contacts for the Speed Watch program. These volunteers will be responsible for sign-out, care and use of the Speed Watch equipment, communicating with City employees and the Greater Sudbury Police, and coordinating volunteer efforts in their neighbourhood.

Please indicate on this form whether volunteers will allow access to their driveways and properties for the Speed Watch program and/or for enforcement purposes.

Clearly describe the traffic situation that will be monitored, where the situation occurs and at what time of day the situation occurs.

Return this application to: Traffic and Transportation, City of Greater Sudbury, 200 Brady Street, Sudbury, Ontario, P3A 5P3. Our offices are located on the third floor of Tom Davies Square in Sudbury, open Monday to Friday from 8:30 a.m. to 4:30 p.m. Telephone 671-CITY (2489).

Greater Sudbury's Traffic and Transportation section will review each application. Lead contacts will be notified of results.

Describe the traffic problem that will be monitored by the Speed Watch program on this application:

The Speed Watch program will monitor traffic at the following location:

The Speed Watch program will monitor traffic at the following times:

From _____ to _____

The following adults, 18 years of age and over, support the above described Speed Watch program:

Lead Contacts:

Name _____

Address _____

City _____ Postal Code _____

Telephone number: (daytime) _____ (evening) _____

Signature _____

Will allow access to driveway/property for Speed Watch program and/or enforcement purposes Yes No

Name _____

Address _____

City _____ Postal Code _____

Telephone number: (daytime) _____ (evening) _____

Signature _____

Will allow access to driveway/property for Speed Watch program and/or enforcement purposes Yes No

List 10 Neighbourhood Volunteers Who Will Participate in the Program

(Total includes the Lead Contacts.

You may attach the names of additional volunteers if more than 10 wish to participate.)

	Name	Address	Phone
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			

Received by: _____

Date: _____



Equipment Sign-out Agreement

I/we, the undersigned, acknowledge receipt of the following equipment under Speed Watch:

- 1. Tripod
- 2. Radar unit, tuning fork, hook-up cables and power supply
- 3. Speed display board and protective case
- 4. Speed limit sign_____km/h
- 5. Safety vest(s)_____
- 6. other_____

The equipment will be used for monitoring the speed of vehicles at the following location:
Road/Street/Blvd._____

All equipment will be returned to the City of Greater Sudbury, Traffic and Transportation section, 3rd Floor, Tom Davies Square, 200 Brady Street, Sudbury, Ontario, in its original condition and in entirety no later than (month)_____(day)_____(year)20____. If any item is lost, stolen or damaged, I/we agree to reimburse the City of Greater Sudbury for replacement costs.

By signing this agreement, the applicant(s) agrees to indemnify and save harmless the City of Greater Sudbury and the City of Greater Sudbury Police Service, their officers, employees, servants and agents from and against any and all actions, causes of actions, demands, losses, damages, liability claims, suits of any nature whatsoever arising out of, or in any way connected with the borrowing and use of this equipment.

Signature(s):_____Date:_____

For administrative use only:

Agreement issued: (Date)_____By: (Name of City employee)_____

Agreement received: (Date)_____By: (Name of City employee)_____

Equipment issued: (Date)_____By: (Name of City employee)_____

Equipment returned:(Date)_____Inspected by: (Name of City employee)_____



Safety and Conduct

Stay off the street:

Volunteers monitoring the Radar Unit must remain as far off the street as possible. Please wear the safety vests provided with the Speed Watch equipment. Park personal vehicles away from the area being monitored, either on a side street or in a private driveway.

Obey all traffic and pedestrian laws:

Be courteous and exercise reasonable care. Do not argue with motorists or pedestrians. If there are questions or objections to the program, provide the motorist or pedestrian with a Speed Watch brochure (included with your equipment). Do not direct gestures or verbal comments to passing motorists. Do not throw objects at passing motorists. If you are threatened, verbally or physically, your duty is to retreat. Do not fight.

Use common sense:

Do not chase, attempt to stop, or apprehend drivers.

Do not encourage spectators:

There should be only two volunteers monitoring the Radar Unit at any given time. A crowd of spectators on the sidewalk will draw the attention of drivers and be counter-productive to the study.

Accurately represent the Speed Watch program:

The public may incorrectly assume that you are a representative of the City of Greater Sudbury or a Law Enforcement Officer, or that you have the authority to issue traffic tickets. The City of Greater Sudbury authorizes the Speed Watch program. You are a private citizen participating in the program.



Data Sheet: Summary of Vehicle Speeds

Roadway: _____ **Location:** _____
Direction: _____ **Speed Limit:** _____
Date: _____ **Time Period:** _____
Weather: _____

Speed (km/h)	Number of vehicles	Total	Speed (km/h)	Number of Vehicles	Total
>95			61-62		
93-94			59-60		
91-92			57-58		
89-90			55-56		
87-88			53-54		
85-86			51-52		
83-84			49-50		
81-82			47-48		
79-80			45-46		
77-78			43-44		
75-76			41-42		
73-74			39-40		
71-72			37-38		
69-70			35-36		
67-68			33-34		
65-66			31-32		
63-64			<30		

Sample:

75-76	✓✓	2	41	✓✓	2
73-74	✓	1	39-40	✓✓✓	3